

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
October 20, 2020– 5:00 p.m.**

I. Call to Order – 6:00 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent know, the agenda of this meeting on July 1, 2020, and on October 14, 2020, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on October 12, 2020, posted on the District website on October 16, 2020, and sent to the Township Clerk on June 19, 2020, and on October 12, 2020.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mr. Jack Fairchild
Present	Mrs. Dria Law
Present	Mrs. Katherine Mullin
Present	Ms. Lauren Romano
Present	Dr. Mark Snyder
Absent	Mr. Mark Villanueva
Present	Mr. David A. Weinstein

Present	Mrs. Caryn Shaw, Vice President
Present	Dr. Sandra Alberti, President

Present	Mr. John Comegno, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

Personnel Review

- a. Mrs. Belfield updated the Board on confidential personnel matters.

Legal Update

- a. Alicia D'Anella, Board Solicitor, updated the Board on confidential legal matters.

Mr. Weinstein left the meeting at this time.

Potential Sidebar/Codicil

- a. Dr. McCartney updated the Board on potential sidebar agreements with the Moorestown Education Association.

Adjournment

Moved by: Mr. Fairchild

Second: Ms. Romano

Vote: 7 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

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V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment,

evaluation of performance, promotion or discipline of any public officer or employee, and specifically,

a. Personnel

2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,

a. Legal matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Ms. Romano Second: Mr. Weinstein Vote: 8 - 0

VI. Return to Public

Moved by: Mr. Fairchild Second: Ms. Romano Vote: 7 - 0

VII. Adjournment

Moved by: Mr. Fairchild Second: Ms. Romano Vote: 7 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

B. Communications - none

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

• **Recognitions**

- Retirements – Mrs. Belfield recognized Leandra Parsons and Zoe Morrow on their retirement.
- Moorestown Breakfast Rotary - Representatives: Beth Moran, Vic Bobadilla, George Gravenstine
MTPS Backpack Project – Donation of 142 backpacks and school supplies for students
Dr. McCartney thanked the Moorestown Rotary for their backpack project and school supplies for students.
- State of the Schools Presentation – Carole Butler, Director of Curriculum and Instruction, presented to the Board a presentation entitled “State of the District 2020.”
- SSDS Presentation – Michael D’Ascenzo, Assistant Principal of Upper Elementary School, presented to the Board a presentation entitled “Student Safety Data System – September 1, 2019 to June 30, 2020 Report Periods 1-2.”
- COVID-19 Update – Dr. McCartney presented to the Board a presentation entitled “A Continuation of the Conversation on Re-Entry Plans for 2020-21 and Beyond: Re-Opening Revisited.”

Mr. Villanueva joined the meeting at 7:50 p.m.

Mrs. Shaw asked if the District has considered putting plexiglass at only certain grade levels. Dr. McCartney provided an update on how the District evaluated plexiglass.

Mr. Weinstein thanked Dr. McCartney for his presentation. Mr. Weinstein inquired if families opting back into school after the marking period will have a financial or operational impact on the District. Dr. McCartney indicated that it could have an impact on our operations and finances in terms of staffing and space availability.

Mr. Villanueva thanked Dr. McCartney for navigating the District through this. Mr. Villanueva asked for the number of students by school that we can accommodate if parents elect to send their children back to school. Dr. McCartney shared the information on his screen and indicated that it was shared with the Board and would be attached to the presentation.

Mr. Fairchild asked if anything can be done ahead of time to reduce the transition time going to a full day scenario. Dr. McCartney stated that he unfortunately doesn’t think so because much of the transition is around staffing, transportation adjustments, schedule changes, safety protocol changes, etc, but that we were still evaluating this.

D. Student Board Representatives

- Cara Petrycki thanked the Board for the time to speak. Cara stated that she feels safe in school and feels as though she is learning as much as she would normally be learning. Cara stated that teachers have been extremely helpful making sure students are safe and that they have everything they need to succeed. Cara provided an update on athletics and the college application process.

- Claire Hurren stated that she has enjoyed a lot so far. Claire enjoys the new afternoon schedule and finds the 12th period useful. Claire indicated that the school feels very safe, socially distanced, and clean. Claire updated the Board on the activities of the Madrigals.
- Logan Procopio feels as though the school is clean and that social distancing is practiced routinely. Logan enjoys the afternoon schedule and feels as though it is more productive to have additional time with his teachers. Logan is appreciative for the cross country season this year.
- Bhavika Verma indicated that she had to get adjusted to the letter days at the High School in comparison to WAMS. Bhavika thanked the teachers for making the transition process as easy as possible.
- Jack Brittain – no report

E. Board Committee Reports – Questions and Comments

- Finance and Operations** – Mr. Weinstein updated the Board on the two meetings that have occurred since the last meeting. Topics included request for professional services proposals, shared services with Delanco for transportation, district audit beginning process, COVID expenditures, FEMA grant application, senior class trip contract, district operational comparisons, business consultant, Interim HR Director, ESF contract proposal, RFP reviews, Broker of Record EUS, grounds contract performance issues, and high school and middle school scoreboard replacements.
- Curriculum** – Ms. Romano updated the Board on the last Curriculum Committee meeting. Topics included the Global Read Aloud book selection, overview of the State of the District presentation, curriculum implementation progress, Drexel partnership, and how to better support staff. Mr. Villanueva inquired about achievement markers and how far the District is behind on its curriculum. Ms. Butler provided an update on markers being utilized internally and the district’s curriculum progress.
- Communications** – Ms. Law updated the Board on the last Communications Committee meeting. Topics included the Race and Racism Committee and a community forum on racial equity and inclusion. Mr. Villanueva inquired about which Board members are on the Race and Racism Committee. Dr. Alberti indicated that it is an ad-hoc committee. Mr. Villanueva asked what an ad-hoc committee is. Dr. Alberti indicated that it is a committee with the sole purpose of discussing racial equity in the District and is exploratory in nature. The committee will not make recommendations or decisions. They will feed into other committees. Mr. Villanueva inquired if Dr. Alberti asked the racially diverse Board members if they were asked to be a part of the committee. Dr. Alberti indicated that she had not, but if he would like to be a member of the committee, let her know.
- Policy** – Mrs. Mullin updated the Board on the prior Policy Committee meeting. Topics included a future restart modification, gifted and talented student program changes, attendance changes, suspension and expulsion changes, and confidentiality of student records.

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mrs. Law

Second: Dr. Snyder

Vote: 9 - 0

2. Public Comment on Agenda Items

- a. Tracee Panetti, MHS Science Teacher, stated that hybrid learning is incredibly difficult. We have to remember that we are in a pandemic. We need to take care of our teachers so we have quality educators to help students recover from this pandemic.
- b. Julianne Shawaryn of 121 W. Spruce Avenue commented this is her 11th year teaching at the high school. She feels like a first year teacher in so many ways. We need to prioritize the social and emotional well-being of the students and staff. She is deeply concerned about the health and well-being of her colleagues.
- c. Valerie Oswald, MHS Spanish Teacher, commented on the need to talk about the mental health and well-being of our school community. We need to help struggling students and teachers. The current schedule is not working.
- d. Karen Vidal of 441 Oldershaw Avenue commented she is following up on an email she had written to the Board in September. UES does not have a break in its schedule currently. This is unfair to our teachers.
- e. Colette Lamidi of 68 Red Leaf Road commented she is growing more concerned about the choice remote students. She is concerned that choice remote families are struggling tremendously. She is happy to see the district looking at racial equity.
- f. Cheryl Makopoulos of 5 Walnut Court commented that a new program was introduced at WAMS and her son is reading a book in math class. She asked if the proper processes were followed to bring the new WAMS book into the district and modify the curriculum.
- g. Anthony Dragun of 547 Eaglebrook Drive commented on a piece of information in Dr. McCartney's presentation and asked if that was the only way we could return to school five days a week. Dr. McCartney stated that it is not.
- h. Stacy Cohen of 673 Mill Street commented that if a teacher is interested, maybe taking 3-5 collective breaths with the students would help stress. She supports the Global Read Aloud book this year as it has been eye opening.
- i. Allison Euker of 20 E. Maple Avenue commented that she is concerned about the Global Read Aloud book. The author says that individuals that disagree are racist.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mrs. Shaw Vote: 9 - 0

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – July and August, 2020 – Exhibit #21-64
2. **Treasurer's Report** – May and June, 2020 – Exhibit #21-65

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of July and August, 2020 attached as Exhibit #21-66.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$11,746,901.88 attached as Exhibit #21-67.

Approval of Items 1 – 3:

Moved by: Mrs. Law Second: Mr. Fairchild Vote: 9 - 0

Approval of Item 4:

Moved by: Mrs. Law Second: Mr. Fairchild Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weinstein

VII. Recommendations of the Superintendent

A. HIB Self-Assessment

The HIB Self-Assessment by the District Anti-Bullying Coordinator is submitted for Board approval.

MOTION

I recommend approval of the SSDS/HIB Self-Assessment as presented.

Moved by: Dr. Snyder Second: Mrs. Mullin Vote: 8 – 0, Abstain – 1
Abstention: Mr. Villanueva

B. 2020-2021 Memorandum of Agreement (MOA) and 2020-2021 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department

Routine Action

Approval of the Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding between the Moorestown Township School District and Moorestown Township Police Department for the 2020-2021 school year. As an expression of mutual concern and commitment to students, and to the level of cooperation and understanding described in the MOA Agreement, Dr. Scott P. McCartney, Chief School

Administrator; Chief Lee Lieber, MTPD; and Sandra Alberti, Board of Education President, affirm and agree to abide by the standards, procedures, principles and policies set forth in the MOA dated October 2020.

MOTION:

I recommend Board approval of the 2020-2021 Memorandum of Agreement (MOA) and 2020-2021 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department.

Moved by: Ms. Romano Second: Mrs. Shaw Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weinstein

C. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 2464 Gifted and Talented Students (M)
- Policy 5200 Attendance (M)
- Regulation 5200 Attendance (M)
- Policy 5330.04 Administering an Opioid Antidote (M)
- Regulation 5330.04 Administering an Opioid Antidote (M)
- Policy 5610 Suspension (M)
- Regulation 5610 Suspension (M)
- Policy 5620 Expulsion (M)
- Policy 5320 Immunization (M)
- Regulation 5320 Immunization (M)
- Policy 8320 Personnel Records (M)
- Regulation 8320 Personnel Records (M)

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #21-68.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulation be entered on second reading:

- Policy 1648.03 Restart and Recovery Plan – Full Time Remote Instruction
- Policy 2431.03 Heat Participation Policy for Student-Athlete Safety
- Policy 2622 Student Assessment
- Policy 5111 Eligibility of Resident/Non-Resident Students
- Regulation 5111 Eligibility of Resident/Non-Resident Students

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulation listed above as Exhibit #21-69.

Moved by: Mr. Villanueva Second: Mr. Weinstein Vote: 9 - 0

D. Educational Program

1. Special Education Out-of-District Placements 2020-21

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #21-70 for the 2020-21 school year at the location indicated at the approved tuition rates with transportation provided.

2. Home Instruction 2020-2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-71 for the 2020-2021 school year.

3. Homeless Placements 2020-2021

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #21-72 for the 2020-2021 school year at the locations indicated and at the approved district tuition rates, where applicable.

4. Burlington County Alternative School Placement for 2020-2021

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #21-73 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Approval of Items 1 – 4:

Moved by: Dr. Snyder

Second: Mrs. Mullin

Vote: 8 – 0, Abstain – 1

Abstention: Ms. Romano

E. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-74.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-75.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- \$120 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$50 from Florence Viman and Wells Fargo to be used by the MHS Class of 2021

4. Bayada Contracted Substitute School Nursing Services 2020-2021

Bayada Home Health Care, Inc., services are required on an intermittent basis for contracted substitute nursing when school personnel are not available.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2020-2021 school year for contracted school nursing as noted on Exhibit #21-76.

5. Shared Services Jointure Agreement for Transportation Services To and From School

MOTION:

I recommend the Board approve the shared services jointure agreement for transportation services to and from school with Delanco Township Board of Education as per attached Exhibit #21-77.

6. Comprehensive Maintenance Plan

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2020-2021 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #21-78.

7. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Employee #5087 and the Moorestown Township Board of Education attached as Exhibit #21-79.

Approval of Items 1 – 6:

Moved by: Ms. Romano Second: Mr. Fairchild Vote: 9 - 0

Approval of Item 7:

Moved by: Ms. Romano Second: Mr. Fairchild Vote: 7 – 0, Abstain – 2
Abstentions: Mr. Villanueva,
Mr. Weinstein

F. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

1. Appointments

Administrative Staff

- a. Joanne D'Angelo, as a Business Office Consultant for the District. Ms. D'Angelo's hourly rate of \$52.36 for up to 120 hours effective on or about October 26, 2020 through June 30, 2021.
- b. Carolyn Gibson, as Interim Director of Human Resources/AAO for the District. Dr. Gibson's daily rate is \$500.00 effective on or about October 19, 2020 through January 31, 2021.
- c. Eliz Uricoechea, as a School Nurse at the High School. Ms. Uricoechea has a BSN from LaSalle University. She has been placed on Column BA+15, Step 8 of the Teacher Salary Guide at a salary of \$64,743.00 prorated, effective on or about January 4, 2021 through June 30, 2021.

Professional Staff

- a. David Greenberg, as a Long Term Substitute School Counselor at the High School. Mr. Greenberg has a MA from Rutgers University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on October 5, 2020 through November 30, 2020 (temporary leave replacement).

Support Staff

- a. Jeffrey Albrecht, as a Paraprofessional at the High School. Mr. Albrecht has been placed on Column Para Step 1 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$12.03 (6.75 hours per day) for an annual salary of \$15,103.67 prorated, effective on September 29, 2020 through June 30, 2021.

- b. Michael McCartney, as a Custodian at the High School. Mr. McCartney has been placed on Column A Step 2 of the 2020-2021 Buildings and Grounds Salary Guide at an annual salary of \$28,275.00 prorated, effective on November 1, 2020 through June 30, 2021.
- c. Daniel Gerber, as an Assistant Child Caregiver for the Extended Day Care Program. Mr. Gerber's hourly rate is \$11.00 for 6 hours per week as directed, effective on or about October 26, 2020 through June 30, 2021.
- d. Linda Brayshaw, as a Bus Driver for the Transportation Department. Ms. Brayshaw's hourly rate is \$16.50 for 4 hours per day for an annual salary of \$12,078.00 prorated, effective October 21, 2020 through June 30, 2021.
- e. James Lawlor, as a Bus Driver for the Transportation Department. Mr. Lawlor's hourly rate is \$17.75 for 5 hours per day for an annual salary of \$16,241.25 prorated, effective October 21, 2020 through June 30, 2021.
- f. Suzette Letellier, as a Bus Driver for the Transportation Department. Ms. Letellier's hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated effective October 6, 2020 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Janey Kang, as a Special Education Teacher at the George Baker Elementary School; a paid Medical Leave of Absence December 7, 2020 through February 17, 2021; unpaid Family Medical Leave of Absence February 18, 2021 through May 20, 2021; unpaid Child Rearing Leave of Absence May 21, 2021 through June 30, 2021.
- b. Becky Condodina, an Occupational Therapist at the Mary Roberts Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective October 1, 2020 through December 31, 2020. Return to work on January 4, 2021.
- c. Devon Rau, a 3rd Grade Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 23, 2020 through November 23, 2020; unpaid Family Medical Leave of Absence November 24, 2020 through March 3, 2021. Return to work on March 4, 2021.
- d. Jessica Heck, a Special Education Teacher at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- e. Susan Littman-Nichols, a 6th Grade Teacher at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 8, 2020 through December 11, 2020. Return to work on December 14, 2020.

- f. Carlton Martin, a 5th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 17, 2020 through November 18, 2020. Return to work on November 19, 2020.
- g. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, an unpaid Family Medical Leave of Absence September 1, 2020 through September 28, 2020. Return to work on September 29, 2020.
- h. Gina Higgins, a Math Teacher at the High School, a paid Medical Leave of Absence February 2, 2021 through March 19, 2021; unpaid Family Medical Leave of Absence March 20, 2021 through June 30, 2021.
- i. Katrina Lucas, a Spanish Teacher at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7 2020.
- j. Lea Marano, a Science Teacher at the High School, a paid Medical Leave of Absence November 9, 2020 through November 29, 2020. Return to work on November 30, 2020.
- k. Karen Sakoff, a School Counselor at the High School, an unpaid Medical Leave of Absence October 1, 2020 through November 11, 2020. Return to work on November 12, 2020.
- l. Brittany Scharadin, a Special Education Teacher at the High School, a paid Medical Leave of Absence January 19, 2021 through March 3, 2021; unpaid Family Medical Leave of Absence March 4, 2021 through June 4, 2021. Return to work on June 7, 2021.
- m. Sergey Tkachenko, a Vocal Teacher at the High School, a paid Emergency Family Medical Leave of Absence effective, September 16, 2020 through September 18, 2020.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence, effective October 1, 2020 through October 30, 2020.
- b. Mary Foley, a Paraprofessional at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- c. Rita Balsamo, a Paraprofessional at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 8, 2020 through December 11, 2020. Return to work on December 14, 2020.
- d. Kathleen Berger, a Secretary at the High School, a paid Medical Leave of Absence October 12, 2020 and October 13, 2020; unpaid Family Medical Leave of Absence October 14, 2020 through November 30, 2020. Return to work on November 30, 2020.

- e. Maurice Clayton, a Security Officer at the High School, an Intermittent Emergency Family Medical Leave of Absence (Child Care) effective, September 18, 2020, October 2, 2020, October 16, 2020, October 30, 2020, November 14, 2020, December 4, 2020 and December 18, 2020.
- f. Bruce Lozito, a Paraprofessional at the High School; unpaid Family Medical Leave of Absence November 9, 2020 through February 12, 2021. Return to work on February 15, 2021.
- g. Angela Holt, a Bus Driver for the Transportation Department, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- h. Breanna Taylor, a Mechanic for the Transportation Department, a paid Medical Leave of Absence November 10, 2020 through December 27, 2020. Return to work on December 28, 2020.

3. Change of Assignment/FTE/Start Date

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Shea McGee, a Long Term Substitute 3rd Grade Teacher at the South Valley Elementary School, effective September 23, 2020 through March 5, 2021.
- b. Shannon Gallagher, a Long Term Substitute School Psychologist at the High School, effective September 29, 2020 through April 9, 2021.

Support Staff

- a. Helena Evans, a Licensed Practical Nurse from the South Valley Elementary School, to the Mary Roberts Elementary School, from 3.5 hours to 4 hours per day at an annual salary of \$47,928.00 prorated effective September 8, 2020 through June 30, 2021.
- b. Regina Wolf, a Licensed Practical Nurse at the South Valley Elementary School, from 4 hours to 4.75 hours per day at an annual salary of \$56,914.00 prorated, effective September 8, 2020 through June 30, 2021.
- c. Katarina Thomason, a Paraprofessional at the South Valley Elementary School, to the Upper Elementary School, effective on or about October 26, 2020 through June 30, 2021.
- d. Scott Stilts, from a Custodian at the High School to Head Custodian at the Mary Roberts Elementary School, at an annual salary of \$60,207.00, effective November 1, 2020 through June 30, 2021.

4. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Barbara Amon, a Kindergarten Teacher at the South Valley Elementary School, after 16 years of service to the District, effective December 31, 2020.
- b. Paula Kitts, a Math and Gifted and Talented Teacher at the Upper Elementary School, after 23 ½ years of service to the District, effective February 28, 2021.
- c. Lisa Walko, a School Nurse at the High School, after 20 years of service to the District, effective November 30, 2020.

Support Staff

- a. Steven Allen, a Head Custodian at the High School, after 30 years of service to the District, effective November 30, 2020.
- b. Sandra Hoffman, a Bus Driver for the Transportation Department, after 25 years of service to the District, effective December 31, 2020.

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Stefanie Pagone, as a Long Term Substitute 6th Grade Teacher at the Upper Elementary School, effective November 17, 2020 through June 30, 2021.

Support Staff

No actions recommended at this time.

6. **Practicum Student** - Exhibit #21-80
7. **Movement on the Salary Guide** - Exhibit #21-81
8. **Adjustment to Transportation Hours** - Exhibit #21-82
9. **Genesis Training Staff** - Exhibit #21-83
10. **Adjustment to Bus Duty** - Exhibit #21-84
11. **Substitutes** - Exhibit #21-85
12. **World Language Placement Testing Staff** - Exhibit #21-86
13. **CPI Training Presenters** - Exhibit #21-87
14. **Co-Curricular** - Exhibit #21-88
15. **Clubs** - Exhibit #21-89

Approval of Items 1 – 15:

Moved by: Mrs. Mullin

Second: Mrs. Law

Roll Call Vote: 9 - 0

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #21-90

IX. Informational Only

A. Enrollment Information – October 1, 2020

	2019-2020	2020-2021
High School	1267	1294
Middle School	665	628
Upper Elementary School	914	852
Elementary School	1115	1044
Total	3961	3818

B. Old Business - none

C. New Business

a. Winter Athletics Codicil

Moved by: Mrs. Law

Second: Dr. Snyder

Vote: 7 – 1, Abstain – 1

No: Mr. Villanueva

Abstention: Mr. Weinstein

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weinstein

Second: Mrs. Shaw

Vote: 9 - 0

2. Public Comment

a. Cheryl Makopoulos commented that she disagrees that curriculum wasn't changed with the new book at WAMS.

b. David Socolow of 441 E. Main Street commented that the improvements on the MHS schedule with adding back 12th period has been very helpful.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein

Second: Ms. Romano

Vote: 9 - 0

X. Adjournment

Moved by: Ms. Romano

Second: Mr. Weinstein

Vote: 9 – 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
October 27, 2020 – 7:00 p.m.**

I. Call to Order

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on October 21, 2020, to the Courier Post, and Burlington County Times.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mr. Jack Fairchild
Present	Mrs. Dria Law
Present	Mrs. Katherine Mullin (departed at 7:52 p.m.)
Present	Ms. Lauren Romano
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva
Absent	Mr. David A. Weinstein
Present	Mrs. Caryn Shaw, Vice President
Present	Dr. Sandra Alberti, President
Absent	Mr. John Comegno, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Absent	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology
Present	Dr. Carolyn Gibson, Interim Director of Personnel

V. Community Forum: “Exploring Race and Racism at MTPS”

VI. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mrs. Law Second: Mrs. Shaw Vote: 8 - 0

2. Public Comment on Agenda Items

- a. All in attendance were placed in breakout rooms where small group discussion took place.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Ms. Romano Second: Dr. Snyder Vote: 7 - 0

VII. Adjournment

Moved by: Ms. Romano Second: Mrs. Law Vote: 7 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$9,980,078.15
102 - 106	Cash Equivalents		\$554,247.60
111	Investments		\$0.00
116	Capital Reserve Account		\$108,185.28
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$49,296,483.00

Accounts Receivable:

132	Interfund	\$425,965.46	
141	Intergovernmental - State	\$5,395,408.55	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,455,641.30	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,879,534.10	\$9,156,549.41

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$73,548,809.00	
302	Less revenues	(\$72,963,493.91)	\$585,315.09

Total assets and resources

\$69,680,858.53

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$602,157.08
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$110,668.80
	Other current liabilities		\$32,194.93
	Total liabilities		\$745,020.81

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$56,619,273.20
761	Capital reserve account - July	\$107,968.02	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$107,968.02
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$75,699,056.45	
602	Less: Expenditures	(\$12,081,880.80)	
	Less: Encumbrances	(\$56,577,111.61)	(\$68,658,992.41)
	Total appropriated		\$63,767,305.26

Unappropriated:

770	Fund balance, July 1		\$7,318,779.91
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$2,150,247.45)
	Total fund balance		\$68,935,837.72
	Total liabilities and fund equity		<u>\$69,680,858.53</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$75,699,056.45	\$68,658,992.41	\$7,040,064.04
Revenues	(\$73,548,809.00)	(\$72,963,493.91)	(\$585,315.09)
Subtotal	<u>\$2,150,247.45</u>	<u>(\$4,304,501.50)</u>	<u>\$6,454,748.95</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$217.26	(\$217.26)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,150,247.45</u>	<u>(\$4,304,284.24)</u>	<u>\$6,454,531.69</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,150,247.45</u>	<u>(\$4,304,284.24)</u>	<u>\$6,454,531.69</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,150,247.45</u>	<u>(\$4,304,284.24)</u>	<u>\$6,454,531.69</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,150,247.45</u>	<u>(\$4,304,284.24)</u>	<u>\$6,454,531.69</u>

Prepared and submitted by : _____ Date _____
 Board Secretary

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	150,000	0	150,000	0	Under	150,000
00370	SUBTOTAL – Revenues from Local Sources	68,633,019	0	68,633,019	68,846,272		(213,253)
00520	SUBTOTAL – Revenues from State Sources	4,723,776	0	4,723,776	4,123,776	Under	600,000
00570	SUBTOTAL – Revenues from Federal Sources	42,014	0	42,014	1,444	Under	40,570
	Total	73,548,809	0	73,548,809	72,971,492		577,317
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	23,596,523	6,331	23,602,854	3,324,589	19,609,473	668,793
10300	Total Special Education - Instruction	7,243,690	1,947	7,245,637	837,965	6,299,822	107,850
11160	Total Basic Skills/Remedial – Instruct.	620,914	0	620,914	62,842	552,984	5,088
12160	Total Bilingual Education – Instruction	150,601	0	150,601	17,293	132,308	1,000
17100	Total School-Sponsored Co/Extra Curricul	365,764	0	365,764	95	340,564	25,105
17600	Total School-Sponsored Athletics – Instr	1,215,024	50	1,215,074	150,952	829,930	234,193
29180	Total Undistributed Expenditures - Instr	2,879,501	0	2,879,501	144,195	925,374	1,809,932
29680	Total Undistributed Expenditures – Atten	61,813	0	61,813	16,222	45,191	400
30620	Total Undistributed Expenditures – Healt	818,392	0	818,392	96,103	676,096	46,193
40580	Total Undistributed Expend – Speech, OT,	1,258,399	307	1,258,706	107,663	1,072,055	78,987
41080	Total Undist. Expend. – Other Supp. Serv	2,292,680	(2,162)	2,290,518	185,735	1,741,366	363,417
41660	Total Undist. Expend. – Guidance	1,510,104	2,162	1,512,265	218,422	1,259,978	33,865
42200	Total Undist. Expend. – Child Study Team	1,995,553	40	1,995,593	357,435	1,581,406	56,751
43200	Total Undist. Expend. – Improvement of I	1,553,990	(0)	1,553,990	407,019	1,054,204	92,767
43620	Total Undist. Expend. – Edu. Media Serv.	767,846	1,518	769,364	105,663	628,834	34,867
44180	Total Undist. Expend. – Instructional St	23,151	(43)	23,108	390	0	22,718
45300	Support Serv. - General Admin	809,176	0	809,176	274,118	432,569	102,489
46160	Support Serv. - School Admin	2,224,240	(757)	2,223,483	521,072	1,665,032	37,379
47200	Total Undist. Expend. – Central Services	841,807	(0)	841,807	216,211	587,513	38,083
47620	Total Undist. Expend. – Admin. Info. Tec	569,028	1,532	570,559	274,571	265,365	30,623
51120	Total Undist. Expend. – Oper. & Maint. O	6,262,971	637	6,263,608	1,218,536	3,958,318	1,086,754
52480	Total Undist. Expend. – Student Transpor	3,206,827	24,120	3,230,947	399,952	2,067,446	763,548
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	15,078,749	0	15,078,749	3,138,357	10,729,130	1,211,262
75880	TOTAL EQUIPMENT	0	6,480	6,480	6,480	0	0
76260	Total Facilities Acquisition and Constr	290,153	0	290,153	0	122,153	168,000
84000	Transfer of Funds to Charter Schools	20,000	0	20,000	0	0	20,000
	Total	75,656,895	42,162	75,699,056	12,081,881	56,577,112	7,040,064

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			150,000	0	150,000	0	Under	150,000
00100	10-1210	Local Tax Levy	65,728,644	0	65,728,644	65,728,644		0
00140	10-1310	Tuition from Individuals	1,030,000	0	1,030,000	1,066,949		(36,949)
00150	10-1320	Tuition from LEAs Within State	1,050,000	0	1,050,000	1,426,062		(376,062)
00260	10-1910	Rents and Royalties	300,000	0	300,000	327,355		(27,355)
00300	10-1__	Unrestricted Miscellaneous Revenues	524,375	0	524,375	297,262	Under	227,113
00420	10-3121	Categorical Transportation Aid	818,042	0	818,042	818,042		0
00430	10-3131	Extraordinary Aid	600,000	0	600,000	0	Under	600,000
00440	10-3132	Categorical Special Education Aid	2,991,676	0	2,991,676	2,991,676		0
00470	10-3177	Categorical Security Aid	314,058	0	314,058	314,058		0
00540	10-4200	Medicaid Reimbursement	42,014	0	42,014	1,444	Under	40,570
Total			73,548,809	0	73,548,809	72,971,492		577,317

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-__-101	Kindergarten – Salaries of Teachers	945,582	(22,500)	923,082	98,467	824,615	0
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers	6,723,840	22,500	6,746,340	695,027	6,051,312	0
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers	5,474,434	0	5,474,434	561,095	4,913,339	0
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers	7,720,913	(100)	7,720,813	761,117	6,959,696	0
02500	11-150-100-101	Salaries of Teachers	100,000	0	100,000	6,627	93,373	0
02540	11-150-100-320	Purchased Professional – Educational Ser	30,000	0	30,000	2,722	1,383	25,895
03000	11-190-1__-106	Other Salaries for Instruction	595,340	100	595,440	55,500	539,940	0
03020	11-190-1__-320	Purchased Professional – Educational Ser	150,000	0	150,000	11,250	1,400	137,350
03060	11-190-1__[4-5]	Other Purchased Services (400-500 series	994,524	2,088	996,612	885,136	80,742	30,735
03080	11-190-1__-610	General Supplies	736,143	4,242	740,385	218,188	143,152	379,045
03100	11-190-1__-640	Textbooks	117,958	0	117,958	29,488	0	88,470
03120	11-190-1__-8__	Other Objects	7,790	0	7,790	(28)	521	7,297
06500	11-212-100-101	Salaries of Teachers	984,928	(7,802)	977,126	178,296	798,830	0
06520	11-212-100-106	Other Salaries for Instruction	202,680	7,802	210,482	69,099	141,383	0
06580	11-212-100-[4-5]	Other Purchased Services (400-500 series	56,800	0	56,800	0	0	56,800
06600	11-212-100-610	General Supplies	16,850	0	16,850	1,083	1,192	14,576
06620	11-212-100-640	Textbooks	1,050	0	1,050	0	0	1,050
06640	11-212-100-8__	Other Objects	17,200	0	17,200	0	0	17,200
07000	11-213-100-101	Salaries of Teachers	5,149,019	4,000	5,153,019	518,235	4,634,610	173
07020	11-213-100-106	Other Salaries for Instruction	267,468	(4,000)	263,468	21,079	242,389	0
07100	11-213-100-610	General Supplies	16,010	1,435	17,445	3,910	2,915	10,619
07120	11-213-100-640	Textbooks	5,800	0	5,800	0	0	5,800
07500	11-214-100-101	Salaries of Teachers	80,934	0	80,934	7,893	73,041	0
07520	11-214-100-106	Other Salaries for Instruction	28,268	0	28,268	2,727	25,541	0
07600	11-214-100-610	General Supplies	1,350	0	1,350	0	151	1,199
08000	11-215-100-101	Salaries of Teachers	55,000	0	55,000	0	55,000	0
08020	11-215-100-106	Other Salaries for Instruction	86,925	0	86,925	8,501	78,425	0
08100	11-215-100-6__	General Supplies	1,940	512	2,452	1,923	97	433

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08500	11-216-100-101	Salaries of Teachers	195,932	0	195,932	12,954	182,978	0
08520	11-216-100-106	Other Salaries for Instruction	75,535	0	75,535	12,266	63,269	0
11000	11-230-100-101	Salaries of Teachers	614,359	0	614,359	61,697	552,663	0
11100	11-230-100-610	General Supplies	6,555	0	6,555	1,146	321	5,088
12000	11-240-100-101	Salaries of Teachers	149,601	0	149,601	17,293	132,308	0
12080	11-240-100-[4-5]	Other Purchased Services (400-500 series)	500	0	500	0	0	500
12100	11-240-100-610	General Supplies	500	0	500	0	0	500
17000	11-401-100-1__	Salaries	340,564	0	340,564	0	340,564	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	24,950	0	24,950	0	0	24,950
17040	11-401-100-6__	Supplies and Materials	250	(95)	155	0	0	155
17060	11-401-100-8__	Other Objects	0	95	95	95	0	0
17500	11-402-100-1__	Salaries	907,947	0	907,947	136,284	771,663	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	157,650	0	157,650	1,543	13,116	142,991
17540	11-402-100-6__	Supplies and Materials	122,027	0	122,027	9,309	44,021	68,697
17560	11-402-100-8__	Other Objects	27,400	50	27,450	3,815	1,130	22,505
29000	11-000-100-561	Tuition to Other LEAs within the State -	167,280	0	167,280	0	0	167,280
29040	11-000-100-563	Tuition to County Voc. School District-R	35,170	0	35,170	0	0	35,170
29060	11-000-100-564	Tuition to County Voc. School District-S	17,585	0	17,585	0	0	17,585
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	941,125	0	941,125	0	549,449	391,676
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,718,340	(45,000)	1,673,340	101,721	375,925	1,195,695
29120	11-000-100-567	Tuition to Priv. Sch. Disabled & Other L	0	45,000	45,000	42,474	0	2,526
29500	11-000-211-1__	Salaries	61,413	0	61,413	16,222	45,191	0
29640	11-000-211-6__	Supplies and Materials	400	0	400	0	0	400
30500	11-000-213-1__	Salaries	734,514	0	734,514	77,674	656,573	267
30540	11-000-213-3__	Purchased Professional and Technical Ser	62,200	0	62,200	17,000	17,000	28,200
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series)	4,750	0	4,750	0	0	4,750
30580	11-000-213-6__	Supplies and Materials	16,118	0	16,118	1,429	2,524	12,166
30600	11-000-213-8__	Other Objects	810	0	810	0	0	810
40500	11-000-216-1__	Salaries	885,644	0	885,644	88,684	796,959	0
40520	11-000-216-320	Purchased Professional – Educational Ser	364,800	0	364,800	17,053	272,389	75,358
40540	11-000-216-6__	Supplies and Materials	7,955	307	8,262	1,926	2,707	3,629
41000	11-000-217-1__	Salaries	1,647,028	0	1,647,028	176,355	1,470,673	0
41020	11-000-217-320	Purchased Professional – Educational Ser	634,652	(2,162)	632,490	9,380	270,694	352,417
41040	11-000-217-6__	Supplies and Materials	11,000	0	11,000	0	0	11,000
41500	11-000-218-104	Salaries of Other Professional Staff	1,245,649	2,162	1,247,811	126,022	1,121,522	267
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	178,739	322	179,061	44,685	134,376	0
41560	11-000-218-320	Purchased Professional – Educational Ser	3,000	0	3,000	0	0	3,000
41580	11-000-218-390	Other Purchased Professional & Technical	47,459	0	47,459	40,536	2,615	4,308
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	23,089	(322)	22,767	5,735	1,465	15,567
41620	11-000-218-6__	Supplies and Materials	11,952	0	11,952	1,445	0	10,508
41640	11-000-218-8__	Other Objects	215	0	215	0	0	215

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42000	11-000-219-104	Salaries of Other Professional Staff	1,720,600	3,762	1,724,362	290,312	1,434,050	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	167,579	0	167,579	33,276	134,303	0
42080	11-000-219-390	Other Purchased Professional & Technical	73,174	(2,960)	70,214	22,834	3,465	43,916
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	10,700	(762)	9,938	3,739	2,307	3,891
42160	11-000-219-6__	Supplies and Materials	22,000	0	22,000	6,430	7,281	8,289
42180	11-000-219-8__	Other Objects	1,500	0	1,500	845	0	655
43000	11-000-221-102	Salaries of Supervisor of Instruction	1,285,592	(4,200)	1,281,392	319,110	962,281	0
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	57,263	0	57,263	14,177	43,087	0
43060	11-000-221-110	Other Salaries	119,434	(22,000)	97,434	60,226	37,209	0
43100	11-000-221-320	Purchased Prof. – Educational Services	9,000	0	9,000	1,400	0	7,600
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	35,500	26,040	61,540	5,916	7,720	47,904
43160	11-000-221-6__	Supplies and Materials	38,000	(162)	37,838	831	100	36,908
43180	11-000-221-8__	Other Objects	9,200	322	9,522	5,360	3,807	355
43500	11-000-222-1__	Salaries	684,892	0	684,892	69,287	615,605	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	26,485	1,478	27,963	23,963	0	4,000
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	4,119	40	4,159	507	1,652	2,000
43580	11-000-222-6__	Supplies and Materials	51,850	0	51,850	11,906	11,577	28,367
43600	11-000-222-8__	Other Objects	500	0	500	0	0	500
44080	11-000-223-320	Purchased Professional – Educational Ser	0	300	300	300	0	0
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	18,900	0	18,900	90	0	18,810
44140	11-000-223-6__	Supplies and Materials	3,251	0	3,251	0	0	3,251
44160	11-000-223-8__	Other Objects	1,000	(343)	657	0	0	657
45000	11-000-230-1__	Salaries	293,034	0	293,034	71,391	221,643	0
45040	11-000-230-331	Legal Services	175,000	0	175,000	4,709	115,291	55,000
45060	11-000-230-332	Audit Fees	38,115	0	38,115	0	37,250	865
45100	11-000-230-339	Other Purchased Professional Services	11,500	0	11,500	4,635	0	6,865
45140	11-000-230-530	Communications/Telephone	82,100	0	82,100	13,845	50,868	17,387
45160	11-000-230-585	BOE Other Purchased Services	3,000	0	3,000	0	0	3,000
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	162,353	0	162,353	147,290	3,039	12,024
45200	11-000-230-610	General Supplies	3,600	0	3,600	450	473	2,677
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	2,000	0	2,000	0	0	2,000
45260	11-000-230-890	Miscellaneous Expenditures	9,274	0	9,274	2,636	4,005	2,633
45280	11-000-230-895	BOE Membership Dues and Fees	29,200	0	29,200	29,163	0	37
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,548,293	0	1,548,293	386,583	1,161,710	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	589,519	896	590,415	115,009	474,165	1,240
46060	11-000-240-110	Other Salaries	1,505	(896)	609	0	0	609
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	35,287	890	36,177	3,898	12,029	20,249
46120	11-000-240-6__	Supplies and Materials	30,826	(1,647)	29,179	2,285	16,948	9,946
46140	11-000-240-8__	Other Objects	18,810	0	18,810	13,297	179	5,334
47000	11-000-251-1__	Salaries	755,548	0	755,548	177,402	578,146	0
47020	11-000-251-330	Purchased Professional Services	2,500	(29)	2,471	0	0	2,471

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47040	11-000-251-340	Purchased Technical Services	30,876	29	30,905	16,405	1,000	13,500
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	31,635	0	31,635	16,597	5,195	9,843
47100	11-000-251-6__	Supplies and Materials	14,675	0	14,675	2,970	1,422	10,282
47180	11-000-251-890	Other Objects	6,573	0	6,573	2,836	1,750	1,987
47500	11-000-252-1__	Salaries	347,494	0	347,494	105,336	242,158	0
47520	11-000-252-330	Purchased Professional Services	7,376	(1,478)	5,897	0	0	5,897
47540	11-000-252-340	Purchased Technical Services	7,953	3,050	11,003	8,376	0	2,627
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	195,205	(40)	195,165	160,332	23,048	11,784
47580	11-000-252-6__	Supplies and Materials	11,000	0	11,000	527	159	10,314
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	216,300	4,445	220,745	34,434	24,757	161,553
48540	11-000-261-610	General Supplies	59,300	0	59,300	4,599	5,758	48,943
49000	11-000-262-1__	Salaries	1,544,680	0	1,544,680	380,439	1,164,241	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	274,426	0	274,426	21,606	252,820	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	5,000	0	5,000	0	0	5,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	1,512,427	(2,545)	1,509,882	139,128	1,343,191	27,564
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	298,117	0	298,117	97,094	0	201,022
49120	11-000-262-490	Other Purchased Property Services	75,000	0	75,000	311	69,689	5,000
49140	11-000-262-520	Insurance	196,391	0	196,391	196,344	0	47
49160	11-000-262-590	Miscellaneous Purchased Services	0	516	516	250	266	0
49180	11-000-262-610	General Supplies	167,800	(266)	167,534	88,367	32,421	46,745
49200	11-000-262-621	Energy (Natural Gas)	160,000	0	160,000	13,284	146,716	0
49220	11-000-262-622	Energy (Electricity)	850,000	0	850,000	131,880	508,120	210,000
49280	11-000-262-8__	Other Objects	4,000	0	4,000	239	0	3,761
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	381,000	4,050	385,050	76,491	260,080	48,479
50060	11-000-263-610	General Supplies	133,000	(3,755)	129,245	14,789	5,000	109,456
51000	11-000-266-1__	Salaries	151,528	0	151,528	7,281	144,247	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	223,303	(1,808)	221,495	11,999	1,012	208,484
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	3,700	0	3,700	0	0	3,700
51060	11-000-266-610	General Supplies	7,000	0	7,000	0	0	7,000
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	655,515	0	655,515	89,637	565,878	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	243,474	0	243,474	18,766	224,708	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	43,788	0	43,788	83	43,706	0
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	1,895	0	1,895	0	0	1,895
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	50,702	(518)	50,184	4,667	12,561	32,956
52180	11-000-270-443	Lease Purchase Payments – School Buses	229,295	518	229,814	229,814	0	0
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	78,750	0	78,750	0	0	78,750
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	711,340	0	711,340	0	685,738	25,603
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	281,376	0	281,376	(514)	0	281,890
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	15,000	0	15,000	0	0	15,000
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	348,213	(84,171)	264,042	0	75,097	188,945
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	25,000	0	25,000	0	0	25,000

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	285,829	84,171	370,000	0	370,000	0
52400	11-000-270-593	Misc. Purchased Services - Transportatio	69,169	24,120	93,289	53,606	24,442	15,241
52420	11-000-270-610	General Supplies	165,350	0	165,350	3,695	65,317	96,339
52460	11-000-270-8__	Other objects	2,130	0	2,130	200	0	1,930
71020	11-000-291-220	Social Security Contributions	830,000	0	830,000	126,054	698,946	5,000
71060	11-000-291-241	Other Retirement Contributions - PERS	1,003,354	0	1,003,354	0	0	1,003,354
71120	11-000-291-249	Other Retirement Contributions - Regular	42,000	0	42,000	5,385	36,615	0
71140	11-000-291-250	Unemployment Compensation	50,000	0	50,000	0	50,000	0
71160	11-000-291-260	Workmen's Compensation	425,645	0	425,645	425,541	0	104
71180	11-000-291-270	Health Benefits	12,614,450	(63,530)	12,550,920	2,516,854	9,844,562	189,503
71200	11-000-291-280	Tuition Reimbursement	113,300	0	113,300	994	99,006	13,300
71220	11-000-291-290	Other Employee Benefits	0	63,530	63,530	63,530	0	0
75700	12-000-261-73_	Undist. Expend. –Required Maint. For Sch	0	2,725	2,725	2,725	0	0
75740	12-000-263-73_	Undist. Expend. – Care and Upkeep of Gro	0	3,755	3,755	3,755	0	0
76080	12-000-400-450	Construction Services	168,000	0	168,000	0	0	168,000
76200	12-000-400-800	Other Objects	122,153	0	122,153	0	122,153	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools	20,000	0	20,000	0	0	20,000
Total			75,656,895	42,162	75,699,056	12,081,881	56,577,112	7,040,064

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$64,498.05)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$13,104.20	
142	Intergovernmental - Federal	\$35,246.76	
143	Intergovernmental - Other	\$419,756.89	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$468,107.85

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,839,393.27	
302	Less revenues	(\$99,160.00)	\$1,740,233.27

Total assets and resources

\$2,143,843.07

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank				(\$64,498.05)
411	Intergovernmental accounts payable - state				\$85,666.45
421	Accounts payable				\$448,763.41
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$9,014.55
	Other current liabilities				\$245,666.37
	Total liabilities				\$789,110.78

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances				\$1,176,007.95
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00		
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00	
764	Maintenance reserve account - July		\$0.00		
606	Add: Increase in maintenance reserve		\$0.00		
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July		\$0.00		
607	Add: Increase in cur. exp. emer. reserve		\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00	
762	Adult education programs				\$0.00
750-752,76x	Other reserves				\$0.00
601	Appropriations		\$2,061,539.36		
602	Less: Expenditures	(\$603,210.00)			
	Less: Encumbrances	(\$1,057,458.93)	(\$1,660,668.93)		\$400,870.43
	Total appropriated				\$1,576,878.38

Unappropriated:

770	Fund balance, July 1				\$0.00
771	Designated fund balance				\$0.00
303	Budgeted fund balance				(\$222,146.09)
	Total fund balance				\$1,354,732.29
	Total liabilities and fund equity				<u>\$2,143,843.07</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,061,539.36	\$1,660,668.93	\$400,870.43
Revenues	(\$1,839,393.27)	(\$99,160.00)	(\$1,740,233.27)
Subtotal	<u>\$222,146.09</u>	<u>\$1,561,508.93</u>	<u>(\$1,339,362.84)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$222,146.09</u>	<u>\$1,561,508.93</u>	<u>(\$1,339,362.84)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$222,146.09</u>	<u>\$1,561,508.93</u>	<u>(\$1,339,362.84)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$222,146.09</u>	<u>\$1,561,508.93</u>	<u>(\$1,339,362.84)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$222,146.09</u>	<u>\$1,561,508.93</u>	<u>(\$1,339,362.84)</u>

Prepared and submitted by : _____ Date _____
 Board Secretary

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	25,426	25,426	0	Under	25,426
00770	Total Revenues from State Sources	0	146,657	146,657	99,160	Under	47,497
00830	Total Revenues from Federal Sources	835,109	832,201	1,667,310	0	Under	1,667,310
	Total	835,109	1,004,284	1,839,393	99,160		1,740,233

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	35,261	35,261	14,907	2,933	17,421
88000	Nonpublic Textbooks	53,290	3,322	56,612	13,324	24,312	18,976
88020	Nonpublic Auxiliary Services	23,730	11,356	35,086	0	35,086	0
88040	Nonpublic Handicapped Services	74,523	(34,322)	40,201	0	40,201	0
88060	Nonpublic Nursing Services	84,458	5,752	90,210	90,170	0	40
88080	Nonpublic Technology Initiative	24,266	0	24,266	0	0	24,266
88090	Nonpublic Security Aid Program	23,460	89,133	112,593	56,572	51,977	4,044
88740	Total Federal Projects	818,800	848,510	1,667,310	428,237	902,949	336,123
	Total	1,102,527	959,012	2,061,539	603,210	1,057,459	400,870

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740	20-1__	Other Revenue from Local Sources	0	25,426	25,426	0	Under	25,426
00765	20-32__	Other Restricted Entitlements	0	146,657	146,657	99,160	Under	47,497
00775	20-441[1-6]	Title I	86,272	28,803	115,075	0	Under	115,075
00780	20-445[1-5]	Title II	41,337	117,871	159,208	0	Under	159,208
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	700,000	374,429	1,074,429	0	Under	1,074,429
00816	20-4530	CARES Act Education Stabilization Fund	0	91,835	91,835	0	Under	91,835
00821	20-4531	CARES Digital Divide	0	188,392	188,392	0	Under	188,392
00825	20-4__	Other	7,500	30,871	38,371	0	Under	38,371
Total			835,109	1,004,284	1,839,393	99,160		1,740,233

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20-__-__-__	Local Projects	0	35,261	35,261	14,907	2,933	17,421
88000	20-501-__-__	Nonpublic Textbooks	53,290	3,322	56,612	13,324	24,312	18,976
88020	20-50[-2-5]-__	Nonpublic Auxiliary Services	23,730	11,356	35,086	0	35,086	0
88040	20-50[-6-8]-__	Nonpublic Handicapped Services	74,523	(34,322)	40,201	0	40,201	0
88060	20-509-__-__	Nonpublic Nursing Services	84,458	5,752	90,210	90,170	0	40
88080	20-510-__-__	Nonpublic Technology Initiative	24,266	0	24,266	0	0	24,266
88090	20-511-__-__	Nonpublic Security Aid Program	23,460	89,133	112,593	56,572	51,977	4,044
88500	20-__-__-__	Title I	87,000	28,075	115,075	71,105	26,392	17,578
88520	20-__-__-__	Title II	29,000	130,208	159,208	20,536	29,560	109,112
88540	20-__-__-__	Title III	2,800	11,796	14,596	0	2,800	11,796
88560	20-__-__-__	Title IV	0	23,775	23,775	0	0	23,775
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	700,000	374,429	1,074,429	278,359	719,821	76,249
88678	20-477-__-__	CARES Act Education Stabilization Fund	0	91,835	91,835	58,238	14,215	19,382
88705	20-478-__-__	Bridging the Digital Divide	0	188,392	188,392	0	110,161	78,231
Total			1,102,527	959,012	2,061,539	603,210	1,057,459	400,870

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$52,647.77
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$759,529.12	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$759,529.12

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$812,176.89

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$179,979.85
	Total liabilities		\$179,979.85

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$632,197.04
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$632,197.04
	Total liabilities and fund equity		<u>\$812,176.89</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank			(\$705,156.93)
102 - 106	Cash Equivalents		\$0.00	
111	Investments		\$95,148.42	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
118	Emergency Reserve Account		\$0.00	
121	Tax levy Receivable		\$3,519,810.00	

Accounts Receivable:

132	Interfund	\$0.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00		\$0.00

Loans Receivable:

131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00		\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$4,693,087.00		
302	Less revenues	(\$4,851,242.85)		(\$158,155.85)

Total assets and resources

\$2,751,645.64

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$705,156.93)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	Total liabilities			\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$3,164,778.13
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$5,111,132.00		
602	Less: Expenditures	(\$1,946,353.13)		
	Less: Encumbrances	(\$3,164,778.13)	(\$5,111,131.26)	
	Total appropriated			\$3,164,778.87
	Unappropriated:			
770	Fund balance, July 1			\$4,911.77
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$418,045.00)
	Total fund balance			\$2,751,645.64
	Total liabilities and fund equity			\$2,751,645.64

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	4,693,087	0	4,693,087	4,693,180		(93)
0093A	Other	0	0	0	158,063		(158,063)
Total		4,693,087	0	4,693,087	4,851,243		(158,156)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	5,111,132	0	5,111,132	1,946,353	3,164,778	1
Total		5,111,132	0	5,111,132	1,946,353	3,164,778	1

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	4,693,087	0	4,693,087	4,693,087		0
00875	40-1__	Miscellaneous	0	0	0	93		(93)
00890	40-3160	Debt Service Aid Type II	0	0	0	158,063		(158,063)
Total			4,693,087	0	4,693,087	4,851,243		(158,156)

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	1,666,132	0	1,666,132	841,353	824,778	1
89620	40-701-510-910	Redemption of Principal	3,445,000	0	3,445,000	1,105,000	2,340,000	0
Total			5,111,132	0	5,111,132	1,946,353	3,164,778	1

REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION
DISTRICT OF THE TOWNSHIP OF MOORESTOWN

CASH REPORT

ALL FUNDS
FOR THE MONTH ENDING: July 31, 2020

FUNDS		ADJUSTED BEGINNING CASH BALANCE	CASH RECEIPTS THIS MONTH	Prior Years Adjustments	CASH DISBURSEMENTS THIS MONTH	ENDING CASH BALANCE
1	GENERAL FUND	FUND 10 \$ 1,487,359.35	\$ 7,737,323.01	\$ 3,710,578.92	\$ 2,331,836.79	\$ 10,603,424.49
2	SPECIAL REVENUE FUND	FUND 20 (321,085.56)	69,078.00	330,100.11	49,474.00	28,618.55
3	CAPITAL PROJECTS FUND	FUND 30 4,093,313.97	-	(4,040,666.20)	-	52,647.77
4	DEBT SERVICE FUND	FUND 40 4,911.77	549,191.28	-	1,946,353.13	(1,392,250.08)
5	TOTAL GOVERNMENTAL FUNDS	5,264,499.53	8,355,592.29	12.83	4,327,663.92	9,292,440.73
6	ENTERPRISE FUND	FUND 5X -	-	-	-	-
	SUBTOTAL	5,264,499.53	8,355,592.29	12.83	4,327,663.92	9,292,440.73
	TRUST AND AGENCY FUNDS	FUND 6X				
7	TRUST	60 46,686.34	(227.00)	-	(482.00)	46,941.34
		62 54,431.17	2,446.00	-	2,120.30	54,756.87
		65 85,386.45	-	-	(304.72)	85,691.17
8	PAYROLL	(1,624.09)	1,236,168.56		1,236,104.24	(1,559.77)
9	PAYROLL AGENCY	370,902.47	845,095.15		1,245,018.99	(29,021.37)
10	OTHER:					
	Food Service	239,193.04	61.38			239,254.42
	Student Funds	643,970.45	2,334.56			646,305.01
	Students Payment Acct	7,603.51	8,876.23		15,008.24	1,471.50
	Senior Class	8,820.15	1.87		-	8,822.02
11	TOTAL TRUST & AGENCY FUNDS	1,455,369.49	2,083,544.09		2,497,465.05	1,052,661.19
12	TOTAL ALL FUNDS	\$ 6,719,869.02	\$ 10,439,136.38	\$ 12.83	\$ 6,825,128.97	\$ 10,345,101.92

BANK RECONCILIATION GOVERNMENTAL FUNDS & TRUST	\$ 9,479,830.11
BANK RECONCILIATION PAYROLL ACCOUNT	(1,559.77)
BANK RECONCILIATION PAYROLL AGENCY ACCOUNT	(29,021.37)
BANK RECONCILIATION FOOD SERVICE ACCOUNT	239,254.42
BANK RECONCILIATION STUDENTS FUND ACCOUNT	646,305.01
BANK RECONCILIATION STUDENTS PAYMENT ACCOUNT	1,471.50
BANK RECONCILIATION SENIOR CLASS ACCOUNT	8,822.02
TOTAL BANK RECONCILIATIONS	<u>\$ 10,345,101.92</u>

PREPARED AND SUBMITTED BY:



THOMAS J. MERCHEL
TREASURER OF SCHOOL MONIES

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION GOVERNMENT FUNDS & TRUST
FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK		
	Investors Bank Checking #xxxxxxx3325	\$	9,572,324.02
	Petty Cash Fund		2,163.47
	Republic Bank #8212		551,362.21
	Republic Bank Capital Reserve #8204		108,041.17
	Investors Bank Checking #xxxxxxx0985		147,734.62
	TOTAL BANK BALANCES		\$10,381,625.49
	RECONCILING ITEMS:		
	ADDITIONS:		
2	Deposit in Transit:	\$	
	Due Bank:		
3	TOTAL ADDITIONS		
	DEDUCTIONS:		
4	OUTSTANDING CHECKS	\$	901,795.38
	WITHDRAWAL IN TRANSIT		
6	TOTAL DEDUCTIONS	\$	<u>901,795.38</u>
7	NET RECONCILING ITEMS		<u>(901,795.38)</u>
8	ADJUSTED BALANCE PER BANK		<u>\$9,479,830.11</u>
9	BALANCE PER BOARD SECRETARY'S RECORDS		\$ 9,479,830.11
	RECONCILING ITEMS:		
	ADDITIONS:		
10	REVENUES:	\$	
11			
12	TOTAL ADDITIONS	\$	
	DEDUCTIONS:		
13	EXPENDITURES:		
14			
15			
16	TOTAL DEDDUCTIONS		
17	NET RECONCILING ITEMS		
18	ADJUSTED BOARD SECRETARY'S BALANCE		<u>\$9,479,830.11</u>

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION PAYROLL ACCOUNT
FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK			
	Investors Bank Account #xxxxxxx3333		\$	10,323.64
	RECONCILING ITEMS:			
	ADDITIONS:			
2	DEPOSITS IN TRANSIT	\$		
	BANK ADJUSTMENT:			
3	TOTAL ADDITIONS			
	DEDUCTIONS:			
4	OUTSTANDING CHECKS	\$	11,883.41	
	WITHDRAWAL IN-TRANSIT			
6	TOTAL DEDUCTIONS	\$	11,883.41	
7	NET RECONCILING ITEMS			(11,883.41)
8	ADJUSTED BALANCE PER BANK		\$	(1,559.77)
9	BALANCE PER BOARD SECRETARY'S RECORDS		\$	(1,559.77)
	RECONCILING ITEMS:			
	ADDITIONS:			
10	REVENUES:	\$		
11				
12	TOTAL ADDITIONS			
13	EXPENDITURES:			
14	ADJUSTMENTS:			
15	TOTAL DEDDUCTIONS			
16	NET RECONCILING ITEMS			
17	ADJUSTED BOARD SECRETARY'S BALANCE		\$	(1,559.77)

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
 RECONCILIATION PAYROLL AGENCY ACCOUNT
 FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK			
	Investors Bank Account #xxxxxxx3341			\$ (25,210.62)
	RECONCILING ITEMS:			
	ADDITIONS:			
2	DEPOSITS IN TRANSIT	\$		
	BANK ADJUSTMENT			
3	TOTAL ADDITIONS			
	DEDUCTIONS:			
	OUTSTANDING CHECKS	\$	788.26	
	WITHDRAWAL IN TRANSIT		3,022.49	
6	TOTAL DEDUCTIONS	\$	3,810.75	
7	NET RECONCILING ITEMS			(3,810.75)
8	ADJUSTED BALANCE PER BANK			\$ (29,021.37)
9	BALANCE PER BOARD SECRETARY'S RECORDS			\$ (29,021.37)
	RECONCILING ITEMS:			
	ADDITIONS:			
10	REVENUES:	\$		
11	ADJUSTMENTS:			
12	TOTAL ADDITIONS			
13	Expenditures			
14	ADJUSTMENTS:			
15	TOTAL DEDDUCTIONS			
16	NET RECONCILING ITEMS			
17	ADJUSTED BOARD SECRETARY'S BALANCE			\$ (29,021.37)

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
 RECONCILIATION FOOD SERVICE ACCOUNT
 FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK Investors Bank Account #xxxxxxx3392			\$	249,948.10
	RECONCILING ITEMS: ADDITIONS:				
2	DEPOSITS IN TRANSIT BANK ADJUSTMENT	\$	22,638.00		
3	TOTAL ADDITIONS				22,638.00
	DEDUCTIONS:				
4	OUTSTANDING CHECKS WITHDRAWAL IN TRANSIT	\$	33,331.68		
6	TOTAL DEDUCTIONS			\$	33,331.68
7	NET RECONCILING ITEMS				(10,693.68)
8	ADJUSTED BALANCE PER BANK			\$	239,254.42
9	BEGINNING BOOK BALANCE			\$	239,193.04
	RECONCILING ITEMS: ADDITIONS:				
10	REVENUES:	\$	61.38		
11	ADJUSTMENTS:				
12	TOTAL ADDITIONS				61.38
13	EXPENDITURES				
14	ADJUSTMENTS:				
15	TOTAL DEDDUCTIONS				
16	NET RECONCILING ITEMS				61.38
17	ENDING BOOK BALANCE			\$	239,254.42

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION STUDENT FUNDS ACCOUNT
FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK			
	Investors Bank Account #xxxxxxx3376			\$ 715,243.19
	RECONCILING ITEMS:			
	ADDITIONS:			
2	DEPOSITS IN TRANSIT	\$		
	BANK ADJUSTMENT			
3	TOTAL ADDITIONS			
	DEDUCTIONS:			
4	OUTSTANDING CHECKS	\$	68,938.18	
	WITHDRAWAL IN TRANSIT			
6	TOTAL DEDUCTIONS	\$	68,938.18	
7	NET RECONCILING ITEMS			(68,938.18)
8	ADJUSTED BALANCE PER BANK			<u>\$ 646,305.01</u>
9	BOOK BALANCE			\$ 643,970.45
	ADDITIONS:			
10	REVENUES:	\$	2,334.56	
11	ADJUSTMENTS:			
12	TOTAL ADDITIONS			2,334.56
	DEDUCTIONS:			
13	EXPENDITURES			
14	ADJUSTMENTS:			
15	TOTAL DEDDUCTIONS			
16	NET RECONCILING ITEMS			2,334.56
17	ENDING BOOL BALANCE			\$ 646,305.01

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION STUDENT PAYMENTS ACCOUNT
FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK				
	Investors Bank Account #xxxxxxx3665			\$	1,576.50
	RECONCILING ITEMS:				
	ADDITIONS:				
2	DEPOSITS IN TRANSIT	\$	50.00	never cleared	
	BANK ADJUSTMENT		<u>(50.00)</u>	assume 7/26 offset recorded?	
3	TOTAL ADDITIONS				
	DEDUCTIONS:				
4	OUTSTANDING CHECKS	\$			
	WITHDRAWAL IN TRANSIT		105.00	7/27/2020	
6	TOTAL DEDUCTIONS			\$	105.00
7	NET RECONCILING ITEMS				(105.00)
8	ADJUSTED BALANCE PER BANK			\$	1,471.50
9	BALANCE PER BOARD SECRETARY'S RECORDS			\$	7,603.51
	RECONCILING ITEMS:				
	ADDITIONS:				
10	REVENUES:	\$	8,876.23		
11	ADJUSTMENTS:				
12	TOTAL ADDITIONS				8,876.23
	DEDUCTIONS:				
13	Expenditures		15,008.24		
14	ADJUSTMENTS:				
15	TOTAL DEDUCTIONS				15,008.24
16	NET RECONCILING ITEMS				(6,132.01)
17	ADJUSTED BOARD SECRETARY'S BALANCE			\$	1,471.50

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
 RECONCILIATION SENIOR CLASS ACCOUNT
 FOR THE MONTH ENDING JULY 31, 2020**

1	BALANCE PER BANK			
	Investors Bank Account #xxxxxxx3384		\$	8,822.02
	RECONCILING ITEMS:			
	ADDITIONS:			
2	DEPOSITS IN TRANSIT	\$		
	BANK ADJUSTMENT			
3	TOTAL ADDITIONS			
	DEDUCTIONS:			
4	OUTSTANDING CHECKS	\$		
	WITHDRAWAL IN TRANSIT			
6	TOTAL DEDUCTIONS		\$	
7	NET RECONCILING ITEMS			0.00
8	ADJUSTED BALANCE PER BANK		\$	8,822.02
<hr/>				
9	BALANCE PER BOARD SECRETARY'S RECORDS		\$	8,822.02
	RECONCILING ITEMS:			
	ADDITIONS:			
10	REVENUES:	\$		
11	ADJUSTMENTS:			
12	TOTAL ADDITIONS			
13	Expernditures			
14	ADJUSTMENTS:			
15	TOTAL DEDDUCTIONS			
16	NET RECONCILING ITEMS			
17	ADJUSTED BOARD SECRETARY'S BALANCE		\$	8,822.02

11/12/20 8:55:17 AM

NUTRI-SERVE FOOD MGT/ Moorestown School District
Financial Statement for: ALL SCHOOLS
FOR PERIOD: 09/01/20 THRU 09/30/20 FOR PERIOD: 07/01/20 THRU 09/30/20

INCOME - LUNCH

INCOME CATEGORY	MONTH		YEAR	
	Serving Days: 1		Serving Days: 1	
	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
Special Function Invoices	287.12		287.12	
Covid/Summer Lunch	0.00	2086	0.00	2086
SUBTOT REIMB	0.00		0.00	
SUBTOT NON-REIMB	287.12		287.12	
SUBTOTALS	287.12	2086	287.12	2086

INCOME - BREAKFAST

INCOME CATEGORY	MONTH		YEAR	
	Serving Days: 1		Serving Days: 1	
	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
Covid/Summer Break	0.00	2073	0.00	2073
SUBTOT REIMB	0.00		0.00	
SUBTOT NON-REIMB	0.00		0.00	
SUBTOTALS	0.00	2073	0.00	2073

INCOME - OTHER

INCOME CATEGORY	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
E-Funds Chgs Collected	58.05		58.05	
SUBTOT REIMB	0.00		0.00	
SUBTOT NON-REIMB	58.05		58.05	
SUBTOTALS	58.05	0	58.05	0
SUBTOT REIMB SALES \$\$:	0.000		0.000	
SUBTOT NON-REIMB SALES \$\$:	345.170		345.170	
SUBTOT SALES \$\$ (B,L&M):	345.170		345.170	
SUBTOT REIMB. (B,L&M):	0.000		0.000	
COVID-19 REIMB.:	11500.580		11500.580	
TOT REIMBURSEMENT:	11500.580		11500.580	
SUBTOT COMMODITIES:	7520.540		7520.540	
SUB-TOTAL INCOME	19366.290		SUB-TOTAL INCOME	19366.290
TOTAL INCOME	19366.290		TOTAL INCOME	19366.290

SUBTOT SPEC FUNC. RECEIVABLE:	287.12	SUBTOT SPEC FUNC. RECEIV:	287.12
SUBTOT SPEC FUNC. PAID:	0.00	SUBTOT SPEC FUNC. PAID:	0.00
SPEC FUNC. BALANCE OWED:	287.12	SPEC FUNC. BALANCE OWED:	287.12

DEPOSIT MEMOS

MEMO: TOTAL CASH	287.12
MEMO: TOTAL PRE-PAY	118178.20
MEMO: TOTAL WEB PAYMENTS	797.55
MEMO: TOT WEB PAYMENT CHARGES COLLECTED	-58.05
MEMO: TOT WEB PAYMENT RETURNS	0.00
MEMO: NET WEB PAYMENT	739.50
MEMO: TOTAL DEPOSIT	119204.82

EXPENSE	MONTH			YEAR		
	TOTAL DOLLARS	% OF INCOME	COST /MEAL	TOTAL DOLLARS	% OF INCOME	COST /MEAL
EXPENSE CATEGORY						
FOOD						
OPENING INVENTORY	19119.25			19119.25		
PURCHASES	7617.75			7617.75		
NOI DISCOUNT	-458.59			-458.59		
CLOSING INVENTORY	13121.88			13121.88		
NET COST	13156.53	67.935	3.105	13156.53	67.935	3.105
SUPPLIES & CLEANING						
OPENING INVENTORY	9619.35			9619.35		
PURCHASES	551.52			551.52		
CLOSING INVENTORY	9952.63			9952.63		
NET COST	218.24	1.127	0.052	218.24	1.127	0.052
USDA COMMODITIES						
OPENING INVENTORY	19572.77			19572.77		
WAREHOUSE	1125.04			1125.04		
DOD	940.16			940.16		
NOI VALUE	458.59			458.59		
CLOSING INVENTORY	14576.02			14576.02		
TOT VALUE USED	7520.54	38.833	1.775	7520.54	38.833	1.775
Nutrislice	276.00	1.425	0.065	276.00	1.425	0.065
Commodity Delivery Fee	398.40	2.057	0.094	398.40	2.057	0.094
SUBTOTAL	674.40	3.482	0.159	674.40	3.482	0.159
Salaries	7402.63	38.224	1.747	7402.63	38.224	1.747
Taxes	1051.16	5.428	0.248	1051.16	5.428	0.248
Workman's Compensation	296.11	1.529	0.070	296.11	1.529	0.070
Benefits	628.46	3.245	0.148	628.46	3.245	0.148
SUBTOTAL	9378.36	48.426	2.213	9378.36	48.426	2.213
Management Fee	974.19	5.030	0.230	974.19	5.030	0.230
SUBTOTAL	974.19	5.030	0.230	974.19	5.030	0.230
Liability Insurance	195.61	1.010	0.046	195.61	1.010	0.046
Office Supplies	268.79	1.388	0.063	268.79	1.388	0.063
Software Maintenance	250.00	1.291	0.059	250.00	1.291	0.059
SUBTOTAL	714.40	3.689	0.169	714.40	3.689	0.17
TOTAL EXPENSES	32636.66	168.523	7.703	32636.66	168.523	7.703
NET INCOME OR (LOSS)	-13270.365		-3.132	-13270.365		-3.132
MEMO: PRE-PAID BAL ON ACCT	116530.73			116530.73		
MEMO: UNCOLLECTED CHARGES	3235.28			3235.28		
MEMO: COVID-19 LOSS	6673.80			6673.80		

Nutri -Serve Food Management Certification

I declare that all meal costs, approve costs and commodity credits on this invoice are accurate I further state that the appropriate support documentation and statement of the cost and credits are maintained on file with the SFA. Please note: All costs included are allowable costs.

Name:

Title:

Signature:

FOR PERIOD: 09/01/20 THRU 09/30/20

FOR PERIOD: 07/01/20 THRU 09/30/20

MONTH**YEAR**

Number of Serving Days	1	Number of Serving Days	1
ADA	2256.00	ADA	2256.00
Total Student Breakfast	2073	Total Student Breakfast	2073
Total Student Lunch	2086	Total Student Lunch	2086
ALA Carte (Meal) Equivalents	78	ALA Carte (Meal) Equivalents	78
Total Snacks	0	Total Snacks	0
Total Meals for Participation	4237	Total Meals for Participation	4237
Total Meals for Cost Statistics	4237	Total Meals for Cost Statistics	4237
Average per Day Student Breakfast Served	2073.00	Average per Day Student Breakfast Served	2073.00
Average per Day Student Lunch Served	2086.00	Average per Day Student Lunch Served	2086.00
Average per Day Total Meals	4237.00	Average per Day Total Meals	4237.00
Student Breakfast Participation(%)	0.92	Student Breakfast Participation(%)	0.92
Student Lunch Participation(%)	0.92	Student Lunch Participation(%)	0.92
Total Participation(%)	1.88	Total Participation(%)	1.88
Total Labor Hours	0.00	Total Labor Hours	0.00
Average Labor Hours per Day	0.00	Average Labor Hours per Day	0.00
Student Lunches Served per Labor Hour		Student Lunches Served per Labor Hour	
Total Meals Served per Labor Hour		Total Meals Served per Labor Hour	
Cash Income per Meal	0.08	Cash Income per Meal	0.08
Reimbursement per Meal	2.71	Reimbursement per Meal	2.71
Other / Receivables	0.00	Other / Receivables	0.00
Commodity Income per Meal	1.77	Commodity Income per Meal	1.77
Total Income per Meal	4.57	Total Income per Meal	4.57
Ala Carte \$ per Student per Day	0.00	Ala Carte \$ per Student per Day	0.00
Commodities Used per Student Lunch	3.61	Commodities Used per Student Lunch	3.61

Transfers by Account Code

Moorestown Board of Education

Start date 7/1/2020 Period date 9/1/2020 End date 9/30/2020 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-000-216-6100-R-35	SPEECH-OT/PT-SUPPLIES		\$300.00	\$107.20	\$200.00	\$607.20	102.4%
29006	11-190-100-6100-R-01	Brian/Barbara		09/11/20	\$200.00		
11-000-219-3900-D-44	CST-OTH PURCH PROF TECH SERV		\$22,174.09	\$0.00	\$40.00	\$22,214.09	0.2%
29059	11-000-252-5000-D-44	WC		09/23/20	\$40.00		
11-000-221-5900-D-42	ASST SUPT-MISC PURCH SERVICES		\$15,000.00	\$26,200.00	(\$160.00)	\$41,040.00	173.6%
29056	11-000-221-8900-D-42	CB/MC		09/21/20	(\$160.00)		
11-000-221-6100-D-42	ASST SUPT-TEST & OFFICE SUPPLI		\$38,000.00	(\$425.97)	(\$3.00)	\$37,571.03	-1.1%
29145	11-000-221-8900-D-42	VL		09/01/20	(\$3.00)		
11-000-221-8900-D-42	ASST SUPT-MISC(MEMBERSHIPS)		\$2,500.00	\$159.00	\$163.00	\$2,822.00	12.9%
29145	11-000-221-6100-D-42	VL		09/01/20	\$3.00		
29056	11-000-221-5900-D-42	CB/MC		09/21/20	\$160.00		
11-000-223-8900-M-49	TCHR DEVEL-MISC-PRINCIPAL		\$1,000.00	(\$300.00)	(\$42.94)	\$657.06	-34.3%
29146	11-000-240-5900-M-49	VL		09/01/20	(\$42.94)		
11-000-240-5900-M-49	SCH ADMIN-MISC PURCH SERVICES		\$2,882.40	\$0.00	\$290.00	\$3,172.40	10.1%
29146	11-000-223-8900-M-49	VL		09/01/20	\$42.94		
29146	11-000-240-6100-M-49	VL		09/01/20	\$247.06		
11-000-240-6100-M-49	SCH ADMIN-SUPPLIES-PRINCIPAL		\$8,349.40	(\$1,400.00)	(\$247.06)	\$6,702.34	-19.7%
29146	11-000-240-5900-M-49	VL		09/01/20	(\$247.06)		
11-000-252-5000-D-44	INFO TECH-OTHER PURCH SERVICES		\$195,204.57	\$0.00	(\$40.00)	\$195,164.57	-0.0%
29059	11-000-219-3900-D-44	WC		09/23/20	(\$40.00)		
11-000-261-420S-D-51	MAINT SCH FACIL-SERVICES-S VAL		\$13,350.00	\$0.00	\$2,789.83	\$16,139.83	20.9%
29147	11-000-262-4200-D-51	VL		09/01/20	\$2,789.83		
11-000-262-4200-D-51	CUSTODIAL-PURCH SERVICES		\$1,512,427.00	\$245.00	(\$2,789.83)	\$1,509,882.17	-0.2%
29147	11-000-261-420S-D-51	VL		09/01/20	(\$2,789.83)		
11-000-291-2700-D-40	BUSINESS-HEALTH BENEFITS		\$12,614,450.00	(\$60,358.17)	(\$3,172.00)	\$12,550,919.83	-0.5%
29148	11-000-291-2900-D-43	VL		09/01/20	(\$3,172.00)		
11-000-291-2900-D-43	BUSINESS-TUITION REIMBURSE-OTH		\$0.00	\$0.00	\$3,172.00	\$3,172.00	0.0%
29148	11-000-291-2700-D-40	VL		09/01/20	\$3,172.00		
11-190-100-5900-H-12	INSTR-MISC PURCH SERV-SCIENCE		\$2,500.00	\$0.00	\$440.00	\$2,940.00	17.6%
29057	11-190-100-6100-H-12	cmn (per G. Quinn)		09/22/20	\$440.00		
11-190-100-5900-R-01	INST-MISC PURCH SERV(RPT CARDS		\$5,477.00	\$2,000.00	\$65.00	\$7,542.00	37.7%
29060	11-190-100-6100-R-14	BRIAN/BARBARA		09/23/20	\$65.00		
11-190-100-6100-B-09	INST-SUPPLIES-MUSIC		\$675.00	\$170.00	\$111.70	\$956.70	41.7%
29149	11-190-100-6100-B-10	VL		09/01/20	\$111.70		
11-190-100-6100-B-10	INST-SUPPLIES-PHYS ED		\$900.00	\$0.00	(\$111.70)	\$788.30	-12.4%
29149	11-190-100-6100-B-09	VL		09/01/20	(\$111.70)		
11-190-100-6100-D-01	INST-SUPPLIES-GEN INST		\$24,700.00	\$0.00	(\$173.72)	\$24,526.28	-0.7%
29150	11-190-100-6100-D-12	VL		09/01/20	(\$173.72)		

Start date 7/1/2020

Period date

9/1/2020

End date 9/30/2020

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-190-100-6100-D-12	INST-SUPPLIES-SCIENCE	\$0.00	\$0.00	\$173.72	\$173.72	0.0%
29150	11-190-100-6100-D-01 VL		09/01/20	\$173.72		
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE	\$18,000.00	\$0.00	(\$440.00)	\$17,560.00	-2.4%
29057	11-190-100-5900-H-12 cmn (per G. Quinn)		09/22/20	(\$440.00)		
11-190-100-6100-M-15	INST-SUPPLIES-ART	\$6,650.00	\$0.00	(\$121.42)	\$6,528.58	-1.8%
29151	11-190-100-6100-M-25 VL		09/01/20	(\$121.42)		
11-190-100-6100-M-25	INST-SUPPLIES-COMPUTER TECH	\$3,800.00	\$0.00	\$121.42	\$3,921.42	3.2%
29151	11-190-100-6100-M-15 VL		09/01/20	\$121.42		
11-190-100-6100-R-01	INST-SUPPLIES-GEN INST	\$24,835.00	(\$2,107.20)	(\$200.00)	\$22,527.80	-9.3%
29006	11-000-216-6100-R-35 Brian/Barbara		09/11/20	(\$200.00)		
11-190-100-6100-R-14	INST-SUPPLIES-LANG ARTS	\$6,700.00	(\$512.12)	(\$65.00)	\$6,122.88	-8.6%
29060	11-190-100-5900-R-01 BRIAN/BARBARA		09/23/20	(\$65.00)		
Total for Just Accounts Listed		\$14,519,874.46	(\$36,222.26)	\$0.00	\$14,483,652.20	-0%

Start date 7/1/2020 Period date 9/1/2020 End date 9/30/2020 Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 20 SPECIAL REVENUE FUNDS						
20-232-100-1009-D-42	TITLE I-IMPROV BASIC-SALARIES	\$87,000.00	\$9,555.86	(\$5,444.14)	\$91,111.72	4.7%
29131	20-232-200-1000-D-42 VL		09/01/20	(\$5,444.14)		
20-232-200-1000-D-42	TITLE I-SUPP-SALARIES	\$0.00	\$5,444.14	\$5,444.14	\$10,888.28	0.0%
29131	20-232-100-1009-D-42 VL		09/01/20	\$5,444.14		
20-478-100-6100-D-44	DIGITAL DIVIDE-INSTR-SUPPLIES	\$0.00	\$0.00	\$188,392.00	\$188,392.00	0.0%
29018	- - - - TO SETUP DIGITAL DIVIDE GRANT		09/14/20	\$188,392.00		
Total for Just Accounts Listed		\$87,000.00	\$15,000.00	\$188,392.00	\$290,392.00	234%

MOORESTOWN TOWNSHIP SCHOOL DISTRICT

Bill List - Approved by Board of Education
For the Fiscal Year Ending June 30, 2021

BILLS TO BE PRESENTED NOVEMBER 17, 2020

10/16/20 - 11/10/20	\$2,907,251.54	
A/P 11/10/20	1,362,427.42	
		<hr/>
		\$4,269,678.96
CNP 09/01/20 - 09/30/20	9,941.57	
		<hr/>
		9,941.57
		<hr/>
	\$4,279,620.53	\$4,279,620.53
		<hr/> <hr/>

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
103020	10/30/20		PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL AG	\$2,197,288.73
100001	07/01/20		Payroll 2020 - 2021		\$2,197,288.73
	11-000-211-1000-D-66		*OPR811	10/30/20	\$2,488.04
	11-000-213-1040-D-47		*OPR811	10/30/20	\$25,568.00
	11-000-213-1050-D-47		*OPR811	10/30/20	\$6,559.65
	11-000-213-1060-D-47		*OPR811	10/30/20	\$674.15
	11-000-216-1010-D-35		*OPR811	10/30/20	\$39,264.33
	11-000-217-1040-D-37		*OPR811	10/30/20	\$6,982.52
	11-000-217-1060-D-37		*OPR811	10/30/20	\$86,052.41
	11-000-217-1060-D-37		E HALL LONG TO SAL	10/26/20	\$90.00
	11-000-217-1069-D-37		*OPR811	10/30/20	\$593.67
	11-000-218-1040-D-27		*OPR811	10/30/20	\$54,760.85
	11-000-218-1048-D-27		*OPR811	10/30/20	\$2,500.00
	11-000-218-1050-D-27		*OPR811	10/30/20	\$4,971.91
	11-000-218-1059-H-27		*OPR811	10/30/20	\$287.50
	11-000-219-1040-D-24		*OPR811	10/30/20	\$79,576.55
	11-000-219-1048-D-24		*OPR811	10/30/20	\$2,500.00
	11-000-219-1050-D-24		*OPR811	10/30/20	\$7,439.62
	11-000-221-1020-D-42		*OPR811	10/30/20	\$50,570.95
	11-000-221-1020-D-63		*OPR811	10/30/20	\$2,614.10
	11-000-221-1050-D-42		*OPR811	10/30/20	\$2,362.80
	11-000-221-1109-D-42		*OPR811	10/30/20	\$2,670.36
	11-000-222-1040-D-26		*OPR811	10/30/20	\$33,598.20
	11-000-222-1060-D-26		*OPR811	10/30/20	\$661.65
	11-000-230-1100-D-39		*OPR811	10/30/20	\$262.65
	11-000-230-1100-D-41		*OPR811	10/30/20	\$11,635.82
	11-000-240-1030-D-49		*OPR811	10/30/20	\$64,430.52
	11-000-240-1050-D-49		*OPR811	10/30/20	\$24,687.88
	11-000-251-1000-D-40		*OPR811	10/30/20	\$20,709.12
	11-000-251-1100-D-43		*OPR811	10/30/20	\$11,601.76
	11-000-252-1000-D-44		*OPR811	10/30/20	\$17,566.00
	11-000-262-1070-D-49		*OPR811	10/30/20	\$10,525.98
	11-000-262-1100-D-51		*OPR811	10/30/20	\$59,388.28
	11-000-262-1109-D-44		*OPR811	10/30/20	\$206.81
	11-000-262-1109-D-51		*OPR811	10/30/20	\$2,011.95
	11-000-262-110S-D-51		*OPR811	10/30/20	\$1,932.00
	11-000-266-1000-D-51		*OPR811	10/30/20	\$3,513.43
	11-000-270-1600-D-50		*OPR811	10/30/20	\$25,327.04
	11-000-270-1609-D-50		*OPR811	10/30/20	\$6,322.93
	11-000-270-1610-D-50		*OPR811	10/30/20	\$9,995.72
	11-000-270-1619-D-50		*OPR811	10/30/20	\$423.36
	11-000-270-1620-D-50		*OPR811	10/30/20	\$99.00
	11-000-270-1629-D-50		*OPR811	10/30/20	\$2,228.95
	11-110-100-1010-D-01		*OPR811	10/30/20	\$46,688.60
	11-110-100-1018-D-01		*OPR811	10/30/20	\$2,500.00
	11-110-100-1019-D-01		*OPR811	10/30/20	\$984.10
	11-120-100-1010-D-01		*OPR811	10/30/20	\$334,347.40
	11-120-100-1018-D-01		*OPR811	10/30/20	\$12,500.00
	11-120-100-1019-D-01		*OPR811	10/30/20	\$2,402.20
	11-130-100-1010-D-01		*OPR811	10/30/20	\$279,453.08
	11-130-100-1019-D-01		*OPR811	10/30/20	\$5,679.15
	11-140-100-1010-D-01		*OPR811	10/30/20	\$376,250.43
	11-140-100-1018-D-01		*OPR811	10/30/20	\$5,000.00

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
103020	10/30/20		PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL AC	\$2,197,288.73
100001	07/01/20		Payroll 2020 - 2021		\$2,197,288.73
	11-140-100-1019-D-01		*0PR811	10/30/20	\$9,108.49
	11-190-100-1060-D-01		*0PR811	10/30/20	\$25,720.19
	11-190-100-1069-B-01		*0PR811	10/30/20	\$90.00
	11-190-100-1069-S-01		*0PR811	10/30/20	\$261.58
	11-190-100-1069-U-01		*0PR811	10/30/20	\$455.40
	11-212-100-1010-D-62		*0PR811	10/30/20	\$35,904.20
	11-212-100-1018-D-62		*0PR811	10/30/20	\$10,000.00
	11-212-100-1019-D-62		*0PR811	10/30/20	\$178.20
	11-212-100-1060-D-62		*0PR811	10/30/20	\$8,888.40
	11-213-100-1010-D-31		*0PR811	10/30/20	\$254,533.53
	11-213-100-1018-D-31		*0PR811	10/30/20	\$2,500.00
	11-213-100-1019-D-31		*0PR811	10/30/20	\$2,836.40
	11-213-100-1060-D-31		E HALL LONG TO SAL	10/26/20	(\$90.00)
	11-213-100-1060-D-31		*0PR811	10/30/20	\$10,509.58
	11-214-100-1010-D-61		*0PR811	10/30/20	\$3,946.70
	11-214-100-1060-D-61		*0PR811	10/30/20	\$1,363.41
	11-215-100-1060-D-57		*0PR811	10/30/20	\$4,244.02
	11-216-100-1010-D-57		*0PR811	10/30/20	\$2,550.00
	11-216-100-1060-D-57		*0PR811	10/30/20	\$4,067.68
	11-230-100-1010-D-34		*0PR811	10/30/20	\$30,578.27
	11-230-100-1019-D-34		*0PR811	10/30/20	\$990.00
	11-240-100-1010-D-38		*0PR811	10/30/20	\$8,646.40
	11-401-100-1010-H-53		*0PR811	10/30/20	\$10,273.00
	11-402-100-1010-M-52		*0PR811	10/30/20	\$848.95
	11-402-100-1019-H-52		*0PR811	10/30/20	\$840.00
	11-402-100-1040-D-52		*0PR811	10/30/20	\$4,888.46
	11-402-100-1100-D-52		*0PR811	10/30/20	\$5,160.02
	11-402-100-1109-D-52		*0PR811	10/30/20	\$150.00
	20-232-100-1009-D-42		*0PR811	10/30/20	\$327.25
	60-800-330-1000-D-72		*0PR811	10/30/20	\$2,383.36
	60-800-330-1050-D-72		*0PR811	10/30/20	\$647.93
	60-800-330-1060-D-72		*0PR811	10/30/20	\$3,025.89
103120 H	10/30/20		1416	MOORESTOWN BOE AGENCY ACCT	\$36,407.31
100565	07/01/20		BOARD SHARE FICA / DCRP		\$36,407.31
	11-000-291-2200-D-40		10/30/20 FICA	10/30/20	\$33,765.29
	11-000-291-2490-D-40		10/30/20 DCRP	10/30/20	\$2,153.62
	20-232-200-2000-D-42		10/30/20 TITLE I	10/30/20	\$25.03
	60-800-330-2200-D-72		10/30/20 CHILDCARE	10/30/20	\$463.37
103220 H	10/30/20		1416	MOORESTOWN BOE AGENCY ACCT	\$122,195.35
1J0017	10/30/20		Db 10-141 / Cr 10-101		\$122,195.35
	10-02 - - - -		10/31/20 PAYROLL	10/30/20	\$122,195.35
111620 H	11/10/20		1416	MOORESTOWN BOE AGENCY ACCT	\$121,161.42
1J0023	11/10/20		Db 10-141 / Cr 10-101		\$121,161.42
	10-02 - - - -		11/15/20 PAYROLL	11/10/20	\$121,161.42
172990 V	10/06/20	11/10/20	P243	AKJ EDUCATION	(\$2,360.26)
100426	08/03/20		2020-2021 NON-PUBLIC TEXTBOOKS		(\$496.73)
	20-501-100-6400-F-39		INV0340275	11/10/20	(\$496.73)
100496	08/12/20		2020-2021 NON-PUBLIC TEXTBOOKS		(\$1,863.53)
	20-501-100-6400-F-39		INV0340276	11/10/20	(\$1,863.53)

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
173302	11/02/20		P243	AKJ EDUCATION	\$1,118.98
003421	06/04/20	2019-2020	NON-PUBLIC TEXTBOOKS		\$20.94
	20-501-100-6400-F-39		INV0342610	10/23/20	\$20.94
100423	08/03/20	2020-2021	NON-PUBLIC TEXTBOOKS		(\$19.55)
	20-501-100-6400-F-39		CREDIT002	10/27/20	(\$19.55)
100424	08/03/20	2020-2021	NON-PUBLIC TEXTBOOKS		\$688.47
	20-501-100-6400-F-39		INV0344831	10/27/20	\$250.80
	20-501-100-6400-F-39		INV0340278	10/16/20	\$437.67
100425	08/03/20	2020-2021	NON-PUBLIC TEXTBOOKS		(\$25.18)
	20-501-100-6400-F-39		CREDIT001	10/27/20	(\$50.36)
	20-501-100-6400-F-39		INV0346655	10/27/20	\$25.18
100427	08/03/20	2020-2021	NON-PUBLIC TEXTBOOKS		\$454.30
	20-501-100-6400-F-39		INV0348815	10/27/20	\$1,595.78
	20-501-100-6400-F-39		CREDIT003	10/27/20	(\$1,407.28)
	20-501-100-6400-F-39		INV0346656	10/27/20	\$265.80
173303	11/02/20		9491	ALLIED EQUIPMENT COMPANY INC	\$823.23
100653	08/25/20		BACKPACK CUBBIES FOR BERDOS		\$823.23
	11-190-100-6100-R-01		9212	10/28/20	\$823.23
173304	11/02/20		7938	AMAZON.COM CREDIT SERVICES	\$1,447.64
100370	07/29/20		HS FACIAL TISSUES		\$302.04
	11-190-100-6100-H-01		439638748997	10/27/20	\$302.04
100759	09/04/20		BLUETOOTH AND WIFI ADAPTERS		\$158.88
	11-000-252-6000-D-44		798456766899	10/22/20	\$158.88
101145	09/23/20		SELF INK ADDRESS STAMPS		\$35.97
	11-190-100-6100-S-01		869338875668	10/21/20	\$35.97
101148	09/24/20		7TH GRADE SUPPLIES TEAM 7-1		\$25.99
	11-190-100-6100-M-01		868685886334	10/23/20	\$25.99
101168	09/25/20		HS TECH ED SUPPLIES		\$199.92
	11-190-100-6100-H-06		788673964437	10/27/20	\$199.92
101171	09/25/20		BASE FOR IPAD		\$78.90
	11-213-100-6100-B-31		448639778984	10/22/20	\$78.90
101176	09/25/20		WAMS PE PICKLEBALL NETS		\$607.96
	11-190-100-6100-M-10		959455454565	10/19/20	\$607.96
101207	10/01/20		WAMS OFFICE SUPPLIES		\$37.98
	11-000-218-6100-M-27		666785395778	10/21/20	\$37.98
173305	11/02/20		X471	ARETELABS	\$295.00
101315	10/14/20		MATH MADNESS REGISTRATION		\$295.00
	11-190-100-6100-M-08		5148	10/29/20	\$295.00
173306	11/02/20		W037	ATLANTIC TIME SYSTEMS INC	\$300.00
100832	09/11/20		WAMS BELL SYSTEM ADJUSTMENT		\$300.00
	11-000-240-5900-M-49		QB46414	10/23/20	\$300.00
173307	11/02/20		6066	BARNES & NOBLE INC	\$4,068.55
100285	07/15/20		UES READ IT FORWARD BOOK		\$3,269.75
	11-190-100-6100-U-01		4014810	10/21/20	\$3,269.75
100883	09/15/20		WORD OF THE MONTH BOOKS		\$798.80
	11-000-222-6100-S-26		6273478	10/19/20	\$798.80

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
173308	11/02/20		9331	BCASA	\$250.00
101267	10/07/20		MEMBERSHIP-MCCARTNEY		\$250.00
	11-000-230-8900-D-41			20-21 S MCCARTNEY 10/21/20	\$250.00
173309	11/02/20		9248	BIO CORPORATION	\$179.55
110164	08/06/20		Science Supplies		\$179.55
	11-190-100-6100-H-12			1015799 10/22/20	\$179.55
173310	11/02/20		9971	BLICK ART MATERIALS	\$1,584.94
110178	08/06/20		Fine Art Supplies		\$293.95
	11-190-100-6100-H-15			4447481 10/19/20	\$293.95
110194	08/10/20		Fine Art Supplies		\$151.21
	11-190-100-6100-B-15			4446510 10/21/20	\$151.21
110271	08/25/20		Fine Art Supplies		\$121.95
	11-190-100-6100-B-15			4495429 10/19/20	\$121.95
110279	08/25/20		Fine Art Supplies		\$283.20
	11-190-100-6100-R-15			4499852 10/21/20	\$283.20
110285	08/25/20		Fine Art Supplies		\$702.68
	11-190-100-6100-M-15			4504769 10/29/20	\$702.68
110299	09/03/20		Fine Art Supplies		\$31.95
	11-190-100-6100-H-15			4723330 10/21/20	\$31.95
173311	11/02/20		0869	BRETT DINOVI & ASSOCIATES LLC	\$5,683.08
101055	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$198.00
	11-000-217-3200-D-61			450-295 9/29-10/6/20 10/22/20	\$198.00
101056	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$2,892.75
	11-000-217-3200-D-61			478-295 9/29-10/9/20 10/22/20	\$2,892.75
101058	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$1,833.69
	11-000-217-3200-D-61			411-295 9/29-10/9/20 10/22/20	\$1,833.69
101060	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$336.00
	11-000-217-3200-D-61			430-295 10/2-10/6/20 10/22/20	\$336.00
101061	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$301.88
	11-000-217-3200-D-61			331-295 10/2 & 10/8 10/22/20	\$301.88
101251	10/06/20		BEHAVIORAL & EDUCATIONAL SVCS		\$120.76
	11-000-217-3200-D-61			480-294 9/21/20 10/21/20	\$60.38
	11-000-217-3200-D-61			480-295 10/9/20 10/22/20	\$60.38
173312	11/02/20		5647	BURLINGTON COUNTY SPEC SERV SCH DISTRICT	\$50,204.40
101190	09/29/20		2020 EXTENDED SCHOOL YEAR		\$39,780.00
	11-000-100-5650-D-24			ESY 1:1 20220 10/19/20	\$15,912.00
	11-000-100-5650-D-24			ESY TUITION 20220 10/19/20	\$23,868.00
101265	10/07/20		2020-2021 ALTERNATIVE SCHOOL		\$10,424.40
	11-000-100-5610-D-24			SEPT 2020 210120 10/19/20	\$10,424.40
173313	11/02/20		8092	BUS PARTS WAREHOUSE	\$207.99
101327	10/15/20		HARNESS FOR STUDENT		\$207.99
	11-000-270-6100-D-50			IN130633 10/28/20	\$207.99
173314	11/02/20		T702	CARAVANO; CHERYL	\$1,074.00
101412	10/27/20		VIRTUAL PD REG CARAVANO/KEITH		\$1,074.00
	11-000-240-5800-D-49			VIRTUAL PD REIMB 10/27/20	\$1,074.00

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173315	11/02/20		0125	CAROLINA BIOLOGICAL SUPPLY CO	\$316.86
110137	08/06/20			Science Supplies	\$80.01
	11-190-100-6100-H-12		51131937 RI	10/19/20	\$64.98
	11-190-100-6100-H-12		51143909 RI	10/19/20	\$7.74
	11-190-100-6100-H-12		51183448 RI	10/27/20	\$7.29
110162	08/06/20			Science Supplies	\$6.76
	11-190-100-6100-H-12		51131944 RI	10/22/20	\$6.76
110174	08/06/20			Science Supplies	\$195.66
	11-190-100-6100-H-12		51131945 RI	10/22/20	\$164.93
	11-190-100-6100-H-12		51192640 RI	10/27/20	\$30.73
110191	08/06/20			Science Supplies	\$34.43
	11-190-100-6100-H-12		51149399RI	10/19/20	\$15.71
	11-190-100-6100-H-12		51131952RI	10/19/20	\$18.72
173316	11/02/20		8086	CDW-G	\$306.02
101263	10/06/20			CAT6 1000' CABLE	\$306.02
	11-000-252-6000-D-44		2949969	10/22/20	\$306.02
173317	11/02/20		1544	CLC LOCKSMITHS LLC	\$49.00
100751	09/03/20			TAIL PIECE CLASSROOM LOCK	\$49.00
	11-000-262-6100-D-51		66914	10/19/20	\$49.00
173318	11/02/20		8817	CM3 BUILDING SOLUTIONS INC	\$7,166.16
003560	06/11/20			OLGC NP SECURITY GATE ACCESS	\$6,154.16
	20-511-200-6000-O-42		V2029702	10/21/20	\$6,154.16
100737	09/02/20			CCTV LICENSES	\$1,012.00
	11-000-266-3000-D-44		V2043801	10/21/20	\$1,012.00
173319	11/02/20		1311	COPIERS PLUS INC	\$129.80
101338	10/16/20			RISO SUPPLIES	\$129.80
	11-190-100-6100-R-01		IN660793	10/27/20	\$129.80
173320	11/02/20		1574	COURIER POST	\$239.20
100191	07/01/20			20-21 LEGAL ADVERTISING	\$239.20
	11-000-230-5900-D-39		0004427076	10/21/20 10/28/20	\$54.08
	11-000-230-5900-D-39		0004418466	10/14/20 10/27/20	\$65.52
	11-000-230-5900-D-39		0004429311	10/21/20 10/28/20	\$63.76
	11-000-230-5900-D-39		0004429315	10/21/20 10/28/20	\$55.84
173321	11/02/20		N276	DAVIS; DEMETRIUS & JAMARA	\$60.00
101378	10/23/20			LOST CHECK# 169980 REPLACEMENT	\$60.00
	11-000-251-6000-D-40		REPL LOST CK# 1699	10/23/20	\$60.00
173322	11/02/20		7750	DELL COMPUTER EDUCATION SALES DEPT	\$18,200.11
101138	09/23/20			1-TO-1 LAPTOP PARTS	\$223.80
	65-TEC-HEX-PENS-D-44		10432847426	10/28/20	\$223.80
101142	09/23/20			LAPTOP PARTS AND BATTERIES	\$3,134.00
	11-190-100-6100-D-44		10433022209	10/28/20	\$2,786.00
	65-TEC-HEX-PENS-D-44		10433022209	10/28/20	\$348.00
101143	09/23/20			CHROMEBOOK CHARGERS	\$509.90
	11-190-100-6100-D-44		10434035827	10/29/20	\$509.90
101254	10/06/20			TONER	\$123.49
	11-190-100-6100-D-44		10433454998	10/27/20	\$123.49
101331	10/15/20			NP CRF TECHNOLOGY DEVICES	\$14,208.92
	20-512-100-6100-F-44		10434357306	11/02/20	\$14,208.92

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173323	11/02/20		2994	DESIGN SCIENCE INC	\$580.45
101238	10/05/20			MATHTYPE RENEWAL	\$580.45
	11-190-100-6100-D-44			IVC191855	10/21/20 \$580.45
173324	11/02/20		V628	DIRECTORS ASSISTANT LLC	\$359.40
101312	10/13/20			COVID-WAMS BAND SUPPLIES	\$359.40
	11-190-100-6100-M-09			INV-000831	10/28/20 \$359.40
173325	11/02/20		0048	DOUBLE M PRODUCTIONS	\$300.00
101249	10/05/20			CUSTODIAL SHIRTS	\$300.00
	11-000-262-6100-D-51			33451	10/19/20 \$300.00
173326	11/02/20		6645	DURAND ACADEMY	\$13,570.92
100683	08/27/20			2020-2021 SPECIAL ED TUITION	\$13,570.92
	20-251-100-5000-D-24			NOV 2020	10/22/20 \$13,570.92
173327	11/02/20		9319	ED CLUB INC	\$3,266.24
101201	09/30/20			TYPING CLUB RENEWAL	\$3,266.24
	11-190-100-6100-D-42			180373	10/21/20 \$857.90
	11-190-100-6100-D-44			180373	10/21/20 \$2,408.34
173328	11/02/20		4696	EDEN INSTITUTE INC	\$14,070.21
100688	08/27/20			2020-2021 SPECIAL ED TUITION	\$14,070.21
	20-251-100-5000-D-24			OCT 2072	10/16/20 \$14,070.21
173329	11/02/20		6527	EDUCATIONAL DATA SERVICES INC	\$3,682.50
100003	07/01/20			2020-21 MAINTENANCE FEE	\$3,682.50
	11-190-100-5900-H-01			132180 1/1/21	10/27/20 \$2,785.00
	11-190-100-5900-M-01			132180 1/1/21	10/27/20 \$897.50
173330	11/02/20		9723	EDUCATIONAL SERVICES UNIT/BCSS	\$15,727.50
100444	08/05/20			NONPUBLIC 192-193 SERVICES	\$3,313.50
	20-502-100-3200-D-42			21-3360-003NP SEP20	10/22/20 \$1,269.05
	20-507-200-3200-D-42			21-3360-003NP SEP20	10/22/20 \$744.80
	20-507-200-3200-D-42			21-3360-003NP SEP20	10/22/20 \$1,299.65
100445	08/05/20			AAC/OT/PT/SPEECH/TOD/AT/EA SVC	\$12,414.00
	11-000-216-3200-D-24			MOR-AAC-200930	10/21/20 \$294.00
	11-000-216-3200-D-24			MOR-OT-200930	10/21/20 \$5,400.00
	11-000-216-3200-D-24			MOR-PT-200930	10/21/20 \$5,400.00
	11-000-216-3200-D-24			MOR-TOD-200930	10/21/20 \$1,320.00
173331	11/02/20		W366	EMERSON; MATTHEW	\$20.00
101417	10/27/20			LOST CHECK# 169005 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1690	10/27/20 \$10.00
101418	10/27/20			LOST CHECK# 164974 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1649	10/27/20 \$10.00
173332	11/02/20		0471	FISHER SCIENTIFIC CO LLC	\$36.04
110175	08/06/20			Science Supplies	\$36.04
	11-190-100-6100-H-12			6752217	10/22/20 \$36.04
173333	11/02/20		0963	FLINN SCIENTIFIC	\$128.94
110230	08/10/20			Science Supplies	\$73.35
	11-190-100-6100-M-12			2501086	10/28/20 \$73.35
110388	10/05/20			Science Supplies	\$55.59
	11-190-100-6100-H-12			2516245	10/27/20 \$55.59

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173334	11/02/20		L048	FOLEY INC	\$45,823.00
002978	03/11/20			NP EMERGENCY GENERATOR SYSTEM	\$45,823.00
	20-511-200-6000-F-42			P09353011	10/21/20 \$45,823.00
173335	11/02/20		1679	GRAINGER INC	\$349.68
100682	08/27/20			RTU REPAIR CIRCUIT 2 WAMS	\$217.88
	11-000-261-610M-D-51			9639195461	10/21/20 \$217.88
101130	09/22/20			HS MAC GYM RTU11 REPAIR	\$74.64
	11-000-261-610H-D-51			9662613836	10/21/20 \$49.16
	11-000-261-610H-D-51			9662613844	10/21/20 \$25.48
	11-000-261-610H-D-51			9676226658	10/21/20 (\$110.52)
	11-000-261-610H-D-51			9676226658	10/21/20 \$110.52
101151	09/24/20			SV AHU2 HEATING FAN PARTS	\$57.16
	11-000-261-610S-D-51			9664777936	10/19/20 \$57.16
173336	11/02/20		7415	GRANT BENEFITS SOLUTIONS	\$30.00
100242	07/07/20			COBRA MONTHLY SYSTEM CHARGE	\$30.00
	11-000-291-2700-D-40			48308 AUG/SEP20	10/29/20 \$30.00
173337	11/02/20		6841	GST TRANSPORT CORP	\$14,229.60
100661	08/26/20			TRANSPORTATION CONTRACT RENEW	\$14,229.60
	11-000-270-5110-D-50			16156 OCT20	10/21/20 \$14,229.60
173338	11/02/20		9990	HAND 2 MIND	\$424.58
110248	08/17/20			Math Supplies	\$212.29
	11-190-100-6100-U-08			60254045	10/21/20 \$67.80
	11-190-100-6100-U-08			60254379	10/21/20 \$144.49
110251	08/17/20			Math Supplies	\$212.29
	11-190-100-6100-U-08			60254376	10/21/20 \$144.49
	11-190-100-6100-U-08			60254079	10/21/20 \$67.80
173339	11/02/20		6135	HASSALL; MICHELE	\$500.00
101374	10/23/20			MAA CONTRACT HEALTH INS REIMB	\$500.00
	11-000-291-2700-D-40			MAA HEALTH INS REI	10/23/20 \$500.00
173340	11/02/20		S774	HEFFERNEN; MASA KO	\$179.80
100563	08/19/20			HS COVID-FACE SHIELD MATERIAL	\$179.80
	11-190-100-6100-H-01			FACE SHIELD MATER	10/27/20 \$179.80
173341	11/02/20		5547	HENRY SCHEIN INC	\$554.97
110035	07/01/20			Health and Trainer Supplies	\$297.17
	11-000-213-6100-B-47			81259114	10/21/20 \$292.33
	11-000-213-6100-B-47			82620420	10/21/20 \$4.84
110057	07/01/20			Health and Trainer Supplies	\$106.98
	11-000-213-6100-R-47			20592945	10/29/20 (\$15.00)
	11-000-213-6100-R-47			81469159	10/29/20 \$118.14
	11-000-213-6100-R-47			82482823	10/29/20 \$3.84
110218	08/10/20			COVIDHealthandTrainer Supplies	\$150.82
	11-000-213-6100-M-47			84658089	10/29/20 \$150.82
173342	11/02/20		5252	HERB; CAROL	\$125.88
101413	10/27/20			STORYBOARDTHAT UES MEDIA SUB	\$125.88
	11-000-222-6100-U-26			STOYBOARDTHAT SU	10/27/20 \$125.88

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173343	11/02/20		2473	HEWITT PSYCHIATRIC PC	\$575.00
	101131	09/23/20		PSYCHIATRIC EVALUATION	\$575.00
		11-000-219-3900-D-24	37050		10/22/20 \$575.00
173344	11/02/20		8448	HOLCOMB TRANSPORTATION LLC	\$11,077.72
	100667	08/26/20		TRANSPORTATION CONTRACT RENEW	\$11,077.72
		11-000-270-5110-D-50	739158 SEP20		10/27/20 \$11,077.72
173345	11/02/20		3678	HOLMAN FORD LINCOLN MERCURY	\$29.94
	101301	10/12/20		PARTS F350 TRUCK	\$29.94
		11-000-263-6100-D-51	1186636		10/23/20 \$29.94
173346	11/02/20		K521	HOLT MCNALLY & ASSOCIATES INC	\$8,000.00
	100652	08/25/20		PROFESSIONAL AUDIT SERVICES	\$8,000.00
		11-000-230-3320-D-40	43201		10/21/20 \$8,000.00
173347	11/02/20		7384	HOUGHTON MIFFLIN HARCOURT	\$899.47
	100597	08/21/20		ADDTL JOURNEYS MATERIAL	\$899.47
		11-190-100-6100-U-14	954959902		10/21/20 \$899.47
173348	11/02/20		6030	INSTITUTE FOR MULTI-SENSORY EDUCATION	\$359.85
	101200	09/30/20		ONLINE RESOURCES-RMS	\$359.85
		11-190-100-6100-S-14	102944		10/27/20 \$359.85
173349	11/02/20		5944	JOHNSTONE SUPPLY	\$1,961.30
	101204	09/30/20		SV UNIVENT HOT WATER VALVES	\$1,961.30
		11-000-261-610S-D-51	1133733		10/22/20 (\$15.00)
		11-000-261-610S-D-51	1132362		10/22/20 \$1,976.30
173350	11/02/20		F538	KENCOR INC	\$360.00
	101179	09/25/20		ELEVATOR REPAIR HS	\$160.00
		11-000-261-420H-D-51	971470		10/19/20 \$160.00
	101344	10/19/20		ANNUAL ELEVATOR STATE TEST	\$200.00
		11-000-261-420H-D-51	968768		10/23/20 \$200.00
173351	11/02/20		1796	KINGSWAY LEARNING CENTER	\$11,139.96
	101229	10/02/20		2020-2021 SPECIAL ED TUITION	\$11,139.96
		11-000-100-5660-D-24	SEPT 2020 9253		10/19/20 \$5,118.36
		11-000-100-5660-D-24	OCT 2020 10135		10/19/20 \$6,021.60
173352	11/02/20		2281	KNIGHT; HOPE	\$171.24
	101414	10/27/20		RECHARGEABLE BATTERIES/CHARGER	\$42.24
		11-190-100-6100-M-54	BATTERIES/CHARGEI		10/27/20 \$42.24
	101420	10/27/20		NAFME MEMBERSHIP RENEWAL	\$129.00
		11-190-100-8900-M-54	NAFME MBRSHP REN		10/27/20 \$129.00
173353	11/02/20		C264	KRAMER; DAVID OR JODIE	\$45,000.00
	101288	10/09/20		TUITION AGREEMENT	\$45,000.00
		11-000-100-5660-D-24	20-21 TUITION REIMB		10/22/20 \$45,000.00
173354	11/02/20		N560	LASALLE; VICTORIA	\$500.00
	100357	07/27/20		MENTOR FEE REIMBURSEMENT	\$500.00
		11-000-251-3400-D-43	20-21 MENTOR 2ND F		10/28/20 \$500.00
173355	11/02/20		9379	LEXIA LEARNING SYSTEMS INC	\$80.00
	101343	10/19/20		READING SUBSCRIPTION	\$80.00
		11-190-100-5900-S-09	SIN063512		10/27/20 \$80.00

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173356	11/02/20		8206	LIGHTSPEED TECHNOLOGIES INC	\$199.00
100844	09/14/20			RECHARGEABLE BATTERIES FOR LS	\$199.00
	11-190-100-6100-D-44		130260	10/21/20	\$199.00
173357	11/02/20		2169	LOCHBIHLER; PATRICIA	\$294.00
101375	10/23/20			MEF GRANT BOOM LEARN SUPPLIES	\$294.00
	65-MEF-BOO-MLEA-S-00			MEF GRANT SUPP RE 10/23/20	\$294.00
173358	11/02/20		U011	MACKIN BOOK COMPANY	\$1,500.00
100546	08/18/20			LIBRARY DIGITAL CONSORTIUM	\$1,500.00
	11-000-222-6100-U-26		66256CLC	10/22/20	\$1,500.00
173359	11/02/20		A401	MAZZARELLI; DRS ANTHONY & JOANNE	\$20.00
101379	10/23/20			LOST CHECK# 166430 REPLACEMENT	\$20.00
	11-000-251-6000-D-40			REPL LOST CK# 1664 10/23/20	\$20.00
173360	11/02/20		A534	MCCARTNEY; DR SCOTT	\$506.66
100119	07/01/20			REIMBURSE DISABILITY COVERAGE	\$506.66
	11-000-291-2700-D-40			OCT 2020 10/27/20	\$506.66
173361	11/02/20		9023	MCGLONE; LAUREN	\$35.24
101376	10/23/20			9/29 & 10/1 EDC SUPPLIES REIMB	\$35.24
	60-800-330-6000-D-72			9/29&10/1 EDC SUPP 10/23/20	\$35.24
173362	11/02/20		3411	MCGRAW HILL SCHOOL EDUCATION LLC	\$1,456.10
100537	08/18/20			WAMS SPEC ED MATH SUPPLIES	\$1,456.10
	11-213-100-6100-M-31		115347937001	10/21/20	(\$23.29)
	11-213-100-6100-M-31		114341720001	10/21/20	\$1,265.72
	11-213-100-6100-M-31		114465521001	10/21/20	\$213.67
173363	11/02/20		2578	MERCHANTVILLE OVERHEAD DOOR CO INC	\$765.76
101237	10/02/20			GARAGE DOOR REPAIR	\$455.78
	11-000-261-420H-D-51		128725	10/19/20	\$455.78
101245	10/05/20			SERVICE TO MAINTENANCE GARAGE	\$309.98
	11-000-261-420H-D-51		R-128192	10/21/20	\$309.98
173364 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
- - - -					
173365 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
- - - -					
173366 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
- - - -					
173367	11/02/20		6377	MOORESTOWN HARDWARE LLC	\$3,117.79
101253	10/06/20			PARTS FOR BUS 16	\$5.16
	11-000-270-6100-D-50		266288	10/22/20	\$5.16
101303	10/13/20			STENCIL/PATCH SUPPLIES	\$17.43
	11-000-270-6100-D-50		267807	10/28/20	\$17.43
101407	10/27/20			OCT20 DIST HARDWARE SUPPLIES	\$3,095.20
	11-000-262-6100-D-51		269205	11/02/20	\$62.32
	11-000-262-6100-D-51		269211	11/02/20	\$148.02
	11-000-262-6100-D-51		269234	11/02/20	\$167.66
	11-000-262-6100-D-51		269474	11/02/20	\$129.33

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173367	11/02/20		6377	MOORESTOWN HARDWARE LLC	\$3,117.79
101407	10/27/20			OCT20 DIST HARDWARE SUPPLIES	\$3,095.20
	11-000-262-6100-D-51		269479		11/02/20 \$31.34
	11-000-262-6100-D-51		269532		11/02/20 \$145.55
	11-000-262-6100-D-51		269654		11/02/20 \$28.27
	11-000-262-6100-D-51		269740		11/02/20 \$2.41
	11-000-262-6100-D-51		270435		11/02/20 \$82.59
	11-000-262-6100-D-51		270625		11/02/20 \$30.38
	11-000-262-6100-D-51		270634		11/02/20 \$8.91
	11-000-262-6100-D-51		270805		11/02/20 \$7.20
	11-000-262-6100-D-51		269638		11/02/20 \$17.72
	11-000-262-6100-D-51		270897		11/02/20 \$398.44
	11-000-262-6100-D-51		270947		11/02/20 \$29.05
	11-000-262-6100-D-51		271149		11/02/20 \$8.52
	11-000-262-6100-D-51		269240		11/02/20 \$34.71
	11-000-262-6100-D-51		271240		11/02/20 \$39.69
	11-000-262-6100-D-51		271349		11/02/20 \$218.81
	11-000-262-6100-D-51		265545		11/02/20 (\$11.61)
	11-000-262-6100-D-51		269202		11/02/20 \$23.33
	11-000-262-6100-D-51		271358		11/02/20 \$90.77
	11-000-262-6100-D-51		265366		11/02/20 \$18.98
	11-000-262-6100-D-51		265507		11/02/20 \$22.74
	11-000-262-6100-D-51		265742		11/02/20 \$23.61
	11-000-262-6100-D-51		266065		11/02/20 \$73.73
	11-000-262-6100-D-51		266073		11/02/20 \$288.17
	11-000-262-6100-D-51		266079		11/02/20 \$42.72
	11-000-262-6100-D-51		266181		11/02/20 \$75.99
	11-000-262-6100-D-51		266279		11/02/20 \$45.35
	11-000-262-6100-D-51		266285		11/02/20 \$231.75
	11-000-262-6100-D-51		266305		11/02/20 \$74.06
	11-000-262-6100-D-51		267114		11/02/20 \$23.30
	11-000-262-6100-D-51		267674		11/02/20 \$30.36
	11-000-262-6100-D-51		267836		11/02/20 \$66.49
	11-000-262-6100-D-51		267898		11/02/20 \$13.75
	11-000-262-6100-D-51		266138		11/02/20 \$9.11
	11-000-262-6100-D-51		268842		11/02/20 \$7.58
	11-000-262-6100-D-51		268848		11/02/20 \$59.78
	11-000-262-6100-D-51		269004		11/02/20 \$76.46
	11-000-262-6100-D-51		269045		11/02/20 \$5.10
	11-000-262-6100-D-51		269096		11/02/20 \$34.24
	11-000-262-6100-D-51		269100		11/02/20 \$22.76
	11-000-262-6100-D-51		269111		11/02/20 \$155.76
173368	11/02/20		8167	MUSIC & ARTS CENTERS	\$139.99
100406	08/03/20			HS BAND SUPPLIES	\$139.99
	11-190-100-610B-H-09			INV024069660	10/22/20 \$139.99
173369	11/02/20		0279	N J S I A A	\$260.00
100854	09/14/20			HS ATHL FALL TOURNAMENT FEES	\$260.00
	11-402-100-8900-H-52			871155	10/27/20 \$260.00
173370	11/02/20		7021	NASCO ARTS & CRAFTS	\$1,404.31
110147	08/06/20			Science Supplies	\$139.55
	11-190-100-6100-H-12			903003	10/22/20 \$139.55

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173370	11/02/20		7021	NASCO ARTS & CRAFTS	\$1,404.31
110173	08/06/20			Science Supplies	\$17.74
	11-190-100-6100-H-12		903461		10/22/20 \$17.74
110180	08/06/20			Fine Art Supplies	\$486.00
	11-190-100-6100-H-15		908104		10/19/20 \$463.32
	11-190-100-6100-H-15		911906		10/19/20 \$22.68
110190	08/06/20			Science Supplies	\$124.02
	11-190-100-6100-H-12		904569		10/19/20 \$115.41
	11-190-100-6100-H-12		906738		10/19/20 \$8.61
110211	08/10/20			Fine Art Supplies	\$229.28
	11-190-100-6100-U-15		938946		10/21/20 \$229.28
110216	08/10/20			Fine Art Supplies	\$407.72
	11-190-100-6100-U-15		943796		10/27/20 \$107.88
	11-190-100-6100-U-15		903459		10/21/20 \$229.32
	11-190-100-6100-U-15		923685		10/21/20 \$70.52
173371	11/02/20		1223	NATIONAL ART & SCHOOL SUPPLIES	\$499.50
110196	08/10/20			Fine Art Supplies	\$499.50
	11-190-100-6100-B-15		5511		10/19/20 \$499.50
173372	11/02/20		2510	NEVCO SPORTS LLC	\$404.16
100527	08/17/20			HS MESSAGE BOARD EQUIP	\$404.16
	11-190-100-6100-H-01		0000189250		10/23/20 \$404.16
173373	11/02/20		M908	NEW JERSEY COUNCIL OF EDUCATION	\$160.00
101243	10/05/20			DUES-MCCARTNEY	\$160.00
	11-000-230-8900-D-41			20-21 S MCCARTNEY	10/21/20 \$160.00
173374	11/02/20		1046	NEW JERSEY MUSIC ADMINISTRATORS ASSOC	\$70.00
101260	10/06/20			ROWE-MEMBERSHIP REGISTRATION	\$70.00
	11-000-221-8900-D-49			20-21 DUES P ROWE	10/23/20 \$70.00
173375	11/02/20		2483	NEWGRANGE SCHOOL OF PRINCETON INC	\$12,772.77
100673	08/26/20			2020-2021 SPECIAL ED TUITION	\$12,772.77
	11-000-100-5660-D-24			202109021 SEPT 2020	10/16/20 \$5,523.36
	11-000-100-5660-D-24			202110025 OCT 2020	10/16/20 \$7,249.41
173376	11/02/20		0594	NEWS 2 YOU	\$191.08
101321	10/15/20			SUBSCRIPTION RENEWAL	\$191.08
	11-213-100-6100-H-31			INV-1028973	10/27/20 \$191.08
173377	11/02/20		S316	NJFOA SOUTH-ED MYER CHAP FBALL OFFICIALS	\$186.00
101272	10/07/20			HS ATHL FOOTBALL ASSIGNOR FEES	\$186.00
	11-402-100-5900-H-52			2020 FB ASSIGNOR F	10/21/20 \$186.00
173378	11/02/20		7848	NJPSA	\$845.00
101236	10/02/20			ROWE-MEMBERSHIP RENEWAL	\$845.00
	11-000-221-8900-D-49			20/21 NJPSA P ROWE	10/23/20 \$845.00
173379	11/02/20		7207	NOTEFLIGHT	\$149.00
100407	08/03/20			HS NOTEFLIGHT LEARN SITES	\$149.00
	11-190-100-610L-H-09			370375	10/21/20 \$149.00
173380	11/02/20		8659	PARA PLUS TRANSLATIONS INC	\$99.50
101258	10/06/20			TRANSLATION SVC I TEAM MTG	\$99.50
	11-000-219-3900-D-24			153827	10/27/20 \$99.50

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173381	11/02/20		1963	PASSONS SPORTS & US GAMES	\$211.75
110258	08/17/20			Physical Education Supplies	\$211.75
	11-190-100-6100-U-01			909777161 10/21/20	\$211.75
173382	11/02/20		8265	PEDRONI FUEL COMPANY	\$4,414.80
101311	10/13/20			GASOLINE FOR B&G VEHICLES	\$4,414.80
	11-000-262-6100-D-51			563645 10/16/20 10/27/20	\$2,178.00
	11-000-262-6100-D-51			563086 9/18/20 10/21/20	\$2,236.80
173383 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
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173384	11/02/20		7383	PERFORMANCE HEALTH SUPPLY INC	\$235.57
110015	07/01/20			Health and Trainer Supplies	\$174.71
	11-000-213-6100-U-47			IN92799618 10/21/20	\$27.12
	11-000-213-6100-U-47			IN92830790 10/21/20	\$11.92
	11-000-213-6100-U-47			IN92874452 10/21/20	\$16.98
	11-000-213-6100-U-47			IN92941119 10/21/20	\$45.12
	11-000-213-6100-U-47			IN92971381 10/21/20	\$2.90
	11-000-213-6100-U-47			IN92967466 10/21/20	\$5.47
	11-000-213-6100-U-47			IN92993302 10/21/20	\$3.36
	11-000-213-6100-U-47			IN93081957 10/21/20	\$61.84
110037	07/01/20			Health and Trainer Supplies	\$60.86
	11-000-213-6100-B-47			IN92780255 10/21/20	\$26.12
	11-000-213-6100-B-47			IN92783446 10/21/20	\$1.88
	11-000-213-6100-B-47			IN92802478 10/21/20	\$1.81
	11-000-213-6100-B-47			IN92866066 10/21/20	\$21.32
	11-000-213-6100-B-47			IN92954489 10/21/20	\$2.02
	11-000-213-6100-B-47			IN92945769 10/21/20	\$7.71
173385	11/02/20		0374	PHILLIPS SPORT LLC	\$1,098.00
101223	10/02/20			HS ATHL SOCCER GOAL NETS	\$1,098.00
	11-402-100-6100-H-52			948 10/19/20	\$1,098.00
173386	11/02/20		7746	POWELL; SUSAN M	\$79.00
101415	10/27/20			SMORE NEWSLETTER SUBSCRIPTION	\$79.00
	11-000-240-6100-U-49			SMORE SUBSCRIPTIO 10/27/20	\$79.00
173387	11/02/20		9995	REALLY GOOD STUFF INC	\$353.73
110040	07/01/20			Teaching Aids	\$227.81
	11-190-100-6100-B-01			7303111 10/21/20	\$3,642.81
	11-190-100-6100-B-01			7418217 10/21/20	(\$3,415.00)
110045	07/01/20			Teaching Aids	\$38.77
	11-213-100-6100-R-31			7403064 10/27/20	\$38.77
110380	09/29/20			Teaching Aids	\$87.15
	11-190-100-6100-B-01			7436805 10/19/20	\$87.15
173388	11/02/20		3770	REGIONAL ENRICHMENT & LEARNING CENTER	\$22,550.00
101230	10/02/20			2020-2021 SPECIAL ED TUITION	\$22,550.00
	11-000-100-5660-D-24			NOV 2020 16021 10/27/20	\$3,485.00
	11-000-100-5660-D-24			NOV 2020 16020 10/27/20	\$3,485.00
	11-000-100-5660-D-24			SEPT 2020 15959 10/19/20	\$3,280.00
	11-000-100-5660-D-24			SEPT 2020 15958 10/19/20	\$3,280.00
	11-000-100-5660-D-24			OCT 2020 15988 10/19/20	\$4,510.00
	11-000-100-5660-D-24			OCT 2020 15989 10/19/20	\$4,510.00

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173389	11/02/20		U723	RESTOCKIT INC	\$2,503.68
100651	08/25/20		HS SCIENCE SUPPLIES		\$2,503.68
	11-190-100-6100-H-12		25225222	10/23/20	\$2,503.68
173390	11/02/20		2862	RICOH USA INC	\$1,755.21
100010	07/01/20		HS MAIN - RICOH MP7503 COPIER		\$351.69
	11-000-240-5900-H-49		104263390 OCT20	10/29/20	\$351.69
100012	07/01/20		SV RICOH MP6503 COPIER		\$287.15
	11-190-100-5900-S-01		104246748 OCT20	10/22/20	\$287.15
100014	07/01/20		HS MEDIA/MS MAIN MPC4503G MFD		\$365.91
	11-000-222-5900-H-26		104231776 OCT20	10/21/20	\$168.21
	11-000-240-5900-M-49		104231776 OCT20	10/21/20	\$197.70
100015	07/01/20		MS RICOH MP6503SP EHALL COPIER		\$584.98
	11-190-100-5900-M-01		104270533 NOV20	10/30/20	\$584.98
100018	07/01/20		ROBERTS RICOH MP3555SPG		\$165.48
	11-000-240-5900-R-49		104246751 OCT20	10/22/20	\$165.48
173391	11/02/20		6595	RIVERSIDE NAPA	\$302.33
101189	09/29/20		REPAIRS ON BUS 8		\$86.52
	11-000-270-6100-D-50		733106	10/22/20	\$86.52
101219	10/02/20		BUS REPAIRS		\$201.83
	11-000-270-6100-D-50		2709-733326	10/22/20	\$119.90
	11-000-270-6100-D-50		2709-733349	10/22/20	\$3.99
	11-000-270-6100-D-50		733362	10/22/20	\$77.94
101252	10/06/20		REPAIRS ON BUS 16		\$13.98
	11-000-270-6100-D-50		733497	10/22/20	\$13.98
173392	11/02/20		L060	ROMEO MUSIC	\$389.98
100789	09/09/20		OUTDOOR SPEAKER		\$389.98
	11-190-100-6100-S-09		57420	11/02/20	\$389.98
173393	11/02/20		4261	SARGENT WELCH	\$219.56
110143	08/06/20		Science Supplies		\$14.80
	11-190-100-6100-H-12		8802040422	10/27/20	\$14.80
110154	08/06/20		Science Supplies		\$33.47
	11-190-100-6100-H-12		8802341792	10/21/20	\$33.47
110192	08/06/20		Science Supplies		\$18.70
	11-190-100-6100-H-12		8802040423	10/19/20	\$18.70
110310	09/03/20		Science Supplies		\$152.59
	11-190-100-6100-H-12		8802204327	10/21/20	\$52.12
	11-190-100-6100-H-12		8802427653	10/21/20	\$100.47
173394	11/02/20		8631	SAVVAS LEARNING COMPANY LLC	\$4,440.00
101221	10/02/20		SUCCESSMAKER RENEWAL		\$4,440.00
	11-000-222-3400-R-26		7027363418	11/02/20	\$4,440.00
173395	11/02/20		3839	SCHOOL HEALTH CORPORATION	\$322.42
110036	07/01/20		Health and Trainer Supplies		\$219.63
	11-000-213-6100-B-47		3795806-03	10/29/20	\$4.95
	11-000-213-6100-B-47		3795806-00	10/21/20	\$161.64
	11-000-213-6100-B-47		3795806-01	10/21/20	\$36.95
	11-000-213-6100-B-47		3795806-02	10/21/20	\$16.09
110099	07/08/20		COVID HealthandTrainerSupplies		\$13.53
	11-000-213-6100-S-47		380416900	10/19/20	\$13.53

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173395	11/02/20		3839	SCHOOL HEALTH CORPORATION	\$322.42
110219	08/10/20			COVIDHealthandTrainer Supplies	\$89.26
	11-000-213-6100-M-47			3818209-00	10/29/20 \$29.32
	11-000-213-6100-M-47			3818209-01	10/29/20 \$59.94
	11-000-213-6100-M-47			3844418-00	10/29/20 (\$20.33)
	11-000-213-6100-M-47			3844412-00	10/29/20 \$20.33
173396 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
	- - - - -				
173397 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
	- - - - -				
173398 V	11/02/20	11/02/20		00.0 \$ Multi Stub Void	
	- - - - -				
173399	11/02/20		5477	SCHOOL SPECIALTY INC	\$9,890.55
110017	07/01/20			General Classroom Supplies	\$3,214.47
	11-190-100-6100-U-01			308103610850	10/21/20 \$2,970.15
	11-190-100-6100-U-01			208126118247	10/21/20 \$94.32
	11-190-100-6100-U-01			208126272999	10/21/20 \$150.00
110021	07/01/20			General Classroom Supplies	\$846.04
	11-190-100-6100-B-01			208126379062	10/27/20 \$21.70
	11-190-100-6100-B-01			308103610853	10/21/20 \$824.34
110026	07/01/20			General Classroom Supplies	\$11.25
	11-190-100-6100-B-01			208126316060	10/19/20 \$11.25
110033	07/01/20			General Classroom Supplies	\$149.40
	11-190-100-6100-U-01			208125560913	10/21/20 \$149.40
110046	07/01/20			General Classroom Supplies	\$199.77
	11-190-100-6100-R-01			308103610860	10/19/20 \$155.58
	11-190-100-6100-R-01			208126035766	10/19/20 \$1.97
	11-190-100-6100-R-01			108126091899	10/19/20 \$42.22
110048	07/01/20			General Classroom Supplies	\$9.20
	11-190-100-6100-R-01			208126423076	10/28/20 \$9.20
110051	07/01/20			General Classroom Supplies	\$196.21
	11-190-100-6100-R-01			308103610862	10/19/20 \$192.79
	11-190-100-6100-R-01			208126210829	10/19/20 \$3.42
110076	07/01/20			General Classroom Supplies	\$63.13
	11-190-100-6100-R-01			208126332701	10/19/20 \$44.78
	11-190-100-6100-R-01			208126409923	10/28/20 \$18.35
110077	07/02/20			General Classroom Supplies	\$744.56
	11-190-100-6100-B-01			208126379067	10/27/20 \$23.61
	11-190-100-6100-B-01			308103613693	10/21/20 \$656.96
	11-190-100-6100-B-01			208126118198	10/21/20 \$51.78
	11-190-100-6100-B-01			208126405855	10/28/20 \$12.21
110088	07/08/20			General Classroom Supplies	\$48.55
	11-215-100-6100-S-57			208126393416	10/27/20 \$48.55
110102	07/08/20			General Classroom Supplies	\$2,391.51
	11-190-100-6100-S-01			308103620106	10/21/20 \$2,372.35
	11-190-100-6100-S-01			208126078208	10/21/20 \$19.16

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173399	11/02/20		5477	SCHOOL SPECIALTY INC	\$9,890.55
110134	08/06/20			General Classroom Supplies	\$19.48
	11-190-100-6100-H-01		2081262908028	10/21/20	\$19.48
110146	08/06/20			Science Supplies	\$10.62
	11-190-100-6100-H-12		208125976851	10/22/20	\$10.62
110172	08/06/20			Science Supplies	\$168.94
	11-190-100-6100-H-12		308103656837	10/22/20	\$168.94
110204	08/10/20			Physical Education Supplies	\$60.69
	11-190-100-6100-U-01		208126392829	10/27/20	\$60.69
110215	08/10/20			Fine Art Supplies	\$31.32
	11-190-100-6100-U-15		208125976825	10/21/20	\$31.32
110272	08/25/20			Fine Art Supplies	\$99.25
	11-190-100-6100-B-15		208126072291	10/19/20	\$99.25
110278	08/25/20			General Classroom Supplies	\$110.79
	11-190-100-6100-M-15		308103661397	10/19/20	\$110.79
110280	08/25/20			Fine Art Supplies	\$212.16
	11-190-100-6100-R-15		308103661396	10/27/20	\$99.81
	11-190-100-6100-R-15		208126380479	10/27/20	\$112.35
110286	08/25/20			Fine Art Supplies	\$1,072.28
	11-190-100-6100-M-15		308103657894	10/30/20	\$983.48
	11-190-100-6100-M-15		208126365213	10/30/20	\$88.80
110296	09/03/20			General Classroom Supplies	\$110.98
	11-190-100-6100-B-01		308103660243	10/19/20	\$110.98
110297	09/03/20			General Classroom Supplies	\$30.90
	11-190-100-6100-H-12		208126148983	10/27/20	\$30.90
110306	09/03/20			Science Supplies	\$6.53
	11-190-100-6100-H-12		308103664554	10/21/20	\$6.53
110385	10/02/20			General Classroom Supplies	\$82.52
	11-190-100-6100-M-01		208126394803	10/27/20	\$82.52
173400	11/02/20		7889	SIGN-A-RAMA	\$141.22
101225	10/02/20			LOGOS	\$141.22
	11-000-240-6100-B-49		INV-333	10/22/20	\$141.22
173401	11/02/20		U101	SOUTH JERSEY INTERSCHOLASTIC SWIM LEAGUE	\$5,600.00
101308	10/13/20			HS ATHL SJISL DUES	\$5,600.00
	11-402-100-8900-H-52		20-21 MHS SWIM DUE	10/23/20	\$5,600.00
173402	11/02/20		T863	SOUTH JERSEY SOCCER OFFICIALS ASSOC	\$342.00
101174	09/25/20			HS ATHL SOCCER ASSIGNOR FEES	\$342.00
	11-402-100-5900-H-52		24539	10/26/20	\$342.00
173403	11/02/20		2049	SOUTH JERSEY WELDING SUPPLY CO	\$210.46
101152	09/24/20			PARTS FOR BAKER RM 18 UNIVENT	\$210.46
	11-000-261-610B-D-51		01558441	10/19/20	\$210.46
173404	11/02/20	11/02/20	00.0	\$ Multi Stub Void	
-	-	-	-		
173405	11/02/20		5939	STAPLES BUSINESS ADVANTAGE	\$1,684.83
101246	10/05/20			CRAYONS-REPLACEMENT PO	\$37.84
	11-190-100-6100-S-01		3459498303	10/21/20	\$37.84

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
173405	11/02/20		5939	STAPLES BUSINESS ADVANTAGE	\$1,684.83
101262	10/06/20			INK FOR PRINTERS	\$459.76
	11-000-222-6100-S-49		3459498308	10/27/20	\$316.28
	11-000-222-6100-S-49		3459498317	10/27/20	\$29.80
	11-000-222-6100-S-49		3459809300	10/27/20	\$113.68
101276	10/08/20			HS ATHL COMPUTER MONITOR	\$179.99
	11-402-100-6100-H-52		3459498318	10/23/20	\$179.99
110371	09/16/20			Office/Computer Supplies	\$650.47
	11-190-100-6100-D-44		3457508458	10/22/20	\$181.92
	11-190-100-6100-D-44		3457340367	10/22/20	\$454.80
	11-190-100-6100-D-44		3459664070	10/22/20	\$13.75
110383	09/30/20			Office/Computer Supplies	\$26.38
	11-190-100-6100-U-01		3459257680	10/21/20	\$26.38
110386	10/02/20			Office/Computer Supplies	\$27.84
	11-190-100-6100-U-01		3459964429	10/26/20	\$15.91
	11-190-100-6100-U-01		3459498321	10/21/20	\$11.93
110392	10/06/20			Office/Computer Supplies	\$30.09
	11-190-100-6100-U-01		3459498322	10/21/20	\$30.09
110394	10/07/20			Office/Computer Supplies	\$88.85
	11-000-219-6100-D-24		3459498323	10/27/20	\$80.56
	11-000-219-6100-D-24		3459664071	10/27/20	\$8.29
110397	10/08/20			Office/Computer Supplies	\$153.49
	11-190-100-6100-S-01		3459498326	10/21/20	\$153.49
110401	10/16/20			Office/Computer Supplies	\$30.12
	11-000-251-6000-D-40		3459733099	10/22/20	\$30.12
173406	11/02/20		2620	STATE OF NJ - DIVISION OF PENSIONS	\$4,234.44
101248	10/05/20			TPAF LATE ENROLLMENT	\$4,234.44
	11-000-291-2300-D-40		117119	11/02/20	\$4,234.44
173407	11/02/20		8053	STOLZER; LAUREN	\$30.00
101444	10/30/20			LOST CHECK# 162917 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1629 10/30/20	\$10.00
101445	10/30/20			LOST CHECK# 165068 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1650 10/30/20	\$10.00
101446	10/30/20			LOST CHECK# 169063 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1690 10/30/20	\$10.00
173408	11/02/20		0044	SULLIVAN; MAUREEN	\$10.00
101419	10/27/20			LOST CHECK# 170503 REPLACEMENT	\$10.00
	11-000-251-6000-D-40			REPL LOST CK# 1705 10/27/20	\$10.00
173409	11/02/20		A113	TKACHENKO; SERGEY	\$82.65
101416	10/27/20			HS VOCAL MUSIC SUPPLIES	\$82.65
	11-190-100-6100-H-54			HS VOCAL MUSIC SU 10/27/20	\$82.65
173410	11/02/20		Z762	TLC LANDSCAPE CO	\$43,875.00
100204	07/01/20			GROUNDS SERVICE 2020-21	\$25,875.00
	11-000-263-4200-D-51		5011 OCT 2020	10/30/20	\$25,875.00
101306	10/13/20			STORM DAMAGE CLEANUP	\$18,000.00
	11-000-263-4200-D-51		4972	11/02/20	\$18,000.00

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
173411	11/02/20		0727	TREASURER STATE OF NEW JERSEY	\$622.00
101178	09/25/20			ELEVATOR INSPECTION FEE HS	\$258.00
	11-000-261-420H-D-51		4025367	10/21/20	\$258.00
101232	10/02/20			ELEVATOR INSPECTION FEE	\$364.00
	11-000-261-420U-D-51		4025588	10/21/20	\$364.00
173412	11/02/20		6015	TRI-STATE ELEVATOR CO INC	\$360.00
101154	09/24/20			ANNUAL ELEVATOR SERVICE	\$360.00
	11-000-261-420H-D-51		136133 JUL20	10/21/20	\$90.00
	11-000-261-420H-D-51		136458 AUG 20	10/21/20	\$90.00
	11-000-261-420H-D-51		136795 SEP20	10/21/20	\$90.00
	11-000-261-420H-D-51		137126 OCT20	10/21/20	\$90.00
173413	11/02/20		9264	W B MASON CO INC	\$753.33
100870	09/14/20			3RD GRADE SUPPLIES	\$1.59
	11-190-100-6100-S-01		214936649	10/30/20	\$1.59
110082	07/08/20			Copy Duplicator Supplies	\$456.60
	11-190-100-6100-D-01		214860423 10/22/20	10/27/20	\$456.60
110145	08/06/20			COVID Custodial Supplies	\$7.46
	11-190-100-6100-H-12		213223177	10/27/20	\$7.46
110313	09/03/20			Custodial Supplies	\$13.72
	11-190-100-6100-H-12		213690208	10/21/20	\$13.72
110398	10/08/20			Copy Duplicator Supplies	\$273.96
	11-190-100-6100-S-01		214706355	10/23/20	\$273.96
173414	11/02/20		2174	WARDS NAT SCI ESTAB INC	\$238.62
110163	08/06/20			Science Supplies	\$114.40
	11-190-100-6100-H-12		8802035061	10/22/20	\$114.40
110193	08/06/20			Science Supplies	\$106.86
	11-190-100-6100-H-12		8802035062	10/19/20	\$94.07
	11-190-100-6100-H-12		8802059664	10/19/20	\$12.79
110260	08/17/20			Science Supplies	\$17.36
	11-190-100-6100-U-12		8802548413	10/19/20	\$17.36
173415	11/02/20		7014	WASTE MANAGEMENT OF NJ - CAMDEN	\$2,617.00
100249	07/08/20			ANNUAL DUMPSTER SERVICES	\$2,617.00
	11-000-262-4200-D-51		3074323-2498-5 NOV2	10/28/20	\$2,617.00
173416	11/02/20		8648	WEGMANS FOOD MARKETS INC	\$159.70
100717	09/01/20			TIME PURCHASE AGREEMENT 20-21	\$159.70
	11-212-100-6100-H-62		CARD# 3318 10/14/20	10/21/20	\$159.70
173417	11/02/20		G981	WELTE; CHRISTOPHER	\$129.00
101380	10/23/20			LOST CHECK# 171138 REPLACEMENT	\$129.00
	11-000-251-6000-D-40		REPL LOST CK# 17113	10/23/20	\$129.00
173418	11/02/20		0167	WESTERN PSYCHOLOGICAL SERVICES	\$112.50
100259	07/09/20			SOCIAL WORKER TESTING MATERIAL	\$112.50
	11-000-219-6100-D-24		WPS-346306	10/22/20	\$112.50
173419	11/02/20		5592	WILSON LANGUAGE TRAINING CORP	\$657.40
100454	08/06/20			2020-2021 NON-PUBLIC TEXTBOOKS	\$657.40
	20-501-100-6400-O-39		1822075	10/26/20	\$657.40

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
173420	11/02/20		2830	WOLFINGTON BODY COMPANY INC	\$1,983.66
100866	09/14/20			MIRROR MOUNT	\$93.68
	11-000-270-6100-D-50		108609M	10/22/20	\$93.68
101191	09/29/20			REPAIRS ON BUS 9	\$1,387.36
	11-000-270-6100-D-50		40299	10/27/20	\$1,387.36
101218	10/02/20			REPAIRS ON BUS 16	\$177.01
	11-000-270-6100-D-50		109023M	10/22/20	\$177.01
101304	10/13/20			REPAIRS FOR SEVERAL BUSES	\$325.61
	11-000-270-6100-D-50		109262M	10/28/20	\$38.13
	11-000-270-6100-D-50		109012M	10/28/20	\$173.14
	11-000-270-6100-D-50		109171M	10/28/20	\$114.34
173421	11/02/20		2255	WW NORTON & CO	\$908.74
100419	08/03/20			HS MUSIC THEORY WRKBK&DIGITAL	\$908.74
	11-190-100-6100-H-09		136727	10/22/20	\$508.74
	11-190-100-6100-H-09		130815	10/22/20	\$400.00
173422	11/02/20		S607	WYERS; LESLIE	\$100.00
101377	10/23/20			10/5 VIRTUAL PD CONF REG REIMB	\$100.00
	11-000-221-5800-D-49			10/5/20 PD REG REIM 10/23/20	\$100.00
173423	11/02/20		A569	YALE SCHOOL WEST INC	\$6,169.86
100677	08/26/20			2020-2021 SPECIAL ED TUITION	\$6,169.86
	11-000-100-5660-D-24			NOV 20 22 10/16/20	\$6,169.86
173424	11/02/20		0075	ZANER-BLOSER INC	\$297.42
100092	07/01/20			HANDWRITING JOURNALS	\$297.42
	11-230-100-6100-B-34			10274337 10/22/20	\$297.42
962917 H	11/04/20		8053	STOLZER; LAUREN	(\$10.00)
101444	10/30/20			LOST CHECK# 162917 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1629 11/04/20	(\$10.00)
963906 H	10/20/20		5563	APPLEGATE; JAN	(\$10.00)
101290	10/09/20			LOST CHECK# 163906 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1639 10/20/20	(\$10.00)
964974 H	11/04/20		W366	EMERSON; MATTHEW	(\$10.00)
101418	10/27/20			LOST CHECK# 164974 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1649 11/04/20	(\$10.00)
965068 H	11/04/20		8053	STOLZER; LAUREN	(\$10.00)
101445	10/30/20			LOST CHECK# 165068 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1650 11/04/20	(\$10.00)
965700 H	10/20/20		M240	SASSANO; CINDY	(\$10.00)
101295	10/09/20			LOST CHECK# 165700 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1657 10/20/20	(\$10.00)
966430 H	11/04/20		A401	MAZZARELLI; DRS ANTHONY & JOANNE	(\$20.00)
101379	10/23/20			LOST CHECK# 166430 REPLACEMENT	(\$20.00)
	11-000-251-6000-D-40			REPL LOST CK# 1664 11/04/20	(\$20.00)
968590 H	10/20/20		7352	PETRILLO; EMILY	(\$10.00)
101294	10/09/20			LOST CHECK# 168590 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1685 10/20/20	(\$10.00)

Starting date 10/16/2020 Ending date 11/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
968966	H 10/20/20		5563	APPLEGATE; JAN	(\$10.00)
101291	10/09/20			LOST CHECK# 168966 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1689 10/20/20	(\$10.00)
969005	H 11/04/20		W366	EMERSON; MATTHEW	(\$10.00)
101417	10/27/20			LOST CHECK# 169005 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1690 11/04/20	(\$10.00)
969063	H 11/04/20		8053	STOLZER; LAUREN	(\$10.00)
101446	10/30/20			LOST CHECK# 169063 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1690 11/04/20	(\$10.00)
969137	H 10/20/20		1956	FOSTER; HEATHER	(\$47.98)
101292	10/09/20			LOST CHECK# 169137 REPLACEMENT	(\$47.98)
	11-000-251-6000-D-40			REPL LOST CK# 1691 10/20/20	(\$47.98)
969980	H 11/04/20		N276	DAVIS; DEMETRIUS & JAMARA	(\$60.00)
101378	10/23/20			LOST CHECK# 169980 REPLACEMENT	(\$60.00)
	11-000-251-6000-D-40			REPL LOST CK# 1699 11/04/20	(\$60.00)
970503	H 11/04/20		0044	SULLIVAN; MAUREEN	(\$10.00)
101419	10/27/20			LOST CHECK# 170503 REPLACEMENT	(\$10.00)
	11-000-251-6000-D-40			REPL LOST CK# 1705 11/04/20	(\$10.00)
971101	H 10/20/20		7588	GARTLAND; KELLY	(\$65.00)
101293	10/09/20			LOST CHECK# 171101 REPLACEMENT	(\$65.00)
	11-000-251-6000-D-40			REPL LOST CK# 17110 10/20/20	(\$65.00)
971138	H 11/04/20		G981	WELTE; CHRISTOPHER	(\$129.00)
101380	10/23/20			LOST CHECK# 171138 REPLACEMENT	(\$129.00)
	11-000-251-6000-D-40			REPL LOST CK# 17113 11/04/20	(\$129.00)

Starting date 10/16/2020

Ending date 11/10/2020

Fund Totals

10	GENERAL FUND	\$243,356.77
11	GENERAL CURRENT EXPENSE	\$2,559,564.07
20	SPECIAL REVENUE FUNDS	\$96,909.11
60	CHILD CARE (EDC)	\$6,555.79
65	TRUST	\$865.80
	Total for all checks listed	\$2,907,251.54

Prepared and submitted by: _____
Board Secretary

Date

7938	AMAZON.COM CREDIT SERVICES	\$10.58 Vend Total
P.O. #	100674 WAMS MEDIA CENTER SUPPLIES	\$10.58 P
8180	BANCROFT NEUROHEALTH	\$29,271.96 Vend Total
P.O. #	100675 2020-2021 SPECIAL ED TUITION	\$29,271.96 P
4027	BAYADA HOME HEALTH CARE INC	\$4,775.00 Vend Total
P.O. #	101066 1:1 NURSING SERVICES	\$4,775.00 P
9971	BLICK ART MATERIALS	\$247.80 Vend Total
P.O. #	110279 Fine Art Supplies	\$247.80 P
0869	BRETT DINOVI & ASSOCIATES LLC	\$6,483.94 Vend Total
P.O. #	101055 BEHAVIORAL & EDUCATIONAL SVCS	\$472.75 P
P.O. #	101056 BEHAVIORAL & EDUCATIONAL SVCS	\$3,134.25 P
P.O. #	101058 BEHAVIORAL & EDUCATIONAL SVCS	\$2,061.88 P
P.O. #	101061 BEHAVIORAL & EDUCATIONAL SVCS	\$603.75 P
P.O. #	101251 BEHAVIORAL & EDUCATIONAL SVCS	\$211.31 P
A638	BRITTON INDUSTRIES INC	\$1,570.00 Vend Total
P.O. #	101147 BLACK MULCH	\$1,570.00
4334	BROOKFIELD SCHOOLS	\$403.41 Vend Total
P.O. #	101403 HOME INSTRUCTION	\$403.41
1544	CLC LOCKSMITHS LLC	\$312.40 Vend Total
P.O. #	100785 HS ATHL PADLOCKS	\$312.40
8817	CM3 BUILDING SOLUTIONS INC	\$1,166.00 Vend Total
P.O. #	100350 MAINTENANCE SERVICE	\$1,166.00 P
8837	COGGINS SUPPLY INC	\$119.90 Vend Total
P.O. #	101146 COVID HAND SANITIZER	\$119.90
M896	DARROW; KATHY	\$1,500.00 Vend Total
P.O. #	100898 BEHAVIORAL CONSULTATION	\$1,500.00 P
9723	EDUCATIONAL SERVICES UNIT/BCSS	\$13,347.00 Vend Total
P.O. #	100445 AAC/OT/PT/SPEECH/TOD/AT/EA SVC	\$13,347.00 P
0963	FLINN SCIENTIFIC	\$435.30 Vend Total
P.O. #	110159 Science Supplies	\$55.40 P
P.O. #	110169 Science Supplies	\$379.90 P
Z124	FUSION LEARNING INC	\$3,230.00 Vend Total
P.O. #	100562 2020-2021 ALTERNATIVE LEARNING	\$3,230.00 P
6679	GIFFORD; MATTHEW & DEANNA	\$10.00 Vend Total
P.O. #	101465 LOST CHECK# 165610 REPLACEMENT	\$10.00
3515	HAMPTON BEHAVIORAL HEALTH CENTER	\$288.15 Vend Total
P.O. #	100888 HOME INSTRUCTION	\$288.15

1733	INDCO INC	\$31.60 Vend Total
P.O. #	110311 Custodial Supplies	\$31.60
F538	KENCOR INC	\$84.00 Vend Total
P.O. #	100499 ANNUAL ELEVATOR SERVICE	\$84.00 P
1865	MAJESTIC OIL COMPANY	\$4,379.70 Vend Total
P.O. #	100411 DIESEL FUEL (JUL20-JUN21)	\$4,379.70 P
R273	MSI - MID STATE INSTRUMENTS LLC	\$2,903.95 Vend Total
P.O. #	101220 HS SCIENCE EQUIPMENT	\$2,903.95
A528	MUSIC FIRST	\$479.00 Vend Total
P.O. #	100716 HS MUSIC SUPPLIES	\$479.00
7021	NASCO ARTS & CRAFTS	\$15.96 Vend Total
P.O. #	110216 Fine Art Supplies	\$15.96 P
1223	NATIONAL ART & SCHOOL SUPPLIES	\$445.90 Vend Total
P.O. #	110302 Fine Art Supplies	\$445.90 P
1963	PASSONS SPORTS & US GAMES	\$132.29 Vend Total
P.O. #	110387 Athletic Supplies	\$132.29
7383	PERFORMANCE HEALTH SUPPLY INC	\$1.57 Vend Total
P.O. #	110220 COVIDHealthandTrainer Supplies	\$1.57 P
I088	PILCONIS; LEAH	\$15,215.00 Vend Total
P.O. #	101289 TUITION REIMBURSEMENT	\$15,215.00 P
2862	RICOH USA INC	\$2,961.32 Vend Total
P.O. #	100008 CENTRAL DUPLICATING MACHINES	\$2,961.32 P
3633	RODRIGUEZ; ROSETH	\$69.99 Vend Total
P.O. #	101463 HS FL CLASSROOM SUPPLIES	\$69.99
7966	ROOT 24 HRS INC	\$460.00 Vend Total
P.O. #	101211 HS CLOGGED PIPE SERVICE	\$460.00
6510	ROWE; MICHELLE	\$63.68 Vend Total
P.O. #	101464 HALLOWEEN PARADE BALLOONS	\$63.68
4261	SARGENT WELCH	\$67.92 Vend Total
P.O. #	110167 Science Supplies	\$10.47
P.O. #	110170 Science Supplies	\$57.45
7852	SCHOLASTIC MAGAZINES	\$151.25 Vend Total
P.O. #	101172 MAGAZINES-KANG	\$151.25
3839	SCHOOL HEALTH CORPORATION	\$693.50 Vend Total
P.O. #	101300 HS ATHL AED SERVICE CONTRACT	\$693.50

A340	SCHOOL HEALTH INSURANCE FUND	\$1,262,778.00 Vend Total
P.O. #	100435 2020-21 HEALTH&DENTAL PREMIUM	\$1,262,778.00 P
5477	SCHOOL SPECIALTY INC	\$294.01 Vend Total
P.O. #	110278 General Classroom Supplies	\$22.30 P
P.O. #	110395 General Classroom Supplies	\$59.59
P.O. #	110399 General Classroom Supplies	\$212.12
0651	VERIZON WIRELESS	\$1,702.75 Vend Total
P.O. #	100102 20-21 CELL PHONE SERVICE	\$1,702.75 P
0510	VISION SERVICE PLAN - (CT)	\$4,251.36 Vend Total
P.O. #	100203 2020-21 VISION COVERAGE	\$4,251.36 P
9264	W B MASON CO INC	\$47.36 Vend Total
P.O. #	110281 Fine Art Supplies	\$24.56 P
P.O. #	110367 Fine Art Supplies	\$22.80 P
0075	ZANER-BLOSER INC	\$2,025.87 Vend Total
P.O. #	100579 2020-2021 NON PUBLIC TEXTBOOKS	\$2,025.87
	Total for batch =	\$1,362,427.42

Check Register - Sep 2020

9/1/2020 through 9/30/2020

11/10/2020

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Date	Num	Description	Memo	Category	Amount
9/8/2020	DEP		PAYMENT PORT...	LSALD	6.00
9/9/2020	DEP		PAYMENT PORT...	LSALD	120.75
9/11/2020	DEP		MILK/JUICE PAY...	LSAL:B	225.00
9/11/2020	DEP		MILK/JUICE PAY...	LSAL:R	135.00
9/11/2020	DEP		MILK/JUICE PAY...	LSAL:S	225.00
9/11/2020	DEP		MILK/JUICE PAY...	LSAL:B	270.00
9/12/2020	DEP		PAYMENT PORT...	LSALD	80.00
9/14/2020	4366	...NUTRI- SERVE FOOD MANAG...		DIRECT:S...	-62.50
				DIRECT:LI...	-53.53
				DIRECT:N...	-69.00
				DIRECT:O...	-94.49
				DIRECT:MI...	0.00
				FOOD	-3,204.21
				FOOD	139.67
				FEE	0.00
				PAYROLL:...	-1,464.91
				PAYROLL:...	-208.01
				PAYROLL:...	-58.60
				PAYROLL:...	0.00
				SUP	0.00
				DIRECT:MI...	0.00
				DIRECT:S...	0.00
				FEE	0.00
9/14/2020	DEP		PAYMENT PORT...	LSALD	15.00
9/15/2020	DEP		PAYMENT PORT...	LSALD	150.00
9/15/2020	DEP		PAYMENT PORT...	LSALD	40.95
9/16/2020	DEP		PAYMENT PORT...	LSALD	30.00
9/17/2020	DEP		PAYMENT PORT...	LSALD	120.00
9/18/2020	4367	MR & MRS MIKAL LUNDY	LUNCHTIME REF...	MISC	-77.15
9/18/2020	DEP		MILK/JUICE PAY...	LSAL:S	135.00
9/20/2020	DEP		PAYMENT PORT...	LSALD	5.00
9/21/2020	4368	...NUTRI- SERVE FOOD MANAG...		DIRECT:S...	-62.50
				DIRECT:LI...	-62.67
				DIRECT:N...	-69.00
				DIRECT:O...	-69.41
				FOOD	-1,539.00
				FEE	0.00
				PAYROLL:...	0.00
				PAYROLL:...	-1,715.08
				PAYROLL:...	-243.54
				PAYROLL:...	-68.60
				SUP	-551.52
9/21/2020	TXFR	STATE AID OF NEW JERSEY	STATE AID/REIM...	[RECEIVA...	28,936.23
9/21/2020	TXFR	STATE AID OF NEW JERSEY	STATE AID/REIM...	[RECEIVA...	25,970.68
9/21/2020	TXFR	STATE AID OF NEW JERSEY	STATE AID/REIM...	[RECEIVA...	16,625.41
9/21/2020	TXFR	STATE AID OF NEW JERSEY	STATE AID/REIM...	[RECEIVA...	10,661.56
9/23/2020	DEP		PAYMENT PORT...	LSALD	12.45
9/24/2020	DEP		STUDENT FUND...	CATER	27.00
9/24/2020	DEP		PAYMENT PORT...	LSALD	65.00
9/25/2020	4369	MR & MRS PHIL ERNEY	RETURN OF LUN...	MISC	-267.85
9/25/2020	DEP		PAYMENT PORT...	LSALD	12.40

Check Register - Sep 2020

9/1/2020 through 9/30/2020

11/10/2020

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Date	Num	Description	Memo	Category	Amount
9/29/2020	DEP		PAYMENT PORT...	LSALD	100.00
9/30/2020		Interest Earned		INT	52.37
9/1/2020 - 9/30/2020					74,218.90
TOTAL INFLOWS					84,160.47
TOTAL OUTFLOWS					-9,941.57
NET TOTAL					74,218.90

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Administrative Employment Contracts

Sept 20

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1620 ADMINISTRATIVE EMPLOYMENT CONTRACTS

The Executive County Superintendent shall review and approve for all Superintendents **of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1**, Deputy Superintendents **of Schools**, Assistant Superintendents **of Schools**, and School Business Administrators, **including any interim, acting, or person otherwise serving in these positions**, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract.

In counties where there is no Executive County Superintendent, **an Executive County Superintendent from another county shall be designated by the Commissioner to** ~~or Acting Executive County Superintendent, the Assistant Commissioner for Field Services shall~~ review and approve all ~~above~~ **listed above**.

The contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board **of Education** approval and execution of ~~these~~ **the** contracts to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12.

~~The public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 is applicable to a Board that renegotiates, extends, amends, or otherwise alters the terms of an existing contract with the Superintendent of Schools, Deputy Superintendent, Assistant Superintendents, or School Business Administrator.~~



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Administrative Employment Contracts

{Select One Option

~~_____ The public notice and public hearing requirements of N.J.S.A. 18A:11-11 do not apply to new contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured.~~

~~_____ Although the public notice and public hearing requirements of N.J.S.A. 18A:11-11 do not apply to new contracts and contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured, the Board may issue a public notice and/or hold a public hearing on new contracts, including new contracts that replace expired contracts for existing tenured and non-tenured employees.}~~

In accordance with the provisions of N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required shall be applicable to a Board of Education that renegotiates, extends, amends, or otherwise alters the terms of an existing contract with a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator. In accordance with N.J.S.A. 18A:11-11, notice must be provided to the public at least thirty days prior to the scheduled action by the Board. The Board shall also hold a public hearing and shall not take any action on the matter until the hearing has been held. The Board shall provide the public with at least ten days' notice of the public hearing.

In accordance with N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 shall not apply to new contracts, including contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured. Nothing shall preclude a Board from issuing a public notice and/or holding a public hearing on new contracts, including new contracts that replace expired contracts for existing tenured and non-tenured employees.

The public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 is also required in the event an existing contract for a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator is rescinded or terminated by the Board of Education before it is due to expire and the parties agree to new employment terms.



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Administrative Employment Contracts

In connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments.

The review and approval of the employment contracts of **Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent** shall be consistent with the following additional standards **outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1**:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the **school** district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.
4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-ration for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.



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Administrative Employment Contracts

5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.



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Administrative Employment Contracts

9. ~~No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives, and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.~~ **No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:**
- a. **A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.**
 - b. **The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.**
 - c. **A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.**
 - d. **The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.**



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Administrative Employment Contracts

10. ~~No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized above.~~ **No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.**
11. **No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.**
1244. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance **shall not** ~~cannot~~ exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and **New Jersey Office of Management and Budget (NJOMB)** circulars. If such allowance is included, the employee **shall not** ~~cannot~~ be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract **shall** ~~can~~ include a provision of a dedicated driver or chauffeur.
1342. All Superintendent contracts shall include the required provision pursuant to N.J.S.A. 18A:17-15.1 which states that in the event the Superintendent's certificate is revoked, the contract is null and void.



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1413. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a **regionally duly** accredited **college or university** ~~institution of higher education~~ as defined in **applicable regulations** ~~N.J.A.C. 6A:9-2.1~~. No contract shall include a provision for assistance, or tuition reimbursement, or for additional compensation for graduate school coursework, unless ~~the such~~ coursework culminates in the acquisition of a graduate degree conferred by a **regionally duly** accredited **college or university** ~~institution of higher education~~ as defined in **applicable regulations** ~~N.J.A.C. 6A:9-2.1~~.

The review and approval of an employment contract for the Superintendent of Schools shall not include maximum salary amounts pursuant to N.J.S.A. 18A:7-8.j.

Any actions by the Executive County Superintendent undertaken pursuant to **N.J.S.A. 18A:7-8.1**, N.J.A.C. 6A:23A-3.1, and this Policy may be appealed to the Commissioner of Education pursuant to the procedures set forth at N.J.A.C. 6A:3, **Controversies and Disputes**.

N.J.S.A. 18A:7-8; 18A:7-8.1; 18A:11-11
N.J.A.C. 6A:23A-3.1; 6A:23A-7 et seq.

Adopted:



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Athletic Competition
Sept 20
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[See POLICY ALERT Nos. 102, 120, 139, 157, 164, 168, 196,
198, 208, 215 and 221]

2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of athletic competition as an integral part of the total school experience. ~~Game activities and practice sessions~~ **Sports and other athletic activities** provide opportunities to learn the values of competition and good sportsmanship.

For the purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity **in accordance with N.J.A.C. 6A:32-9.1(d) and (e)**.

Student participation in a program of athletic competition shall be governed by the following eligibility standards:



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Athletic Competition

For School Districts with High School Students and NJSIAA Athletics

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.]

Home School Options for High School Students and NJSIAA Athletics

Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.

~~_____ —Home schooled children are eligible to participate in the high school interscholastic athletic program of this district only if the school district, the parent, and the home schooled child comply with the Guidelines, Constitution, Bylaws, Rules and Regulations of NJSIAA, and the policies and regulations of the Board of Education.]~~

Options for School Districts with Elementary and Middle School Students

2. A student in grades 7 through 8 is eligible for participation in school district sponsored programs of athletic competition if he/she passed all courses required for promotion in the preceding **semester, marking period, or other.**

~~_____ —A student in grades _____ through _____ is eligible for participation in school district sponsored programs of athletic competition if he/she _____

_____.~~

~~_____ Home schooled children in grades _____ through _____ are (____ eligible ____ not eligible) to participate in school district sponsored programs of athletic competition of this district.]~~



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Athletic Competition

Options for All Students

- A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in school district sponsored programs of athletic competition. An attendance record is unsatisfactory if the number of unexcused absences exceed _____ school days in the (_____ school year _____ marking period _____ semester _____ other _____) prior to the student commencing participation in school district sponsored programs of athletic competition.

A student who is absent with an excused absence and/or with an unexcused absence for a school day may not participate in school district sponsored programs of athletic competition the afternoon or evening of that school day.

A student who is serving an in-school and out-of-school suspension may not participate in school district sponsored programs of athletic competition until they are reinstated to their regular academic program.

- A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.
Social Probation in MHS Handbook

Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.



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Athletic Competition

The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The “medical home” is defined as a health care provider and that provider’s practice site chosen by the student’s parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the school district shall provide the examination at the school physician’s office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student’s parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student’s HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student’s health record.

Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student-athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by NJSIAA law or the Superintendent.



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Athletic Competition

The Superintendent or designee shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity in accordance with N.J.S.A. 18A:40-41.11.

The emergency action plan shall be reviewed annually and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11.]

~~The Superintendent or designee shall prepare and present to the Board for its approval procedures for the emergency treatment of responding to a non-serious or non-life-threatening injury sustained by a student while participating in sports or other athletic activity. injuries and disabilities that occur in the course of any athletic program or activity. Emergency~~ **These** procedures shall be reviewed **annually, updated as necessary, not less than once in each school year** and shall be disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.



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Athletic Competition

For School Districts with High School Students and NJSIAA Athletics

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events.]

~~{}District may choose one of the following options if above is included:~~

~~_____and may inform the Board of changes in that schedule.~~

~~_____and shall request Board approval of any changes in the schedule.}]~~

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; **18A:40-41.11**

N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; **6A:32-9.1**

Adopted:



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Emergency Procedures for **Sports and Other**
~~Athletic Practices and Competitions~~ Activity

Sept 20

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[See POLICY ALERT Nos. 139, 198 and 221]

R 2431.1 EMERGENCY PROCEDURES FOR SPORTS AND OTHER ATHLETIC PRACTICES AND COMPETITIONS ACTIVITY

A. Definitions

1. **“Athletic Activity” means interscholastic athletics; an athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with a school district or nonpublic school, including cheerleading and club-sponsored sports activities; and any practice or interschool practice or scrimmage for those activities** ~~“Programs of athletic competition” means all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.~~
2. **“Health personnel” means the school nurse, the school medical inspector, the designated team doctor, a licensed physician, the licensed athletic trainer, and members of the first aid squad or ambulance team.**
3. **“Parent” means the natural parent(s) or adoptive parent(s), legal guardian(s), foster parent(s) or parent surrogate(s) of a student. Where parents are separated or divorced, "parent" means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.**



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Emergency Procedures for **Sports and Other Athletic Practices and Competitions Activity**

4. ~~“Student” means a student enrolled in this district and a student enrolled in any district who is present in this district for the purpose of participating in a program of athletic competition sponsored by the Board of Education.~~

B. Precautions

1. All coaches, including assistant coaches, **and all staff who supervise sports and other athletic activity** will be trained in first aid to include sports-related concussions and head injuries, the identification of injured and disabled student athletes, and any other first aid procedures required by statute, administrative code, or by the Superintendent.
2. Athletic coaches **or supervising staff members** are responsible at all times for the supervision of students to whom they have been assigned. Students shall not be left unattended at any time.
3. Students who participate in athletic competition shall be trained in proper athletic procedures, in the proper use of athletic equipment, and in the proper use of protective equipment and clothing.
4. Student athletes shall be required to report promptly to the athletic coach **or supervising staff member** any injury ~~or disability~~ occurring to the student himself/herself or to another student.
5. First aid supplies and equipment shall be readily available at all athletic activities and shall be maintained in proper condition.
6. First aid and emergency medical procedures will utilize universal precautions in handling blood and body fluids as indicated in Policy and Regulation No. 7420 and Regulation No. 7420.1.
7. Health personnel, including but not limited to, the **licensed** athletic trainer, school/team physician, and ambulance/first aid squad may be present at athletic activities and events as determined by the Superintendent.



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Emergency Procedures for **Sports and Other
Athletic Practices and Competitions Activity**

**[Required for School Districts with any of the Grades Six through Twelve
And Optional for School Districts without any Grades Six through Twelve**

C. **Emergency Action Plan and Procedures**

1. **The Board of a school district with any of the grades six through twelve shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity. The plan shall be specific to the activity site, and shall be developed in consultation with local emergency medical services personnel in accordance with N.J.S.A. 18A:40-41.11.**

2. **The following emergency action plan procedures shall be established and implemented whenever a student athlete is seriously injured when participating in sports or other athletic activity or disabled in the course of an athletic practice or competition sponsored by this district. The emergency action plan shall include the following:**
 - a. **A list of the employees, team coaches, and licensed athletic trainers in each school who are trained in first aid or cardio-pulmonary resuscitation;**

 - b. **Identification of the employees, team coaches, or licensed athletic trainers in each school who will be responsible for carrying out the emergency action plan and a description of their respective responsibilities;**

 - c. **Identification of the activity location or venue;**

 - d. **Identification of the equipment and supplies that may be needed to respond to the emergency, including the location of each item; and**



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Emergency Procedures for **Sports and Other**
~~Athletic Practices and Competitions~~ Activity

- e. **A description of the proper procedures to be followed after a student sustains a serious or life threatening sports-related injury including, but not limited to, responding to the injured student, summoning emergency medical care, assisting emergency responders in getting to the injured student, and documenting the actions taken during the emergency.**
3. **The emergency action plan shall be reviewed annually and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11.**
 4. **The proper procedures to be followed after a student sustains a serious or life-threatening sports-related injury while participating in sports or other athletic activity shall include, but not be limited to, the following components:**
 - a1. **The athletic coach or supervising staff member shall immediately notify the health personnel present at the activity and the health personnel shall assume responsibility for the emergency treatment of the student.**
 - b2. **If no health personnel are present, or if none can be immediately summoned to the student's aid, the athletic coach or supervising staff member shall administer such first aid as may be necessary.**
 - c3. **If the student's injury or disability requires more than routine first aid, the athletic coach or supervising staff member shall:**
 - (1)a. **Summon emergency personnel by calling 911; or**
 - (2)b. **Arrange for the student's transportation to the nearest hospital or the office of the school physician medical inspector.**



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Emergency Procedures for **Sports and Other Athletic Practices and Competitions Activity**

d4. The athletic coach or **supervising staff member** ~~his/her designee~~ shall promptly notify the Building Principal, the Superintendent, and the student's parent(s) ~~or legal guardian(s)~~ of the student's injury ~~or disability~~ and the condition and location of the student.

e5. An injured ~~or disabled~~ student who has been transported away from school premises must be accompanied by the athletic coach **or supervising staff member**, a member of the athletic department, a health professional, or other responsible adult known to the athletic coach **or supervising staff member**.

56. These emergency procedures ~~shall~~ **may** be followed when the injured ~~or disabled~~ student is a member of a visiting team or district. In the event the visiting team has health personnel or staff members present, every effort shall be made to cooperate with the health personnel and/or staff of the district in which the student is enrolled.]

D. **Non-Serious or Non-Life-Threatening Injuries During an Athletic Program or Activity**

The Superintendent or designee shall prepare procedures for responding to a non-serious or non-life-threatening injury sustained by a student while participating in sports or other athletic activity. These procedures shall be reviewed annually and updated as necessary and shall be disseminated to appropriate staff members.

E.D. Reports

1. The athletic coach **or supervising staff member** shall complete and file a report of every injury ~~or disability~~ that occurs to a student in the course of his/her participation in **sports or other athletic activity** ~~the athletic program of this district~~, regardless of the severity of the injury ~~or disability~~. The report shall include:



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~~Athletic Practices and Competitions~~ Activity

- a. The date of the incident;
 - b. The name, age, **and** grade level, ~~and gender~~ of each injured ~~or disabled~~ student;
 - c. The district in which the student is enrolled;
 - d. The name and district of each student involved in the incident;
 - e. A narrative account of the incident;
 - f. A detailed description of the injury ~~or disability~~;
 - g. The treatment given on school premises and the names of the health personnel, if any, who treated the student;
 - h. The place, if any, to which the student was taken and the persons who accompanied the student; and
 - i. ~~A memorandum of~~ **How** the notice **was provided** given to the student's parent(s) ~~or legal guardian(s)~~.
2. Copies of the report shall be filed with the school nurse and the Building Principal within twenty-four hours or by the end of the next school day after the incident.
 3. The Building Principal shall report the incident to the Superintendent, who may report the incident to the Board.
 4. A copy of each report of an incident of student injury ~~or disability~~ that occurs in the course of **the sport or other** athletic activities shall be maintained by the ~~athletic director~~ **Principal or designee**, who shall analyze reports for patterns that indicate a need for revision of the district's safety and/or athletics program. The ~~athletic director~~ **Principal or designee** shall report the findings of his/her analysis to the Superintendent **on an annual basis** ~~at the close of each sport season~~.



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~~Athletic Practices and Competitions Activity~~

5. The parent(s) ~~or legal guardian(s)~~ of each injured ~~or disabled~~ student will be given assistance in the completion and filing of insurance claim forms.

FE. Readmission to Athletic Activities

A student **who sustains a serious or potentially life-threatening injury while participating in a sport or an other athletic activity** will be permitted to **resume participation in athletic competition only upon submission of written medical clearance of from the student's medical home, which shall be subject to review by school district health personnel** ~~the school medical inspector or designated team doctor, who must first examine the student to determine his/her fitness to participate in athletics.~~ Written notice of that determination, **approved** ~~signed~~ by the school **health personnel** ~~medical inspector or designated team doctor~~ as appropriate, shall be given to the student's parent(s) ~~or legal guardian(s)~~.

The prevention and treatment of suspected sports-related concussions and head injuries shall be in accordance with the provisions of N.J.S.A. 18A:40-41.1 et seq. and Policy and Regulation 2431.4.

Adopted:



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5330.05 SEIZURE ACTION PLAN

The Board of Education requires the development of a seizure action plan, an individualized health care plan, and an individualized emergency health care plan for students with epilepsy or a seizure disorder to care for and treat these students while at school pursuant to N.J.S.A. 18A:40-12.34 et seq.

In accordance with N.J.S.A. 18A:40-12.35, the parent of the student with epilepsy or a seizure disorder seeking epilepsy or seizure disorder care while at school shall submit the student's seizure action plan annually to the school nurse.

The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided the parents annually provide to the Board written authorization for the provision of epilepsy or seizure disorder care. The school nurse shall update these plans on an annual basis and as necessary in the event there is a change in the health status of the student. These plans shall include the information outlined in N.J.S.A. 18A:40-12.35.

In accordance with N.J.S.A. 18A:40-12.35, all staff members including staff working with school-sponsored programs outside the regular school day shall be trained in the care of students with epilepsy and seizure disorders. All school bus drivers, contracted and district-employed, shall be provided notice and information if they are transporting a student with epilepsy or a seizure disorder pursuant to N.J.S.A. 18A:40-12.36. The school nurse shall obtain a release from the parent of the student to authorize the sharing of medical information in accordance with N.J.S.A. 18A:40-12.37.

No school employee, including a school nurse, school bus driver, school bus aid, or any other officer or agent of the Board, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38. Good faith shall not include willful misconduct, gross negligence, or recklessness.

N.J.S.A. 18A:40-12.34 et seq.

Adopted:



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R 5330.05 SEIZURE ACTION PLAN

- A. Definitions (N.J.S.A. 18A:40-12.34)
1. “Individualized emergency health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals, which is consistent with the recommendations of the student’s health care providers and which provides specific actions for non-medical school staff to do in a particular emergency situation and is signed by the parent or guardian and the school nurse.
 2. “Individualized health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals who may be providing epilepsy or seizure disorder care to the student, which is consistent with the recommendations of the student’s health care providers and which sets out the health services needed by the student at school and is signed by the parent or guardian and the school nurse.
 3. “School” means an elementary or secondary public school located within this State.
 4. “School employee” means a person employed by a school district.
 5. “Seizure action plan” means a comprehensive document provided by the student’s physician, advanced practice nurse, or physician’s assistant which includes, but is not limited to, information regarding presentation of seizures, seizure triggers, daily seizure medications, seizure first aid, and additional treatments.



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- B. Annual Submission of Student's Seizure Action Plan (N.J.S.A. 18A:40-12.35)
1. The parent of a student with epilepsy or a seizure disorder who seeks epilepsy or seizure disorder care for the student while at school shall annually submit to the school nurse the student's seizure action plan.
 2. The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided that the parents of the student annually provide to the Board of Education written authorization for the provision of epilepsy or seizure disorder care.
 3. The individualized health care plan and individualized emergency health care plan, developed in accordance with N.J.S.A. 18A:40-12.35, shall be annually updated by the school nurse and as necessary in the event there is a change in the health status of the student.
 4. Each individualized health care plan shall include, and each individualized emergency health care plan may include, the following information:
 - a. Written orders from the student's physician or advanced practice nurse outlining the epilepsy or seizure disorder care;
 - b. The symptoms of the epilepsy or seizure disorder for that particular student and recommended care;
 - c. Full participation in exercise and sports, and any contraindications to exercise, or accommodations that must be made for that particular student;
 - d. Accommodations for school trips, after-school activities, class parties, and other school-related activities;



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- e. Education of all school personnel about epilepsy and seizure disorders, how to recognize and provide care for epilepsy and seizure disorders, and when to call for assistance;
 - f. Medical and treatment issues that may affect the educational process of the student with epilepsy or the seizure disorder;
 - g. The student's ability to manage, and the student's level of understanding of, the student's epilepsy or seizure disorder; and
 - h. How to maintain communication with the student, the student's parent and health care team, the school nurse, and the educational staff.
5. The Superintendent or designee shall coordinate the provision of epilepsy and seizure disorder care at school and ensure that all staff are trained in the care of students with epilepsy and seizure disorders, including staff working with school-sponsored programs outside of the regular school day.
6. The training required pursuant to B.5. above shall include a Department of Health approved on-line or in-person course of instruction provided by a nonprofit national organization that supports the welfare of individuals with epilepsy and seizure disorders.
- C. Information Provided to Bus Driver (N.J.S.A. 18A:40-12.36)
- 1. In the event a school bus driver transports a student with epilepsy or a seizure disorder, the School Business Administrator/Board Secretary or designee shall provide the driver with:
 - a. A notice of the student's condition;
 - b. Information on how to provide care for epilepsy or the seizure disorder;



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- c. Emergency contact information;
 - d. Epilepsy and seizure disorder first aid training; and
 - e. Parent contact information.
- D. Release to Share Medical Information (N.J.S.A. 18A:40-12.37)
- 1. The school nurse shall obtain a release from the parent of a student with epilepsy or a seizure disorder to authorize the sharing of medical information between the student's physician or advanced practice nurse and other health care providers.
 - a. The release shall also authorize the school nurse to share medical information with other staff members of the school district as necessary.

Adopted:



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6440 COOPERATIVE PURCHASING

The Board of Education recognizes that centralized, cooperative purchasing ~~tends to~~ **may** maximize the value received for each dollar spent. The **Board of Education Administration** is encouraged to seek savings that may accrue to ~~this~~ **the school** district by means of joint agreements for the purchase of goods or services with the governing body of **any** ~~the~~ municipality or ~~the~~ county ~~within whose boundaries the school district is wholly or partly located, or by means of contracts entered into by the New Jersey State Treasury Department, Division of Purchase and Property.~~

For the purpose of this Policy, A “cooperative pricing system” means is a purchasing system in which the lead agency advertises for bids, awards a master contract to the vendor providing for its own ~~needs~~ **quantities** and ~~for the estimated quantities submitted by the individual registered members~~ **prices to be extended to registered members, and notifies them of the bid prices awarded.** ~~The registered members then contract directly with the vendor for their own needs, subject to the specifications in the master contract.~~

For the purpose of this Policy, “cooperative purchasing system” means a cooperative pricing system, joint purchasing system, commodity resale system, county cooperative contract purchasing system, or regional cooperative pricing system which has been approved and registered subject to N.J.A.C. 5:34-7.1 et seq.

For the purpose of this Policy, “electronic data processing” means the storage, retrieval, combination, or collation of items of information by means of electronic equipment involving the translation of words, numbers, and other symbolic elements into electrical impulses or currents.

For the purpose of this Policy, A—“joint purchasing system” means is a cooperative purchasing system in which the lead agency **serves as the purchasing agent for the membership of the system with all of the duties and responsibilities attendant.** The lead agency advertises for bids and awards a single contract to a vendor providing for the payment to the contractor for



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its own needs and for the needs of the participating registered members of the system. The only contractual relationship is between the lead agency and the vendor. ~~has complete purchasing responsibility for the registered members, and the only contractual relationship is between the lead agency and the vendor.~~

For the purpose of this Policy, “lead agency” means the contracting unit which is responsible for the management of the cooperative purchasing system.

For the purpose of this Policy, “registered members” means Boards of Education who have been approved by the Director of the New Jersey Department of Community Affairs for participation in the cooperative purchasing system.

~~A “cooperative purchasing system” is either a joint purchasing or cooperative pricing system.~~

When the lead agency is a Board of Education or Educational Service Commission and the entire membership of the cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services **in the Department of Community Affairs** are Boards of Education, the **provision and performance of goods or services** ~~purchase of work, materials or supplies~~ shall be conducted pursuant to the Public Schools Contract Law. (N.J.S.A. 18A:18A-11 et seq.)

The **School Business Administrator/Board Secretary** _____ is hereby authorized to negotiate such joint agreements for goods and services which the Board may determine to be required and which the Board may otherwise lawfully purchase for itself with such approved contracting units as may be appropriate in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

In accordance with the provisions of N.J.S.A. 18A:18A-12, a ~~No~~ cooperative or joint purchase **agreement(s) shall be entered into by resolution adopted** ~~may be entered without Board approval by each participating Board of Education, municipality, or county, and shall set forth of an agreement that specifies the categories of goods or services to be provided or performed work, materials and supplies to be purchased;~~ the manner of advertising for bids and the awarding of contracts; the method ~~by which~~ **of payment will be made** by each participating



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Board of Education, municipality or county, and ~~such~~ other **matters terms** deemed necessary to carry out the purposes of the agreement. Agreements for cooperative and joint purchasing will be subject to all bidding requirements imposed by law. Purchases made through the State Treasury Department may be made without bid.

Each participant's share of expenditures for purchases under any such agreement shall be appropriated and paid in the manner set forth in the agreement and in the **same** manner as for other expenses of the participant.

In accordance with the provisions of N.J.S.A. 18A:18A-14.2, ~~t~~The Board may by contract or lease provide electronic data processing services for the Board of Education of another school district; and may undertake with such other Board, the joint operation of electronic data processing of their official records and other information relative to their official activities, services and responsibilities. The records and other information originating with any Board participating in such contract or lease may be combined, compiled, and conjoined with the records and other information of any and all participating local units for the purposes of such electronic data processing; and any provisions of law requiring such records to be kept confidential or to be retained by any Board or any officer or agency thereof shall be deemed to be isolated thereby.

A contract or lease to provide electronic data processing services shall set forth the charge for all services provided, or in the case of a joint undertaking the proportion of the cost each party thereto shall assume and specify all the details of the management of the joint undertaking, and any other matters that may be deemed necessary for insertion therein, and may be amended from time to time by the contracting parties **in accordance with N.J.S.A. 18A:18A-14.3.**

For the purpose of carrying into execution a contract or lease for a joint enterprise under N.J.S.A. 18A:18A-14.4, ~~a~~Any party to **such** a contract ~~for joint operation of electronic data processing services~~ may act as agent for any or all parties in acquiring, by lease, purchase or otherwise, any property, facilities or services, in appointing such officers and employees as may be necessary and directing its activities, to the same extent as a Board of Education is authorized to do separately.



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In the event that any controversy or dispute shall arise among the parties (except a municipality or a county) to any such ~~contract agreement~~, the same shall be referred to the **Executive** County Superintendent of the county in which the districts are situated for determination and the determination shall be binding, subject to appeal to the Commissioner of Education ~~and the State Board~~ pursuant to law. In the event the districts are in more than one county, the controversy or dispute shall be referred to the **Executive** County Superintendents of the counties for joint determination, and if they shall be unable to agree upon a joint determination within thirty days, the controversy or dispute shall be referred to the Commissioner of Education for determination.

~~In a cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services where the lead agency is a Board of Education or Educational Service Commission and the membership of the system is Boards of Education and local contracting units as defined in N.J.S.A. 40A:11-2(1), the purchase of any work, materials or supplies shall be conducted pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and N.J.A.C. 5:34-7.~~

N.J.S.A. 18A:18A-10 **11** through 14
N.J.S.A. 40A:11-1 et seq.
N.J.A.C. 5:34-7
N.J.A.C. 6A:23-7.423A-21.5

Adopted:



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7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

The Board shall provide to local law enforcement authorities a copy of the current blueprints and maps for all schools and school grounds within the school district or nonpublic school. In the case of a school building located in a municipality in which there is no municipal police department, a copy of the blueprints and maps shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised copies to the applicable law enforcement authorities or designated entities any time that there is a change to the blueprints or maps.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13.

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in



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accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3;
18A:41-7.1; 18A:41-10; 18A:41-11; 18A:41-12; 18A:41-13; **18A:41-14**
N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted:



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R 7440 SCHOOL DISTRICT SECURITY

A. Definitions

“Access” means authorized access to a school building or school grounds through the use of a Board-approved key control system.

“Key control system” means the use of a key, card, code, or any other means to disengage a locking mechanism to provide entry to a school building or school grounds.

“Panic alarm” means a silent security system signal generated by the manual activation of a device intended to signal a life-threatening or emergency situation requiring a response from law enforcement.

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central service facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.



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B. Access to School Buildings and School Grounds

1. Access to school buildings and grounds during the school day will be permitted to all students enrolled in the school, all authorized school staff members, and visitors pursuant to Policy and Regulation 9150.
2. Access to school buildings and grounds before and after the school day will be permitted to:
 - a. Members of the Board of Education;
 - b. Administrative and supervisory staff members, teaching staff members, and support staff members assigned to a school building or grounds in the performance of their duties;
 - c. Other school staff members in the performance of their professional responsibilities;
 - d. Students involved in interscholastic athletics, co-curricular or extra-curricular activities, and authorized spectators;
 - e. Members of organizations granted the use of school premises pursuant to Policy and Regulation 7510;
 - f. Police officers, fire fighters, health inspectors, and other agents of Federal, State, and local government in the performance of their official duties;
 - g. Members of the public present to attend a public Board of Education or public school-related function; and
 - h. Others authorized by the Superintendent or designee and/or by Board Policy.



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3. All visitors to a school building during a school day will be required to register their presence in the school and comply with the provisions of Policy and Regulation 9150. The school's registration and sign-in procedures may include the use of a school visitor management system requiring the visitor to present acceptable identification to access the school building.
 4. Signs will be conspicuously posted to inform visitors of the requirement to register their presence into the building.
- C. Key Control System for Access to School Buildings and Facilities
1. School staff members will be provided access to a school building using the school's key control system as follows:
 - a. Teaching staff members and support staff members will be provided access using the school's key control system to the school building and to other facilities on school grounds to which they require access for the performance of their professional duties.
 - (1) The Building Principal will determine the school staff members who shall be provided access to facilities within the school building and on school grounds.
 - (2) The Superintendent or designee will determine the district administrators, supervisors, and other staff members who shall be provided access to facilities within the school building and on school grounds.
 2. School staff members provided access to a school building or other facilities on school grounds shall be responsible for ensuring their key control system authorization is not shared with another individual without prior approval of the Principal or designee for school staff members, or the Superintendent or designee for district staff members. Staff members are prohibited from permitting their key control system authorization to be used by another person



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unless prior approval is obtained from the Principal or designee at the building level and Superintendent or designee at the district level or in the event of an emergency.

3. A staff member's loss of a key, card, or any other device authorizing the staff member access to a school building or a facility on school grounds must be immediately reported to the Principal or Superintendent or designee. The staff member who loses a key, card, or any such access device may be responsible for the replacement cost.
- D. School Building Panic Alarm or Emergency Mechanisms (N.J.S.A. 18A:41-10 through 13)
1. Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency including, but not limited to, a non-fire evacuation, lockdown, or active shooter situation.
 2. The alarm shall be directly linked to local law enforcement authorities or, in the case of a school building located in a municipality in which there is no municipal police department, a location designated by the Superintendent of the New Jersey State Police.
 3. The alarm shall be capable of immediately transmitting a signal or message to such authorities outlined in D.2. above upon activation.
 4. The alarm shall not be audible within the school building.
 5. Each panic alarm required under N.J.S.A. 18A:41-11 and Policy and Regulation 7440 shall:
 - a. Adhere to nationally recognized industry standards, including the standards of the National Fire Protection Association and Underwriters Laboratories; and
 - b. Be installed solely by a person licensed to engage in the alarm business in accordance with the provisions of N.J.S.A. 45:5A-27.



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6. The school district may equip its elementary and secondary school buildings with an emergency mechanism that is an alternative to a panic alarm if the mechanism is approved by the New Jersey Department of Education.
- E. Staff Member Responsibilities
1. Staff members should not bring to school valuable personal items that cannot be in the staff member's personal possession at all times. The Board of Education is not responsible for a staff member's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed.
 2. In the event a staff member observes a student has a valuable item in school, the staff member will report it to the Principal or designee. A valuable item may include, but is not limited to, an unusually large amount of money, expensive jewelry or electronic equipment, or any item that is determined by the Principal or designee to be valuable to a student based on the student's age.
 - a. The Principal or designee may contact the student's parent and request the parent come to school to retrieve the valuable item;
 - b. The Principal or designee may secure the valuable item and return it to the student at the end of the school day and inform the student and the parent not to bring the valuable item to school in the future; or
 - c. The Principal or designee will permit the student to maintain the valuable item and inform the student and the parent not to bring the valuable item to school in the future.
 - d. The Board of Education is not responsible for a student's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed when in the possession of the student.



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3. Teaching staff members shall close classroom windows and shut and lock classroom doors when leaving at the end of the school day; shut and lock classroom doors during the school day when the room is not going to be in use after their assignment, and report immediately to the Principal or designee any evidence of tampering or theft.
 4. Custodians shall, at the end of the work day, conduct a security check of the building to make certain that all windows are closed and all office, classroom, and building doors are shut and locked, except as such doors may be required to be open for persons with access.
 5. Office personnel shall take all reasonable precautions to ensure the security of all school and district records and documents against unauthorized access, deterioration, and destruction.
- F. School Safety Specialist
1. The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3.
 2. The School Safety Specialist shall:
 - a. Be responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district;
 - b. Ensure that these policies and procedures are in compliance with State law and regulations; and
 - c. Provide the necessary training and resources to school district staff in matters relating to school safety and security.
 3. The School Safety Specialist shall also serve as the school district's liaison with law enforcement and national, State, and community agencies and organizations in matters of school safety and security.



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4. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist Certification in accordance with the provisions of N.J.S.A. 18A:17-43.2.
- G. **Summoning Law Enforcement Authorities**
1. Law enforcement authorities will be summoned promptly whenever evidence is discovered that indicates: a crime has been committed on school premises or in the course of staff or student transportation to or from school; a break and entry may have occurred on school grounds; a deadly weapon is on school premises; a breach of the peace has occurred on school premises; for any reason required in the Memorandum of Understanding between the Board of Education and Law Enforcement and in accordance with Policy and Regulation 9320; or for any other reason there is concern about the health, safety, and welfare of persons on school grounds or school property.
 2. Anytime law enforcement agents are summoned in accordance with G.1. above, the Superintendent will be notified as soon as possible.
- H. **Annual School Safety Audit for Each School Building**
1. **The district shall annually conduct a school safety audit for each school building using the checklist developed by the New Jersey Office of Homeland Security and Preparedness in collaboration with the Department of Education pursuant to section H.2. below.**
 - a. **The district shall submit the completed audit to the New Jersey Office of Homeland Security and Preparedness and the Department of Education in accordance with the provisions of N.J.S.A. 18A:41-14.a.**



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7450 PROPERTY INVENTORY

~~As steward of this district's school property,~~ The Board of Education recognizes that efficient management and the replacement of lost, damaged, or stolen property depends upon an accurate inventory and properly maintained ~~property~~ records.

~~The Board shall conduct~~ **The district shall maintain** a complete inventory by physical count of all district-owned equipment ~~and supplies through a perpetual inventory.~~

~~For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles that retains its shape and appearance with use, is nonconsumable, costs at least \$500 as a single unit, and does not lose its identity when incorporated into a more complex unit.~~

For the purpose of this Policy, "equipment" shall mean any instrument, machine, apparatus, or set of articles which meets all of the following criteria and the **individual** cost is above \$2,000:

1. It retains its original shape, appearance, and character with use;
2. It does not lose its identity through fabrication or incorporation into a different more complex unit or substance;
3. It is nonexpendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace it with an entirely new unit; and
4. Under normal conditions of use, including reasonable care and maintenance, it can be expected to serve its principal purpose for at least one year.



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Unless otherwise bound by Federal, State, or local law, the school district will use the criteria above for their equipment classification decisions.

The **School Business Administrator/Board Secretary or designee** shall ensure that inventories are systematically and accurately recorded and that property records of equipment are adjusted annually. Major items of equipment shall be subject to annual spot check inventory. ~~to determine loss, mislocation, or depreciation;~~ **A** any major loss shall be reported to the Board.

Property records of ~~consumable~~ supplies shall be maintained on a continuous inventory basis. **An item should be classified as a “supply” if it does not meet all the stated equipment criteria outlined above and the cost is not more than the capitalization threshold of \$2,000.**

The **School Business Administrator/Board Secretary or designee** shall maintain a system of property records that show, as appropriate to the item recorded, description and identification, manufacturer, year of purchase, initial cost, location, condition and depreciation, and current evaluation in conformity with insurance requirements.

N.J.S.A. 18A:4-14

~~N.J.A.C. 6:20-4.3~~ **New Jersey Department of Education – “The Uniform Minimum Chart of Accounts for New Jersey Public Schools and Approved Private Schools for Students with Disabilities” 2020-2021 Edition**

Adopted:



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8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement written plans and procedures to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students, and their families.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district's plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district's school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district's safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crisis, consistent with the school district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's



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practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non-fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non-fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. Although these outside agencies are not required to observe school security drills, the Principal is encouraged to invite representatives from local law enforcement and emergency responder agencies to attend and observe at least four different security drills annually.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds as provided by the New Jersey Office of Homeland Security and Preparedness.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1 et seq.; **18A:41-7**

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted:



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1648 RESTART AND RECOVERY PLAN

On June 26, 2020, the New Jersey Department of Education (NJDOE) published “The Road Back - Restart and Recovery Plan for Education” (Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE required school districts in the State to develop, in collaboration with community stakeholders, a “Restart and Recovery Plan” (Plan) to reopen schools that best fits the district’s local needs.

The Guidance requires the Board of Education to adopt certain policies and the Board adopts Policy 1648 to address those policy requirements in the Guidance. Policy 1648 shall only be effective through the current COVID-19 pandemic and will take precedence over any existing Policy on the same or similar subject, unless determined otherwise by the Superintendent.

A. NJDOE Guidance – Key Subject Area 1 – Conditions for Learning

1. Transportation

- a. If the school district is providing transportation services on a district-owned school bus, a face covering must be worn upon entering and riding the school bus by all students who are able to do so in accordance with A.2.c. below.
 - (1) Accommodations for students who are unable to wear a face covering should be addressed according to that student's particular need and in accordance with all applicable laws and regulations.
- b. The school district shall use best practices for cleaning and disinfecting district-owned school buses and other transportation vehicles in accordance with A.3. below.



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- c. District-employed school bus drivers and aides on district-owned school buses shall practice all safety actions and protocols as indicated for other school staff.
- d. If the school district is using contracted transportation services, the contractor shall ensure all Board of Education safety actions and protocols are followed by the contractor and its employees and/or its agents.

[See Policy Guide 1648 – Appendix C for the protocols/procedures for “Transportation” which is also included in the school district’s Restart and Recovery Plan.]

2. Screening, Personal Protective Equipment (PPE), and Response to Students and Staff Presenting Symptoms

- a. The school district shall screen students and employees upon arrival to a school building or work location for COVID-19 symptoms and a history of exposure.
 - (1) School staff must visually check students and employees for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms.
 - (2) Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.
 - (3) Results must be documented when signs/symptoms of COVID-19 are observed.
 - (4) The screening protocol will take into account students and employees with disabilities and accommodations that may be needed in the screening process for those students and employees.



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- (5) Students and employees with symptoms related to COVID-19 must be safely and respectfully isolated from others.
 - (6) If the school district becomes aware that an individual who has spent time in a school district facility tests positive for COVID-19, district officials must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.
- b. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.
- (1) If a visitor refuses to wear a face covering for non-medical reasons and if such covering cannot be provided to the individual at the point of entry, the visitor's entry to the school/district facility may be denied.
- c. Students are required unless doing so would inhibit the student's health. It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.
- (1) Accommodations for students who are unable to wear a face covering should be addressed according to that student's need and in accordance with all applicable laws and regulations.



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d. Exceptions to the Requirement for Face Coverings

- (1) Doing so would inhibit the individual's health.
- (2) The individual is in extreme heat outdoors.
- (3) The individual is in water.
- (4) A student's documented medical condition, or disability as reflected in an Individualized Education Program (IEP), precludes the use of a face covering.
- (5) The student is under the age of two and could risk suffocation.
- (6) The student is eating or drinking.

[See Policy Guide 1648 – Appendix E for the protocols/procedures for “Screening, PPE, and Response to Students and Staff Presenting Symptoms” which is also included in the school district’s Restart and Recovery Plan.]

3. Facilities Cleaning Practices

- a. The school district must continue to adhere to existing required facilities cleaning practices and procedures and any new specific requirements of the local health department as they arise.
- b. A procedure manual must be developed to establish cleaning and disinfecting schedules for schools and school equipment, targeted areas to be cleaned, and methods and materials to be used.

[See Policy Guide 1648 – Appendix G for the protocols/procedures for – “Facilities Cleaning Practices” which is also included in the school district’s Restart and Recovery Plan.]



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4. Wraparound Supports

a. Mental Health Supports

The school district's approach to student mental health supports will be affected by the learning environment in place at the beginning of the school year. If in-person instruction is not feasible, the district must find other ways to assess and monitor students' mental health.

[See Policy Guide 1648 – Appendix K for the protocols/procedures for “Academic, Social, and Behavioral Supports” which is also included in the school district’s Restart and Recovery Plan.]

5. Contact Tracing

- a. Upon notification that a resident has tested positive for COVID-19, the local health department will call the school district to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.
- b. The school district shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.
- c. The school district shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.
- d. A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.
- e. School districts shall allow staff, students, and families to self-report symptoms and/or suspected exposure.



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[See Policy Guide 1648 – Appendix F for the protocols/procedures for “Contact Tracing” which is also included in the school district’s Restart and Recovery Plan.]

B. NJDOE Guidance – Key Subject Area 2 – Leadership and Planning

1. Scheduling

- a. The school district’s Plan must account for resuming in-person instruction and shall provide steps to shift back to virtual learning models if circumstances change and in-person instruction guidelines can no longer be followed.
- b. The school district’s Plan accommodates opportunities for both synchronous and asynchronous instruction, while ensuring requirements for a 180-day school year are met.
- c. The school district recognizes special populations will require unique considerations to ensure the continuity of learning as well as the health and safety of students and staff within the least restrictive environment.
 - (1) Special Education and English Language Learners (ELL)
 - (a) The school district shall provide educators with professional development to best utilize the accessibility features and accommodations tools made available through technology-based formats in accordance with this Policy.
 - (b) The school district shall continue to ensure students receive individualized supports that meet the requirements of the IEP and 504 Plans.



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[See Policy Guide 1648 – Appendix N for the protocols/procedures for “Scheduling of Students” which is also included in the school district’s Restart and Recovery Plan.]

2. Staffing

- a. The school district shall comply with all applicable employment laws when making staffing and scheduling requirements, including, but not limited to, the Americans Disabilities Act (ADA), the Health Insurance Portability and Accountability Act (HIPPA), and all applicable State laws.
- b. As the school district adjusts schedules, teaching staff members must maintain quality instruction for students pursuant to the minimum requirements set forth in NJDOE regulation.

[See Policy Guide 1648 – Appendix O for the protocols/procedures for “Staffing” which is also included in the school district’s Restart and Recovery Plan.]

C. NJDOE Guidance – Key Subject Area 3 – Policy and Funding

1. School Funding

a. Purchasing

The school district may likely need to purchase items not needed in the past and may experience increased demand for previously purchased goods and services to implement the Plan. The school district shall continue to comply with the provisions of the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq.

b. Use of Reserve Accounts, Transfers, and Cash flow

The school district shall apply for the approval from the Commissioner of Education, prior to performing certain budget actions, such as withdrawing from the emergency



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reserve account or making transfers that cumulatively exceed ten percent of the amount originally budgeted.

c. Costs and Contracting

The school district shall follow all New Jersey State laws and regulations applicable to local school districts for purchasing when procuring devices and connectivity or any technology related item.

D. NJDOE Guidance – Key Subject Area 4 – Continuity of Learning

1. Ensuring the Delivery of Special Education and Related Services to Students with Disabilities

a. The school district shall continue to meet their obligations to students with disabilities to the greatest extent possible.

2. Professional Learning

a. The school district shall prepare and support teaching staff members in meeting the social, emotional, health, and academic needs of all students throughout the implementation of the Plan.

(1) Professional Learning

(a) The school district shall grow each teaching staff member's professional capacity to deliver developmentally appropriate standards-based instruction remotely.

(2) Mentoring and Induction

(a) The school district shall ensure:

(i) All novice provisional teachers new to the district be provided induction;



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- (ii) One-to-one mentoring is provided to novice provisional teachers by qualified mentors;
- (iii) Mentors can provide sufficient support and guidance to novice provisional teachers working in a remote environment;
- (iv) Mentoring is provided in both hybrid and fully remote learning environments and that mentors and provisional teachers will agree upon scheduling, structure, and communication strategies they will use to maintain the mentoring experience; and
- (v) The use of online collaborative tools for school staff to remain connected to other mentors, new teachers, and administrators to maintain a sense of communal support.

(3) Evaluation

- (a) The school district has considered the requirements and best practices with provisional status teachers, non-tenured educators, and those on Corrective Action Plans (including extra observations, extra observers, assuring more frequent feedback and face-to-face).

3. Career and Technical Education (CTE)

- a. The school district shall implement innovative learning models for new learning environments regarding CTE.



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b. Quality CTE Programs

The school district shall ensure students have access to appropriate industry-recognized, high-value credentials.

c. Work-Based Learning

The school district will ensure students are provided the opportunity to participate in safe work-based learning, either remotely (simulations, virtual tours, etc.) or in-person.

New Jersey Department of Education “The Road Back – Restart and Recovery Plan for Education”

Adopted:

Appendices

The school district must attach Appendices C, E, F, G, H, K, N, and O from the district’s Restart and Recovery Plan here as required by this Policy 1648.

Adopted: September 15, 2020



APPENDIX C

Transportation

A. Personal Protective Equipment / Hygiene

1. Bus Drivers and Paraprofessionals are required to wear face coverings at all times while onboard the bus, unless it will inhibit the employee's health – as specified by a medical doctor's note.
2. Staff will practice all safety actions and protocols as indicated for other staff pertaining to frequent hand washing and proper hygiene.
3. Students are required to wear face coverings at all times while onboard the bus, unless it will inhibit the student's health – as specified by a medical doctor's note.
4. In the event a student forgets their mask or their mask is damaged, a replacement mask will be provided by the district prior to entering the school bus.

B. Operations

1. When boarding, students will have hand sanitizer available to them for use. Hand sanitizer will be at least 60% alcohol.
2. School buses will be loaded starting with the rear of the vehicle first in order to minimize student contact.
3. School buses will be unloaded starting with the front of the vehicle first in order to minimize student contact.
4. Immediate family members are allowed to sit with one another to preserve space.
5. Students will be seated with social distancing in mind, with every effort to space students during the route.
6. A minimum of two bus windows will be opened at all times to encourage airflow and ventilation.

C. Bus Cleaning Procedures

1. School bus high contact points will be wiped down between each run using [EPA List N: Disinfectants for Use Against SARS-COV-2](#) (COVID-19) products.
2. High contact points include, but are not limited to, bus seat backs, boarding handles, armrest areas, etc.
3. School buses will be thoroughly cleaned and disinfected daily utilizing sprayers containing district approved primary or secondary disinfectant approved by the EPA.
4. More frequent cleaning and disinfection may be required based on level of use.

D. Contractor Cleaning Procedures and Verifications

1. Routes that are contracted to outside vendors will be cleaned using the same procedures and processes used for district owned vehicles.

2. Contractors will be required to share cleaning practices and procedures for comparison with district practices, CDC recommendations and DOT recommendations.
3. When possible, contractor's vehicles will be cleaned by district personnel.

E. Training

1. Staff will be trained on manufacturer's directions for use of disinfectant utilized on school buses.
2. Staff will be trained on proper hand washing practices and PPE as prescribed by the CDC and other infection control precautions.

Appendix E

Screening, PPE, and Response to Students and Staff Presenting Symptoms

PPE

Parents are asked to send their child with a face mask. Should a child arrive without a mask, one will be provided. If a child is not able to wear a mask, appropriate social distancing is required.

- Students will be required to wear masks when moving through the building and in the classroom, or when social distancing of 6 feet between individuals cannot be maintained (plexiglass dividers will be provided).
- Staff members will be required to wear a face covering. They may opt to bring their own mask, or one will be provided (plastic face shields will be available).
- Students and staff are expected to follow the guidelines above unless doing so would inhibit their health, or they are in extreme heat outdoors.
- PPE and appropriate cleaning supplies for related service providers and CST members will be located in the classrooms/CST office.

Screening and Admittance

Parents will be required to complete a health screening form each evening and again each morning during the week-long program. (Attached)

All staff members and volunteers will be required to complete a health screening form each evening and again each morning during the week-long program. They will also meet with the program nurse each morning upon arrival.

Student and staff health forms will be maintained by the School Nurse.

Response to Students and Staff Presenting Symptoms

Should any student, or staff member, present symptoms related to COVID-19 the following procedures will be followed:

- Individual will be isolated to the nurse exam room until they are able to leave the premises.
- Nurse will advise Parent/ Guardian/ Staff Member/Volunteer of recommended next steps, which may include being tested for COVID-19.
- Nurse will follow current Communicable Disease Service Guidelines for Illness Reporting.

Should a student/ staff member/volunteer test positive for COVID-19, the following procedures will be followed:

- Notify the Department of Health
- Close any classroom or outdoor space the individual was assigned to. This space will remain closed for 24-48 hours prior to cleaning.
- Review attendance records to confirm contact with other individuals
- Review indoor cameras to determine any cross group contact that may have occurred in the hall.
- Notify any staff/ volunteer/ or parent of a student who may have been in contact with the individual to self -isolate for 14 days.
- Those who had contact will not be permitted to return until they have met the CDC's criteria to discontinue to home isolation.

Specific guidelines for health care specifically related to COVID was be added to this appendix once the CDC releases the document.

Appendix F

Contact Tracing

Upon notification that a student, staff member or parent has tested positive for COVID-19, the school district will coordinate with the local health department to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.

MTPS shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts..

MTPS shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.

A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.

MTPS shall allow staff, students and families to self-report symptoms and/or suspected exposure.

Appendix G

Facilities Cleaning Practices

A. Enhanced Cleaning Practices

1. Cleaning Practices

a. [CDC Definitions](#)

- i. *Cleaning* refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs. But by removing the germs, it decreases their number and therefore any risk of spreading infection.
- ii. *Disinfecting* works by using chemicals, for example EPA-registered disinfectants, to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. But killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.

- b. Classrooms - Classrooms will be cleaned daily in accordance with internal checklists. High contact areas such as, but not limited to, door handles and push plates, light switches, desk and chairs, shelving, handrails, buttons, telephones, etc. will be wiped down with approved disinfectant.
- c. Nurses suites and isolation rooms - Nursing suites and isolation rooms will be cleaned daily in accordance with deep cleaning procedures.
- d. Cafeterias - Cafeterias will be cleaned daily in accordance with deep cleaning procedures. Every cafeteria will be thoroughly disinfected between group use utilizing district approved disinfectant. High touch points such as, but not limited to, lunch tables and chairs, door handles and push plates, light switches, food distribution areas, register areas, etc. will be disinfected after every group use. Additional air exchange will be performed during the operating school day to increase circulation.
- e. Bathrooms - Bathrooms will be cleaned and disinfected twice during the operating day and once again after school closes for the day.
- f. High-traffic areas - Main offices, lobbies, vestibules, common area high touch points will be disinfected mid-morning and mid-afternoon. Water fountains will be shut down.
- g. Playgrounds - Playgrounds will be sectioned off for individual cohort use only. Each individual cohort will have a section of the playground available to them. Playgrounds will be disinfected by spraying with primary disinfectant in the morning.
- h. AM / PM Transitions - Rooms that transition cohorts between AM and PM will be cleaned and disinfected between use of cohorts. All high contact touch points will be disinfected. Air exchange will be increased during this time period to ensure the air is adequately purged in the room.

2. Deep Cleaning Practices - Deep cleaning will occur once a week and will include utilizing a district approved disinfectant in electrostatic sprayers or misters. All

classrooms, hallways, restrooms, large group areas, cafeterias, nurses suites, etc. will be sprayed and disinfected. Additional outside air will be introduced where possible by opening doors, windows, and HVAC dampers. High contact areas such as, but not limited to, door handles and push plates, light switches, desk and chairs, shelving, handrails, buttons, telephones, etc. will be wiped down with approved disinfectant.

3. Monitoring and Quality Control - Night custodial supervisor will inspect a required number of schools a night. Inspection sheets will be completed nightly and reviewed daily. Daily inspection sheets will include the name of school, area, initials, and time of inspection. Head Custodians will be responsible for inspecting all areas of the building prior to the start of the school day, make corrections as necessary and report all issues to the Facilities Supervisor.
4. Disinfectants - Primary and secondary disinfectants have been identified to ensure adequate inventory levels can be maintained. All disinfectants are listed on [EPA List N: Disinfectants for Use Against SARS-COV-2](#). MSDS sheets will be maintained by Facilities Supervisor in binders in custodial closets.
5. Sanitizers - Primary and secondary sanitizers have been identified to ensure adequate inventory levels can be maintained. All sanitizers contain a minimum of at least 60% alcohol.
 - a. Sanitizer stations will be located in high traffic areas such as hallway corridors, entrances and exits, and cafeterias.
 - b. Hand sanitizer will be available in each classroom for staff and students to utilize.

B. HVAC Cleaning, Evaluation, and Adjustments

1. Air Exchange - Outside air dampers will be opened, when possible, to increase air changes per hour and introduce additional outside air. Air flushes will be performed in all locations a minimum of one week prior to the start of school. Buildings have been checked to insure positive pressure and occupied spaces will purge air routinely.
2. Routine Maintenance - Routine daily, weekly, monthly, quarterly, and annual maintenance will be performed in accordance with checklists released by ASHRAE.
 - a. Filter changes - Filters have been verified that they are installed appropriately before the start of school. All filters are dated and initialed with install dates. MERV-13 filters will be utilized where practicable. Filter evaluations and changes will be made regularly in accordance with district practices.
 - b. Coil cleanings - Coils have been cleaned with EPA approved disinfectant. Coils will be evaluated monthly for cleaning needs pursuant to ASHRAE checklists.
3. Controls - Modifications to district control systems have been made to system to add additional CO2 sensors to purge air when levels increase above ASHRAE recommended set points. Outside air damper schedules are being added to accommodate building level schedules in large group areas such as the

cafeterias, auditoriums, instrumental areas, etc. Unoccupied and occupied set points have been review and adjusted accordingly.

C. Training

1. Staff will be trained on manufacturer's directions for use of disinfectants utilized during cleaning processes.
2. Staff will be trained on proper hand washing and PPE practices as prescribed by the CDC and other infection control precautions.
3. Contracted custodians will be trained in enhanced cleaning practices by the contractor.

D. Inventory Management - Inventory will be reviewed regularly by Head Custodians, Night Custodial Supervisor and Facilities Supervisor. Primary disinfectants and secondary disinfectants have been identified to keep adequate levels of inventory.

E. Resources

1. [CDC - COVID-19 Resources](#)
2. [CDC - Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes](#)
3. [ASHRAE - Epidemic Task Force for Schools and Universities](#)
4. [OSHA - COVID-19 Resources](#)
5. [EPA - COVID-19 Resources](#)

This document will be reviewed on an ongoing basis for further adjustments as needed.

Appendix H

Meals

Meal Service for Hybrid Half-Day in School Buildings Plan

A. Meal Service and Menu Modifications

1. In the event the district is placed in a full-remote learning model, pending waiver approval and NJ/Federal regulations, the district will revert to the spring 2020 food service delivery plan.
2. Lunches will not be held in the cafeteria, but offered to students for at-home dining.
3. Families will be able to pre-order lunch and breakfast (as eligible) for a weekly pick-up time and designated location.
4. Accommodations will be made for extended day care program and special classes populations.
5. Social distancing and PPE at pick-up will be required.

B. Cleaning Procedures - Kitchens will be cleaned after use in accordance with deep cleaning procedures. High touch points will be disinfected after every use.

C. Training

1. Staff will be trained on manufacturer's directions for use of disinfectants utilized during cleaning processes.
2. Staff will be trained on proper hand washing and PPE practices as prescribed by the CDC and other infection control precautions.
3. Contracted food service workers will be trained by the contractor.

Meal Service for Hybrid Full Day in School Buildings Plan

A. Meal Service and Menu Modifications

1. The district will continue its food service operation for all students during in-person sessions and for students on remote hybrid days.
2. In the event the district is placed in a full-remote learning model, pending waiver approval and NJ/Federal regulations, the district will revert to the spring 2020 food service delivery plan.
3. The district will utilize social distancing during lunch periods and require face coverings for employees and for students while in line and during entry/exit of the cafeteria.
4. Face coverings may be removed while the students are eating and drinking. Social distancing will be required at all times when masks are removed for food consumption.
5. Students will be able to bring lunches from home or purchase/pre-purchase lunches from the cafeteria. Lunches will be a combination of prepared bag/box

lunches and individually wrapped items. Self-service and buffet lines will be discontinued.

6. Some buildings may allocate additional space in their building for serving or eating lunch as needed and in accordance with all applicable state guidelines and cleaning practices for food service.
7. Menu will be developed and modified to accommodate social distancing and expedite the lunch lines.
8. Meal service modifications have been made to expedite lunch serving processes. Card scanners will be utilized where possible to reduce contact points and expedite lunch lines. Meal service boxes may be utilized to box all food items in one grab and go container.

B. Cleaning Procedures - Cafeterias will be cleaned daily in accordance with deep cleaning procedures. Every cafeteria will be thoroughly disinfected between group use utilizing district approved disinfectant. High touch points such as, but not limited to, lunch tables and chairs, door handles and push plates, light switches, food distribution areas, register areas, etc. will be disinfected after every group use. Additional air exchange will be performed during the operating school day to increase circulation.

C. Training

4. Staff will be trained on manufacturer's directions for use of disinfectants utilized during cleaning processes.
5. Staff will be trained on proper hand washing and PPE practices as prescribed by the CDC and other infection control precautions.
6. Contracted food service workers will be trained by the contractor.

This document will be reviewed on an ongoing basis for further adjustments as needed.

Appendix K

Academic, Social and Behavioral Supports

- Each building's I&RS Team will meet weekly to review students/ families to identify areas of need and/or support
- CST members will support current caseloads but be made available to support students and staff
- K-12 students will participate in daily Live SEL lessons presented by his/her teacher
- Following Tier Two strategies, forms will be available for students, parents, staff to complete if a student needs assistance.
- We are also looking at K-8 morning meetings (whether live or virtual) as a means of assessing if students need additional support.

Appendix N

Scheduling of Schools

"The Superintendent shall have the discretion to make modifications to this Schedule N after consultation with the appropriate staff and the Board President and so long as they are in compliance with state requirements. The Superintendent will inform the Board of Education of any such changes before they are implemented."

Pre-K- Kindergarten

<u>Program Aspect</u>	<u>Hybrid</u>	<u>Choice Remote Learning</u>	<u>Full Remote</u>																																
School Day	Regular School Day	Regular School Day	Regular School Day																																
Days attending	<p>GENERAL EDUCATION GRADES K-3</p> <ul style="list-style-type: none"> Cohort A – Monday, Wednesday, Alternating Friday Cohort B – Tuesday, Thursday, Alternating Friday Specials (2 live specials, 2 remote specials per week, plus optional Friday Enrichment) Specials alternate every other week so all special teachers see classes once in person every two weeks. Remote School Day – (Literacy, Science/Social Studies, Special, RMS*, Para Support, SEL, Extension/Reteach) Morning Meeting live from the classroom each day to connect students in school and remote. 	<p>Pre- K</p> <ul style="list-style-type: none"> CHOICE REMOTE class will be 2 hours (time TBD) <p>Kindergarten</p> <p>In-person and At-home learning via Black/ Yellow day cohorts</p> <table border="1"> <thead> <tr> <th>Suggested Time</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>Morning Meeting</td> </tr> <tr> <td>60 mins</td> <td>Language Arts</td> </tr> <tr> <td>15 mins</td> <td>SNACK/ BREAK</td> </tr> <tr> <td>30 mins</td> <td>Word Study</td> </tr> <tr> <td>45 mins</td> <td>Math</td> </tr> <tr> <td>45 mins</td> <td>Tech Integration/ Extension</td> </tr> <tr> <td>DISMISSAL 1:10 pm</td> <td>Student travel /lunch</td> </tr> <tr> <td>40 mins</td> <td>REMOTE SPECIAL</td> </tr> </tbody> </table>	Suggested Time	Activity	9:00 am	Morning Meeting	60 mins	Language Arts	15 mins	SNACK/ BREAK	30 mins	Word Study	45 mins	Math	45 mins	Tech Integration/ Extension	DISMISSAL 1:10 pm	Student travel /lunch	40 mins	REMOTE SPECIAL	<table border="1"> <thead> <tr> <th>Suggested Time</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>Morning Meeting</td> </tr> <tr> <td>9:30 am</td> <td>Word Study/ Reading/OG</td> </tr> <tr> <td>10:15 am</td> <td>SNACK/ BREAK</td> </tr> <tr> <td>10:30 am</td> <td>Math</td> </tr> <tr> <td>11:00 am</td> <td>Science/ Social Studies</td> </tr> <tr> <td>11:30 am</td> <td>Special</td> </tr> </tbody> </table>	Suggested Time	Activity	9:00 am	Morning Meeting	9:30 am	Word Study/ Reading/OG	10:15 am	SNACK/ BREAK	10:30 am	Math	11:00 am	Science/ Social Studies	11:30 am	Special
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PRE-SCHOOL

- AM and PM classes will meet 5 days per week

SPECIAL EDUCATION/ENGLISH LANGUAGE LEARNERS (Roberts)

- Self-Contained programs – full day, 5 days a week
- Resource Room – students attend each day. FULL days with their cohort, half days (RR Block) when their cohort is remote. RR Block In Person (on remote days) will only meet with a resource teacher. POR students only responsible for Science/SS, Health/SEL when remote.
- Resource Room students bused mid day with Kindergarten students (approx 50 students - at most)

IN SCHOOL SCHEDULE

Suggested	
9:00 am	Morning Meeting
60 mins	Language Arts
15 mins	SNACK/ BREAK

At-Home Learning (Remote Day)

Suggested	Activity
9:00 am	Morning
30 mins	
30 mins	Science/ Soci
40 mins	Special
30 mins	Extension

	<table border="1"> <tr> <td>30 mins</td> <td>Word Study</td> </tr> <tr> <td>45 mins</td> <td>Math</td> </tr> <tr> <td>45 mins</td> <td>Tech Integration/ Extension</td> </tr> <tr> <td>DISMISSAL 1:10 pm</td> <td>Student travel time /lunch</td> </tr> <tr> <td>40 mins</td> <td>REMOTE SPECIAL</td> </tr> </table> <p style="text-align: center;">KINDERGARTEN REMOTE DAY SCHEDULE</p> <table border="1"> <thead> <tr> <th colspan="2">Suggested Activity</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>Morning Meeting</td> </tr> <tr> <td>30 mins</td> <td>Literacy</td> </tr> <tr> <td>30 mins</td> <td>Science/ Social Studies</td> </tr> <tr> <td>40 mins</td> <td>Special</td> </tr> <tr> <td>30 mins</td> <td>Extension Activity</td> </tr> </tbody> </table>	30 mins	Word Study	45 mins	Math	45 mins	Tech Integration/ Extension	DISMISSAL 1:10 pm	Student travel time /lunch	40 mins	REMOTE SPECIAL	Suggested Activity		9:00 am	Morning Meeting	30 mins	Literacy	30 mins	Science/ Social Studies	40 mins	Special	30 mins	Extension Activity		
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30 mins	Science/ Social Studies																								
40 mins	Special																								
30 mins	Extension Activity																								
Class Size	10-12 students per class	10-12 students per class	22 max																						
Teacher	MTPS Teacher	MTPS Teacher	MTPS Teacher																						
Programs	MTPS standards- aligned rigorous core curriculum	MTPS standards- aligned rigorous core curriculum	MTPS standards- aligned rigorous core curriculum																						

Academic Levels of Instruction	Full exposure to MTPS curriculum	Full exposure to MTPS curriculum	Full exposure to MTPS curriculum
Lunch/ Recess	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.	Will occur at home
Breaks	Frequent movement breaks throughout the day and outside whenever weather permits	Frequent breaks throughout the day and encourage outside breaks weather permitting to ease remote learning fatigue.	Frequent breaks throughout the day and encourage outside breaks weather permitting to ease remote learning fatigue
Learning Management System	Google Classroom	Google Classroom	Google Classroom
Computer access	N/A	N/A	N/A
Special Education Supports	Provided both in person & remotely according to IEP	Provided both in person & remotely according to IEP	Provided remotely according to the IEP
Grading Practices	Current MTPS grading system	Current MTPS grading system	Current MTPS grading system
Expectations for Work Completion	Students are expected participate and complete any classwork and extension activities	Students are expected to participate and complete any classwork and extension activities	Students are expected to participate and complete any classwork and extension activities

	assigned by his/her teacher	assigned by his/her teacher	assigned by his/her teacher
Special Areas	One special per day rotating through four specials in a week. Classes will be delivered both in person and remotely.	One special per day rotating through four specials in a week. Courses will be delivered remotely.	One special per day rotating through four specials in a week. Courses will be delivered remotely.
ELL	Instruction provided in classroom	Instruction provided by remote lessons	Instruction provided by remote lessons

Elementary Grade 1-3

Program Aspect	Hybrid	Choice Remote Learning	Full Remote																																		
School Day	Regular School Day	Regular School Day	Regular School Day																																		
Days attending	<p>GENERAL EDUCATION GRADES K-3</p> <ul style="list-style-type: none"> Cohort A – Monday, Wednesday, Alternating Friday Cohort B – Tuesday, Thursday, Alternating Friday Specials (2 live specials, 2 remote specials per week, plus optional Friday Enrichment) Specials alternate every other week so all special teachers see classes once in person every two weeks. Remote School Day – (Literacy, Science/Social Studies, Special, RMS*, Para Support, SEL, Extension/Reteach) Morning Meeting live from the classroom each day to connect students in school and remote. <p>SPECIAL EDUCATION/ENGLISH LANGUAGE LEARNERS (Roberts)</p> <ul style="list-style-type: none"> Self-Contained programs – full day, 5 days a week Resource Room – students attend each 	<ul style="list-style-type: none"> At-home learning via Black/Yellow day cohorts <p>At-Home Learning (Live Day)</p> <table border="1" data-bbox="789 600 1110 1619"> <thead> <tr> <th>Suggested Times</th> <th>Subject/Activity</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>Morning Meeting</td> </tr> <tr> <td>60 mins</td> <td>Reading & Writing</td> </tr> <tr> <td>45 mins</td> <td>Math</td> </tr> <tr> <td>20 mins</td> <td>Snack Break</td> </tr> <tr> <td>45 mins</td> <td>Technology Integration</td> </tr> <tr> <td>30 mins</td> <td>LA/Math Extension Science/ SS Intro</td> </tr> <tr> <td>60 mins</td> <td>Lunch/ Break</td> </tr> <tr> <td>40 mins</td> <td>Special</td> </tr> </tbody> </table> <p>At-Home Learning (Remote Day)</p> <table border="1" data-bbox="789 1709 1110 1953"> <thead> <tr> <th>Suggested Times</th> <th>Subject/Activity</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>Log in & Morning Meeting</td> </tr> </tbody> </table>	Suggested Times	Subject/Activity	9:00 am	Morning Meeting	60 mins	Reading & Writing	45 mins	Math	20 mins	Snack Break	45 mins	Technology Integration	30 mins	LA/Math Extension Science/ SS Intro	60 mins	Lunch/ Break	40 mins	Special	Suggested Times	Subject/Activity	9:00 am	Log in & Morning Meeting	<ul style="list-style-type: none"> Live Instruction begins at 9:00 am Content instruction is comprised of live, recorded and independent practice Each grade level/teacher will determine specific/detailed schedule Resource room schedule dictates master schedule Classroom teachers can meet with small groups throughout the day Basic skills meet small group throughout the day Related services will meet with small groups throughout the day <table border="1" data-bbox="1192 1304 1479 1923"> <thead> <tr> <th>Suggested Time</th> <th>Subject Area</th> </tr> </thead> <tbody> <tr> <td>9:00 am</td> <td>MATH</td> </tr> <tr> <td>10:00 am</td> <td>ELA (Reading)</td> </tr> <tr> <td>11:00 am</td> <td>ELA (Writing/ Word Study)</td> </tr> <tr> <td>12:00 pm</td> <td>SS/Science/ SEL</td> </tr> <tr> <td>30 minutes</td> <td>LUNCH/ BREAK</td> </tr> </tbody> </table>	Suggested Time	Subject Area	9:00 am	MATH	10:00 am	ELA (Reading)	11:00 am	ELA (Writing/ Word Study)	12:00 pm	SS/Science/ SEL	30 minutes	LUNCH/ BREAK
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- Resource Room students bused mid day with Kindergarten students (approx 50 students - at most)

In-Person Daily Schedule

Suggested Times	Subject/Activity
9:00 am	Morning Meeting
60 mins	Reading & Writing
45 mins	Math
20 mins	Snack/Health & Safety Break
45 mins	Technology Integration
30 mins	LA/Math Extension, Science/SS Intro
DISMISSAL	Student travel time/lunch
40 mins	Remote Special

45 minutes	Literacy
45 mins	Science/SS
40 mins	Special
40 mins	SEL
45 mins	Extension/Reteach/Independent Practice
30 mins	Afternoon Meeting

Suggested Time	Activity
9:00 am	Morning Meeting
60 mins	Language Arts
15 mins	SNACK/BREAK
30 mins	Word Study
45 mins	Math
45 mins	Tech Integration/Extension
DISMISSAL	Student travel time/lunch
40 mins	REMOTE SPECIAL

1:00 pm	SPECIAL
1:40 - 2:00	Office Hours

	At home/remote Schedule:					
	Suggested Times				Subject Activity	
	30 Mins	Morning Meeting				
	45 mins	Literacy				
	45 mins	Science/SS				
	40 mins	Special				
	40 mins	SEL				
	30 mins	Extension/ Reteach/ Independent Practice				
	30 mins	Afternoon Meeting				
Class Size	10-14 students per class	10-14 students per class	25 max			
Teacher	MTPS Teacher	MTPS Teacher	MTPS Teacher			
Instructional Format	Synchronous and Asynchronous, Live/Recorded and Independent Practice					
Programs	MTPS standards - aligned rigorous core curriculum	MTPS standards - aligned rigorous core curriculum	MTPS standards - aligned rigorous core curriculum			

Academic Levels of Instruction	Full exposure to MTPS curriculum	Full exposure to MTPS curriculum	Full exposure to MTPS curriculum
Lunch/ Recess	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.	Will occur at home.
Breaks	Frequent movement breaks throughout the day and outside whenever weather permits	Frequent breaks throughout the day and encourage outside breaks weather permitting to ease remote learning fatigue.	Frequent breaks throughout the day and encourage outside breaks weather permitting to ease remote learning fatigue.
Learning Management System	Google Classroom	Google Classroom	Google Classroom
Computer access	Student issued device	Student issued device	Student issued device
Special Education Supports	Provided both in person & remotely according to IEP	Provided remotely according to IEP	Provided remotely according to IEP
Grading Practices	Current MTPS grading system		
Expectations for Work Completion	Students are expected to participate and complete any classwork and extension activities assigned by his/her teacher	Students are expected to participate and complete any classwork and extension activities assigned by his/her teacher	Students are expected to participate and complete any classwork and extension activities assigned by his/her teacher

Special Areas	One special per day rotating through four specials in a week. Classes will be delivered both in person and remotely.	One special per day rotating through four specials in a week. Courses will be delivered remotely.	One special per day rotating through four specials in a week. Courses will be delivered remotely.
ELL	Instruction provided in classroom	Instruction provided by remote lessons	Instruction provided by remote lessons

Upper Elementary Grade 4-6

Program Aspect	Hybrid
School Day	Regular School Day

Days attending

Alternating Day Assignments:

- Students divided into cohorts* and attend school, full day, either **Monday & Wednesday** or **Tuesday & Thursday** and alternating Fridays.
- In Person School Day M/W and T/TH - follows our traditional day (Core instruction, special, lunch/recess)
- In Person School Days will follow the 8 day A-H letter day rotation. In Person Friday's will not be a letter day.
- In Person Friday school days will be a modified early dismissal schedule (Core instruction, SEL/Special, Lunch/recess)
- Remote School Day – Remote learning will consist of projects, HW completion, Google Classroom Activities, Reflex Math, IXL, Independent reading, asynchronous recorded lessons, completing writing assignments, simple science experiments, etc., and synchronous activities as deemed appropriate by the teacher.
- Morning Meeting live from the homeroom classroom each day to connect students in-person and remote.
- Specials classes will be taught on In Person M/W and T/TH School Days. Extension SEL related assignments for special areas will be taught by specials teachers on Fridays.

*Self-contained and Grade 4&5 POR students attend daily.

HYBRID Model - MW/TR & F In-Person Learning Day - Modified Early Dismissal Day (CHOICE Remote will mirror this schedule from home on MW/TR & F)**

Friday student dismissal is 12:35 UNLESS a student has an elective course on that letter day during period 7A (2:00 PM) or 7B (2:30 PM).

	Times	Grade 4 Specials p.2	Grade 4 Specials p.4	Grade 5 Specials p.6	Grade 5 Specials p.7	Grade 6 - Team 1*	Grade 6 - Team 2*	Grade 6 - Team 3*	Grade 6 - Team 4*
HR	8-8:30 (30 min) ALL Students	HR/MM	HR/MM	HR/MM	HR/MM	HR/MM	HR/MM	HR/MM	HR/MM
1	8:35- 9:11 (36 min)	Math	Math	ELA	ELA	Special	4 Core	4 Core	Special
2	9:13- 9:49 (36 min)	Special	ELA	ELA/Mat h	ELA/Mat h	4 Core	4 Core	4 Core	4 Core
3	9:51- 10:27 (36 min)	ELA	ELA	ELA/Mat h	ELA/Mat h	4 Core	Special	Special	4 Core
4	10:29- 11:05 (36 min)	ELA	Special	A&A	A&A	4 Core	4 Core	4 Core	4 Core
5	11:07- 11:43 (36 min)	SC/SS	SC/SS	Special	SC/SS	A&A	A&A	A&A	A&A
6	11:45- 12:21 (36 min)	A&A	A&A	SC/SS	Special	4 Core	4 Core	4 Core	4 Core
HR	12:23- 12:35 (12 min)	HR	HR	HR	HR	HR	HR	HR	HR
	12:35- 1:55	Student Travel/Lunch and Physical Activity							
	2:00	Students MUST Log-in at 2:00 PM for class.							
7A	2:00-2:30	SM group, Electives	SM group, Electives	SM group, Electives	SM group, Electives	CORE by Period or Teacher, Electives	CORE by Period or Teacher, Electives	CORE by Period or Teacher, Electives	CORE by Period or Teacher, Electives

HYBRID and CHOICE Remote Models - REMOTE Learning Day

(At Home for Hybrid and Non-Live for CHOICE)

Times	Grade 4	Grade 5	Grade 6
8-8:30 (30 min)	HR/MM All students required to log on and attend.	HR/MM All students required to log on and attend.	HR/MM All students required to log on and attend.
(45 min)	Math	Math*	Math*
(45 min)	ELA	ELA	ELA
(30-40 min)	Break, Specials catch-up, Physical activity/creative activity	Break, Specials catch-up, Physical activity/creative activity	Break, Specials catch-up, Physical activity/creative activity
(45 min)	SC or SS	SS or SS	Science
(45 min)	Specials catch-up, Physical activity/creative activity, independent reading	Specials catch-up, Physical activity/creative activity, independent reading.	History

CHOICE Remote At Home Learning Model

- Students have live instruction with teachers based on cohort M/W (yellow) or T/R (black) and every other Friday.
- **ALL CHOICE Remote students log-on at 8:00 AM and participate in HR/Morning Meeting Daily. Attendance will be taken at this time for all students.**
- Students work independently on non “live” days and follow the same at-home schedule as Hybrid students, unless otherwise directed by the teacher.
- Friday student dismissal is 12:35 UNLESS a student has an elective course on that letter day during period 7A (2:00 PM) or 7B (2:30 PM).

	Times	Grade 4 CHOICE Remote	Times	Grade 5 CHOICE Remote	Times	Grade 6 - Team 1
HR	8-8:30 (30 min) ALL Students	HR/MM	8-8:30 (30 min)	HR/MM	8-8:30 (30 min)	HR/MM
1	8:30-9:10 (40 min)	Math	8:30-9:10 (40 min)	Math	8:35-9:05* (30 min)	Specials*
2	9:15-9:45* (30 min)	Specials*	9:15-9:55 (40 min)	ELA	9:10-9:50 (40 min)	4 Core
3	9:50-10:30 (40 min)	ELA	9:55-10:35 (40 min)	ELA	9:55-10:35 (40 min)	4 Core
4	10:30-11:10 (40 min)	ELA	10:35-11:05 (30 min)	BREAK	10:40-11:10 (30 min)	Break
5	11:10-11:40 (30 min)	BREAK	11:10-11:50 (40 min)	SC/SS	11:10-11:50 (40 min)	4 Core
6	11:45-12:25 (40 min)	SC/SS	11:55-12:25* (30 min)	Specials*	11:55-12:35 (40 min)	4 Core
	12:35-12:55	Homeroom - Teacher Office Hours				
LUNCH	1:00-1:55	Lunch & Physical Activity				
	2:00	Students MUST Log-in at 2:00 PM for class.				
7A	2:00-2:30 ALL Students expected to log on for class	Electives, RMS, small group, SEL	2:00-2:30	Electives, RMS, small group, SEL	2:00-2:30	Electives, RMS, small group, SEL
7B	2:30-3:00	Electives, RMS, small group, SEL	2:30-3:00	Electives, RMS small group, SEL	2:30-3:00	Electives, RMS Small group

***Specials must occur at this time so "in-school" teachers can teach the special. ALL CHOICE Remote students log-on and participate in HR/Morning Meeting Daily.**

Full Remote:

	Time	Grade 4	Grade 5	Grade 6
HR	8:00-8:30	HR/MM	HR/MM	HR/MM
1	40 min	Math	ELA	Special
2	40 min	Special	ELA	4 Core
3	40 min	ELA	Break/Math Sm Group	4 Core
4	40 min	ELA	Math	4 Core
5	40 min	SC/SS	A&A	Break/ Core Sm Group
6	40 min	Break/ Math Sm Group	Special	A&A
7	40 min	A&A	SS/SC	4 Core
HR	30 min	Closing Meeting and/or Office Hour	Closing Meeting and/or Office Hour	Closing Meeting and/or Office Hour

Class Size	10-14 students per class
Teacher	MTPS Teacher
Instructional Format	<p>Students will be instructed via a variety methods:</p> <ul style="list-style-type: none"> ● Live Lessons ● Recorded Lessons ● Independent Practice ● Google Classroom ● Other
Programs	MTPS standards- aligned rigorous core curriculum
Academic Levels of Instruction	Full exposure to MTPS curriculum
Lunch/ Recess	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.
Breaks	Frequent movement breaks throughout the day and outside whenever weather permits
Learning Management System	Google Classroom
Computer access	Student issued device

Special Education Supports	Provided both in person & remotely according to IEP
Grading Practices	Current MTPS grading system
Expectations for Work Completion	Students are expected to participate and complete any classwork and extension activities assigned by his/her teacher
Special Areas	One special per day rotating through four specials in a week. Classes will be delivered both in person and remotely.
ELL	Instruction provided in classroom

Middle School

Program Aspect																																		
School Day	Regular School Day																																	
Days attending	<p>28 minutes in person every day 28 minutes remote 2x per week 196 minutes per week of instruction 220 per week in Full Day Hybrid 250 minutes in a regular day for core classes 28 minutes remote 2x per week 196 minutes per week of instruction 220 per week in Full Day Hybrid 250 minutes in a regular day for core classes</p> <table border="1" data-bbox="444 995 967 1575"> <thead> <tr> <th colspan="3" style="text-align: center;">Hybrid Lunch at Home</th> </tr> <tr> <th style="text-align: center;">PD.</th> <th style="text-align: center;">Start</th> <th style="text-align: center;">End</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1/HR</td> <td style="text-align: center;">7:35 AM</td> <td style="text-align: center;">8:10 AM</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">8:15 AM</td> <td style="text-align: center;">8:43 AM</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">8:48 AM</td> <td style="text-align: center;">9:16 AM</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">9:21 AM</td> <td style="text-align: center;">9:49 AM</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">9:54 AM</td> <td style="text-align: center;">10:22 AM</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">10:27 AM</td> <td style="text-align: center;">10:55 AM</td> </tr> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">11:00 AM</td> <td style="text-align: center;">11:28 AM</td> </tr> <tr> <td style="text-align: center;">8</td> <td style="text-align: center;">11:33 AM</td> <td style="text-align: center;">12:01 PM</td> </tr> <tr> <td style="text-align: center;">Travel/Lunch</td> <td style="text-align: center;">12:01 PM</td> <td style="text-align: center;">12:48 PM</td> </tr> </tbody> </table> <p style="text-align: center;">Rotation of Instructional Blocks</p>	Hybrid Lunch at Home			PD.	Start	End	1/HR	7:35 AM	8:10 AM	2	8:15 AM	8:43 AM	3	8:48 AM	9:16 AM	4	9:21 AM	9:49 AM	5	9:54 AM	10:22 AM	6	10:27 AM	10:55 AM	7	11:00 AM	11:28 AM	8	11:33 AM	12:01 PM	Travel/Lunch	12:01 PM	12:48 PM
Hybrid Lunch at Home																																		
PD.	Start	End																																
1/HR	7:35 AM	8:10 AM																																
2	8:15 AM	8:43 AM																																
3	8:48 AM	9:16 AM																																
4	9:21 AM	9:49 AM																																
5	9:54 AM	10:22 AM																																
6	10:27 AM	10:55 AM																																
7	11:00 AM	11:28 AM																																
8	11:33 AM	12:01 PM																																
Travel/Lunch	12:01 PM	12:48 PM																																

M-Th Odd Periods
 T-F Even Periods
 W Individual Instruction
 M-Th, T-F, W model designed to not have same periods meet in
 afternoon on same group days.

Monday/Thursday			Tuesday/Friday		
1	12:48 PM	1:16 PM	2	12:48 PM	1:16 PM
3	1:21 PM	1:49 PM	4	1:21 PM	1:49 PM
7	1:54 PM	2:22 PM	8	1:54 PM	2:22 PM
5	2:27 PM	2:55 PM	6	2:27 PM	2:55 PM

Wednesday		
Extra-Help Science, Math, WL, Stem	12:48 PM	1:49 PM
Extra-Help LA,SS, FPA, PE/H	1:54 PM	2:55 PM

Full Remote:

Full Remote Model		
PD.	Start	End
HR	7:35 AM	7:45 AM
1	7:45 AM	8:20 AM
2	8:30 AM	9:05 AM
3	9:15 AM	9:50 AM
Move Break	10:00 AM	10:15 AM
4	10:25 AM	11:00 AM
5 (7th Lunch)	11:10 AM	11:45 AM
6 (8th Lunch)	11:55 AM	12:30 PM
7	12:40 PM	1:15 PM

	<table border="1"> <tr> <td>8</td> <td>1:25 PM</td> <td>2:00 PM</td> </tr> <tr> <td>Scheduled Extra-Help/Student Assignments/SEL</td> <td>2:05 PM</td> <td>2:55 PM</td> </tr> </table>	8	1:25 PM	2:00 PM	Scheduled Extra-Help/Student Assignments/SEL	2:05 PM	2:55 PM
8	1:25 PM	2:00 PM					
Scheduled Extra-Help/Student Assignments/SEL	2:05 PM	2:55 PM					
Class Size	10-14 students per class						
Teacher	MTPS Teacher						
Instructional Format	<p>Students will be instructed via a variety methods:</p> <ul style="list-style-type: none"> ● Live Lessons ● Recorded Lessons ● Independent Practice ● Google Classroom ● Other 						
Programs	MTPS standards- aligned rigorous core curriculum						
Academic Levels of Instruction	Full exposure to MTPS curriculum						
Lunch/ Recess	Will occur at home. Students qualifying for Free/ reduced lunch will be provided a bag lunch.						
Breaks	Frequent movement breaks throughout the day and outside whenever weather permits						

Learning Management System	Google Classroom
Computer access	Student issued device
Special Education Supports	Provided both in person & remotely according to IEP
Grading Practices	Current MTPS grading system
Expectations for Work Completion	Students are expected to participate and complete any classwork and extension activities assigned by his/her teacher
Special Areas	One special per day rotating through four specials in a week. Classes will be delivered both in person and remotely.
ELL	Instruction provided in classroom

**Moorestown High School
Hybrid Schedule
2020-21**

MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRI DAY		
STAR T	PERIOD	END	STAR T	PERIOD	END	STAR T	PERIOD	END	STAR T	PERIOD	END	STAR T	PERIOD	END
7:35	HR	7:40	7:35	HR	7:40	7:35	HR	7:40	7:35	HR	7:40	7:35	HR	7:40
7:40	1	8:08	7:40	1	8:08	7:40	1	8:08	7:40	1	8:08	7:40	1	8:08
8:13	2	8:41	8:13	2	8:41	8:13	2	8:41	8:13	2	8:41	8:13	2	8:41
8:46	3	9:14	8:46	3	9:14	8:46	3	9:14	8:46	3	9:14	8:46	3	9:14
9:19	4	9:47	9:19	4	9:47	9:19	4	9:47	9:19	4	9:47	9:19	4	9:47
9:52	5/6 & 6/7	10:20	9:52	5/6 & 6/7	10:20	9:52	5/6 & 6/7	10:20	9:52	5/6 & 6/7	10:20	9:52	5/6 & 6/7	10:20
10:25	7/8 & 8/9	10:53	10:25	7/8 & 8/9	10:53	10:25	7/8 & 8/9	10:53	10:25	7/8 & 8/9	10:53	10:25	7/8 & 8/9	10:53
10:58	10	11:26	10:58	10	11:26	10:58	10	11:26	10:58	10	11:26	10:58	10	11:26
11:31	11	11:59	11:31	11	11:59	11:31	11	11:59	11:31	11	11:59	11:31	11	11:59
11:59	Transition to Home	12:45	11:59	Transition to Home	12:45	11:59	Transition to Home	12:45	11:59	Transition to Home	12:45	11:59	Transition to Home	12:45
12:45	1	1:25	12:45	3	1:25	12:45	12th PERIOD TUTORIAL <small>(Jazz Band & Madrigals 12:45-2:05)</small>	2:55	12:45	5/6 & 6/7	1:25	12:45	10	1:25
1:30	2	2:10	1:30	4	2:10				1:30	7/8 & 8/9	2:10	1:30	11	2:10
2:15	12	2:55	2:15	12	2:55				2:15	12	2:55	2:15	12	2:55

Appendix O

Staffing

- A. The school district shall comply with all [applicable employment laws](#) when making staffing and scheduling requirements, including, but not limited to, the [Americans Disabilities Act \(ADA\)](#), the Health Insurance Portability and Accountability Act ([HIPPA](#)), and all applicable States laws.
- B. As the school district adjusts schedules, [teaching staff members](#) must maintain quality instruction for students pursuant to the minimum requirements set forth in NJDOE regulation.
- All staff will be expected to work revised schedules, adhere to applicable [health and safety guidelines](#), and contractual/sidebar agreements.
 - The district will utilize its faculty and staff along with third party vendors to provide a safe and clean work and learning environment for the Moorestown School Community.
 - The district may [realign duties and work assignments](#) to support school schedules, operational and student needs specific and unique to the period of time the schools are under pandemic conditions.
 - The district may need additional staff to support transportation, cleaning and food service operations, as well as to support students and/or staff that are sick or quarantined.
 - The Director of Human Resources will work with staff that are [medically fragile, sick or quarantined](#) to provide opportunities for remote teaching access where appropriate, a daily substitute to assist in supervision, or a long-term substitute as needed. Faculty and staff will be required to submit a written note from their treating physician for review with our school physician.

COVID-19 RESOURCES AND INFORMATION

- [Coronavirus.gov](https://www.cdc.gov/coronavirus)
- [White House: Opening Up America Again](https://www.whitehouse.gov/briefing-room/statements-releases/2020/03/27/)
- [CDC: Coronavirus \(COVID-19\)](https://www.cdc.gov/media/releases/2020/s0327-covid-19-resources.html)
- [FEMA: COVID-19 Response](https://www.fema.gov/emergency-preparedness-response-recovery/coronavirus)
- <https://www.osha.gov/Publications/OSHA3990.pdf>
- <https://www.dol.gov/agencies/whd/pandemic/ffcra-questions>
- <https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>
- <https://www.ed.gov/coronavirus>

Appendix Q

A parent may contact the Principal or designee of the building the student would attend with any questions on: a request to transition from in-person services to full-time remote learning; a request to transition from full-time remote learning to in-person services; the procedures of this Policy; and/or any other information regarding the school district's Plan and Policy 1648.

To ensure clarity and consistency in implementation of full-time remote learning, the Board of Education adopts this Policy that addresses the following:

A. Unconditional Eligibility for Full-time Remote Learning

1. All students are eligible for full-time remote learning.
 - a. Eligibility for full-time remote learning cannot be conditioned on a parent demonstrating a risk of illness or other selective criteria.
 - b. Unconditional eligibility for full-time remote learning includes students with disabilities who attend in-district schools or receiving schools (county special services school districts, educational services commissions, jointure commissions, Katzenbach School for the Deaf, regional day schools, college operated programs, and approved private schools for students with disabilities).

B. Procedures for Submitting Full-time Remote Learning Requests

1. A parent may request a student receive full-time remote learning from the school district by submitting a written request to the Principal of the school building their child would attend.
2. The student may only begin full-time remote learning:
 - at the beginning of the school year.
 - at the beginning of a marking period.
 - within 5 school days after receiving written approval of the Principal or designee.

3. The written request for the student to receive full-time remote learning shall include:
 - a. The student's name, school, and grade;
 - b. The technology the student will be using to receive full-time remote learning, including the student's connectivity capabilities;
 - c. A request for any service or combination of services that would otherwise be delivered to the student on an in-person or hybrid schedule, such as instruction, behavioral and support services, special education, and related services;
 - d. For students with disabilities, the school district staff will determine if an Individualized Education Plan (IEP) meeting or an amendment to a student's IEP is needed for full-time remote learning; and
 - e. Any additional information the Principal or designee requests to ensure the student, when receiving remote learning, will receive the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs.
 - (1) The documentation required by the school district to be provided in the parent's request for full-time remote learning shall not exclude any students from the school district's full-time remote learning option, but rather be limited to the minimum information needed to ensure proper recordkeeping and implementation of successful remote learning.
4. Upon receiving the written request, the Principal or designee may request additional information from the parent to assist the Principal or designee in providing the student the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs.
5. The Principal or designee will review the written request and upon satisfaction of the procedures outlined in this Policy, the Principal

or designee will provide written approval of the parent's request for full-time remote learning.

- a. In the event the request does not satisfy the procedures outlined in this Policy, the Principal or designee will notify the parent in writing of the issues that need to be addressed by the parent to satisfy the procedures outlined in this Policy.
6. The Principal's written approval of the request shall be provided to the parent within 3 school days of receiving the parent's written request.
 - a. The written approval will include the date the remote learning program will commence for the student in accordance with B.2. above.

C. Scope and Expectations of Full-Time Remote Learning

1. The scope and expectations of the school district's full-time remote learning program will include, but not be limited to, the following:
 - a. The length of the school day pursuant to N.J.A.C. 6A:32-8.3 and compliance with the Board's Attendance Policy and Regulation 5200; the provisions of the district's remote learning program outlined in the school district's Plan; and any other Board policies and regulations that govern the delivery of services to, and district expectations of, students participating in the remote learning program and their families;
 - b. The technology and the connectivity options to be used and/or provided to the student during remote learning; and
 - c. Any additional information the Principal or designee determines is needed to ensure the student, when receiving remote learning, will receive the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs (i.e. students participating in a hybrid model).

(1) This includes, for example, access to standards-based instruction of the same quality and rigor as afforded all other students of the district, the district making its best effort to ensure that every student participating in remote learning has access to the requisite educational technology, and the provision of special education and related services to the greatest extent possible.

d. The school district will endeavor to provide supports and resources to assist parents, particularly those of younger students, with meeting the expectations of the school district's remote learning option.

D. Procedures to Transition from Full-Time Remote Learning to In-Person Services

1. A parent may request their student transition from full-time remote learning to in-person services, if in-person services are being provided, by submitting a written request to the Principal of the building the student will attend. This request must be submitted at least 15 calendar days before the student is eligible for in-person services.

2. A student is only eligible to transition from full-time remote learning to in-person services commencing

- at the beginning of the school year.
- at the beginning of a marking period.

3. The written request from the parent for the student to transition from full-time remote learning to in-person services shall include:

- a. The student's name, school, and grade;
- b. The in-person program may only commence for a student transitioning from full-time remote learning to in-person services in accordance with D.2. above; and
- c. Any additional information the Principal or designee determines would be important on the student's transition from full-time remote learning to in-person services.

4. A student previously approved for remote learning wanting to transition into the school district's in-person program must spend at least one marking period in remote learning before being eligible to transition into the school district's in-person program.
 - a. This will allow parents to make the arrangements needed to effectively serve students' home learning needs and will support educators in ensuring continuity of instruction for the student.
5. The Principal or designee will review the request for compliance with this Policy, and upon satisfaction of the procedures in this Policy, will provide the parent of the student a written approval of the student entering the school district's in-person program.
 - a. In the event the request does not satisfy the procedures outlined in this Policy, the Principal or designee will notify the parent in writing of the issues that need to be addressed by the parent to satisfy the procedures outlined in this Policy.
6. Upon approval of the student's transition from full-time remote learning to in-person services, the school district will provide specific student and academic services to better assist parents anticipate their student's learning needs and help educators maintain continuity of services.
7. School districts that offer Pre-K will consult their Pre-K curriculum providers regarding appropriate measures to assess a Pre-K student's learning progress during the transition from full-time remote learning to in-person learning.

E. Reporting

1. To evaluate full-time remote learning, and to continue providing meaningful guidance for school districts, it will be important for the New Jersey Department to Education (NJDOE) to understand the extent and nature of demand for full-time remote learning around the State.
 - a. The school district will be expected to report to the NJDOE data regarding participation in full-time remote

learning. Data will include the number of students participating in full-time remote learning by each of the following subgroups: economically disadvantaged; major racial and ethnic groups; students with disabilities; and English learners.

F. Procedures for Communicating District Policy with Families

1. The school district will have clear and frequent communication with parents, in their home language, to help ensure this important flexibility is as readily accessible as possible. Communication must include, at a minimum, information regarding:
 - a. Summaries of, and opportunities to review, the school district's full-time remote learning Policy/Plan;
 - b. Procedures for submitting full-time remote learning requests in accordance with B. above;
 - c. Scope and expectations of full-time remote learning in accordance with C. above;
 - d. The transition from full-time remote learning to in-person services and vice-versa in accordance with B. and D. above; and
 - e. The school district's procedures for ongoing communication with families and for addressing families' questions or concerns.

G. Home or Out-of-School Instruction

1. No provision of this Policy supersedes the district's requirements to provide home or out-of-school instruction for the reasons outlined in N.J.S.A. 18A, N.J.A.C. 6A, or any applicable Board policy unless determined otherwise by the Superintendent or designee.

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Sept 20
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2464 GIFTED AND TALENTED STUDENTS

The Board of Education recognizes its responsibility to identify gifted and talented students within the school district and to provide these students with appropriate instructional adaptations and services. To that end, the Board directs each such student in the school district be identified and offered an appropriate educational program and services.

For purposes of this Policy, “gifted and talented students” means students who possess or demonstrate high levels of ability in one or more content areas when compared to their chronological peers in the district and who require modification of their educational program if they are to achieve in accordance with their capabilities.

For the purpose of this Policy, “instructional adaptation” means an adjustment or modification to instruction enabling a student who is gifted and talented to participate in, benefit from, and demonstrate knowledge and application of the New Jersey Student Learning Standards in one or more content areas at the instructional level of the student, not just the student’s grade level.

The Superintendent of Schools or designee shall ensure that the appropriate instructional adaptations are designed for students who are gifted and talented.

The Superintendent or designee will develop procedures for an ongoing Kindergarten through grade twelve identification process for gifted and talented students that includes multiple measures in order to identify student strengths in intellectual ability, creativity, or a specific academic area. The district shall ensure equal access to a continuum of gifted and talented education services. The identification process shall include consideration of all students, including those who are English language learners and those with Individualized Education Plans or 504 Plans.

The Superintendent or designee will develop and document appropriate curricular and instructional modifications used for gifted and talented students indicating content, process, products, and learning environments, and including, but not limited to, additional education activities such as academic competitions, guest speakers, and lessons with a specialist.



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Gifted and Talented Students

The Superintendent or designee will take into consideration the Gifted Programming Standards, Position Statements, and White Papers of the National Association for Gifted Children in identifying and serving gifted and talented students,

The district will provide the time and resources to develop, review, and enhance instructional tools with modifications for helping gifted and talented students acquire and demonstrate mastery of the required knowledge and skills specified by the standards at the instructional level of the student.

The district will actively assist and support professional development for teachers, educational services staff, and school leaders in the area of gifted and talented instruction.

The district shall file with the New Jersey Department of Education Coordinator for Gifted and Talented Services a report by October 1, 2020 and thereafter on a schedule that coincides with the school district's New Jersey Quality Single Accountability Continuum (QSAC) review pursuant to N.J.S.A. 18A:7A-11. The report shall include, but not be limited to, the gifted and talented continuum of services, policies, and procedures implemented in the school district; the total number of students receiving gifted and talented services in each grade level Kindergarten through grade twelve disaggregated by race, gender, special education designation, and English language learner designation; the professional development opportunities provided for teachers, educational services staff, and school leaders about gifted and talented students, their needs, and educational development; and the number of staff employed by the school district whose job responsibilities include identification of and providing services to gifted and talented students. Programs for gifted and talented students will be periodically evaluated for their continuing efficacy and adjusted accordingly.

The parent of any student identified as gifted or talented shall be consulted regarding any program designed to address the student's particular needs.

An individual who believes the district has not complied with the provisions of N.J.S.A. 18A:35-34 et seq. may file a complaint with the Board of Education. This policy for filing a complaint shall be linked to the homepage of the Board's Internet website. The Board shall issue a decision, in writing, to affirm, reject, or



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Gifted and Talented Students

modify the district's action in the matter. The individual may then file a petition of appeal of the Board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.A. 18A:6-9 and the procedures set forth in State Board of Education regulations.

The district shall make detailed information available on its website regarding the policies and procedures used to identify students as gifted and talented and the continuum of services offered to gifted and talented students. The information shall include the criteria used for consideration for eligibility for the gifted and talented services, including the multiple measures used in the identification process to match a student's needs with services, and any applicable timelines in the identification process.

N.J.S.A. 18A:61A-2; 18A:35-4.16; 18A:35-34 through 39
N.J.A.C. 6A:8-1.3; 6A:8-3.1(a)5
P.L. 108-382, Sec. 10201 et seq.

Adopted:



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5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of ~~this~~ Policy and Regulation 5200, a student’s absence from school will either be excused or unexcused. Unexcused absences will counts toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level



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[For districts with secondary school(s)]

or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.]

Students shall be subjected to the school district's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:36-25.6; 18A:38-25

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:30-5.2; 6A:32-8.3

Adopted:



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R 5200 ATTENDANCE

A. Definitions

1. For the purposes of school attendance, a “day in session” shall be a day on which the school is open and students are under the guidance and direction of a teacher or teachers engaged in the teaching process. Days on which school is closed for such reasons as holidays, teachers’ institutes, and inclement weather shall not be considered as days in session.
2. A “school day” shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day of Kindergarten.
3. “A day of attendance” shall be one in which the student is present for a full day under the guidance and direction of a teacher while school is in session.
 - a. Whenever over-crowded conditions make it necessary to hold two separate sessions with a different group of students in each session, a student attending for all of either session shall be regarded as having attended for the full day. An excused absence for any reason shall not be counted as a day of attendance in the school register.
4. A “half-day class” shall be considered the equivalent of a full day’s attendance only if in session for four hours or more, exclusive of recess periods or lunch periods.

B. Attendance Recording

1. Attendance Recording in the School Register
(N.J.A.C. 6A:32-8.1)



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- a. The Board of Education shall be required to carefully and accurately track enrollment and attendance of all students in a manual school register format or in an electronic form of the school's choosing.
- b. The Commissioner shall issue and publish on the Department's website school register guidance for recording student attendance in all public schools of the State operated by district Boards of Education, except adult high schools.
- c. Student attendance shall be recorded in the school register during school hours on each day school is in session.
- d. School registers shall be kept for students attending preschool, Kindergarten, grades one through five, grades six through eight, grades nine through twelve, each preschool class for the disabled, each class for the disabled, shared-time classes for regular students, shared-time classes for students with disabilities, full-time bilingual education programs and vocational day programs, and summer schools operated by the Board of Education.
- e. A student who has been placed on home instruction shall have his or her attendance status recorded on the regular register for the program in which the student is enrolled. For the period beginning the first day the student is unable to attend school and ending the day before the first instructional day at the student's place of confinement, the student shall be marked absent. No absences shall be recorded for the student while on home instruction, providing the hours of instruction are not less than required by N.J.A.C. 6A:14-4.8 and 4.9. The number of possible days of enrollment for a student on home instruction shall be the same as for other students in the program in which the student is enrolled.



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2. Attendance Recording for Board Policy (N.J.A.C. 6A:32-8.3)
 - a. A record of the attendance of all students on roll in a school register shall be kept each day that school is in session by a teacher or other authorized person. It shall be the duty of this person to keep the attendance records according to these rules and the specific instructions issued by the Commissioner of Education.
 - b. No student shall be recorded as present unless the school is in session and the student so recorded is under the guidance and direction of a teacher in the teaching process.
 - c. A student shall be recorded as absent in the school register when not in attendance at a session of the school while a member of the school, except students excused due to religious holidays who shall be recorded as excused.
 - d. A student shall be recorded as either present, absent, or excused for religious observance, every day the school is in session after the student enters until the date the student is transferred to another school, transferred to an individual home instruction record, or officially leaves the school system.
 - e. The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.
 - f. The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.



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- g. A student not present in school because of his/her participation in an approved school activity, such as a field trip, meeting, cooperative education assignment, or athletic competition will be considered to be in attendance.

C. Unexcused Absences That Count Toward Truancy/Excused Absences for Board Policy

1. Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences for the purpose of expectations and consequences regarding truancy, student conduct, promotion, and the award of course credit is a Board decision outlined in Policy 5200 and this Regulation.
2. N.J.A.C. 6A:16-7.6(a)3 requires the Board of Education policies and procedures contain, at a minimum, a definition of unexcused absence that count toward truancy. “An unexcused absence that counts toward truancy” is a student’s absence from school for a full or a portion of a day for any reason that is not an “excused absence” as defined below.
3. “An excused absence” is a student’s absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16, or any absence for the reasons listed below:

- The student’s illness
- supported by a written letter from the parent upon student’s return to school;
- supported by notification to the school by the student’s parent;
- The student’s required attendance in court;



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- √ Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 U.S.C. §§ 794 and 705(20), and individualized health care plans;
- √ The student's suspension from school;
- √ Family illness or death
 - √ supported by a written letter from the parent upon the student's return to school;
 - √ supported by notification to the school by the student's parent;
- √ Visits to post-secondary educational institutions;
- √ Interviews with a prospective employer or with an admissions officer of an institution of higher education;
- √ Examination for a driver's license;
- √ Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;
- √ Take Our Children to Work Day;
- √ An absence considered excused by the Commissioner of Education and/or a New Jersey Department of Education rule;
- √ An absence for a reason not listed above, but deemed excused by the Principal upon a written request by the student's parent stating the reason for the absence and requesting permission for the absence to be an excused absence;



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4. For cumulative unexcused absences of ten or more, a student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25 as determined by the Board's Attendance Policy and Regulation pursuant to N.J.A.C.6A:16-7.6(a)4.iii. and the definition of school day pursuant to N.J.A.C. 6A:32-8.3. Any absence not listed in C.3. above shall be an unexcused absence counted toward truancy.
- D. Notice to School of a Student's Absence
1. The parent or adult student shall notify the school office before the school day when the student will not be in school.
 2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session shall provide notice to the school office before the start of the afternoon session.
 3. The parent of a student or an adult student shall notify the school office of a future absence if the absence is foreseeable.
 4. The parent or adult student who anticipates a future absence or anticipates that an absence will be prolonged **shall** ~~should~~ notify the school office to arrange make-up work.
 5. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student's parent to notify the parent of the absence and determine the reason for the absence.
- E. Readmission to School After an Absence
1. A student returning from an absence of any length of time must provide a written statement that is dated and signed by the parent or adult student listing the reason for the absence.



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2. A note explaining a student's absence for a noncommunicable illness for a period of more than three (3) school days must be accompanied by a physician's statement of the student's illness with medical clearance to return to school.
 3. A student who has been absent by reason of having or being suspected of having a communicable disease must present to the school nurse written evidence of being free of communicable disease, in accordance with Policy 8451.
 4. The Superintendent of Schools or designee may require a student who has been absent from school due to a suspension or other reason concerning the student's conduct to receive a medical examination by a physician regarding the student's physical and/or mental fitness to return to school. The Superintendent or designee will notify the student's parent of the specific requirements of the medical examination prior to the student's return to school.
- F. Instruction
1. Teachers shall cooperate in the preparation of home assignments for students who anticipate an excused absence of three (3) school days duration. The parent or student must request such home assignments.
 2. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412. The parent must request home instruction.
 3. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
 4. In general, students will be allowed a reasonable amount of time as determined by the teacher to make up missed work.



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5. A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
- G. Denial of Course Credit
1. The teacher will determine the credit to be awarded a student for make-up work. Where class participation is a factor in the learning process, the teacher may consider a student's absence in determining a final grade, except absences for the observance of a religious holiday or absence for a student's suspension from school will not adversely affect the student's grade. The teacher may record an incomplete grade for a student who has not had a full opportunity to make up missed work.
 2. A secondary student may be dropped from a course or denied course credit when he/she has been absent from forty (40) days (number, fraction, or percentage) or more of the class sessions, whatever the reason for the absence, except that absences for the observance of a religious holiday, absences for those excused in accordance with the reporting requirements of the school register, or absences caused by a student's suspension will not count toward the total.
 3. An elementary student may be retained at grade level, in accordance with Policy 5410, when he/she has been absent forty (40) days (number, fraction, or percentage) or more school days, whatever the reason for the absence, except that absences for the observance of a religious holiday, absences for those excused in accordance with the reporting requirements of the school register, and absences due to student's suspension will not count toward the total.
- H. School District Response To Unexcused Absences During the School Year That Count Toward Truancy
1. For up to four cumulative unexcused absences that count toward truancy, the Principal or designee shall:



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- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Identify, in consultation with the student's parents, needed action designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
 - d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potentially missing or abused child situation is detected; and
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
2. For between five and nine cumulative unexcused absences that count toward truancy, the Principal or designee shall:
- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Evaluate the appropriateness of action taken pursuant to N.J.A.C. 6A:16-7.6(a)4.i.(3) and H.1.c. above;
 - d. Develop an action plan to establish outcomes based upon the student's patterns of unexcused absences and to specify the interventions for supporting the student's return to school and regular attendance, which may include any or all of the following:



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- (1) Refer or consult with the building's Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the student's academic, behavioral, and health needs;
 - (3) Consider an alternate educational placement;
 - (4) Make a referral to or coordinate with a community-based social and health provider agency or other community resource;
 - (5) Refer to a court or court program pursuant to N.J.A.C. 6A:16-7.6(a)4.iv. and H.4. below;
 - (6) Proceed in accordance with N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potential missing or abused child situation is detected; and
 - (7) Engage the student's family.
- e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
3. For ten or more cumulative unexcused absences that count toward truancy, a student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25, and the Principal or designee shall:
- a. Make a determination regarding the need for a court referral for the truancy, per N.J.A.C. 6A:16-7.6(a)4.iv. and H.4. below;
 - b. Continue to consult with the parent and the involved agencies to support the student's return to school and regular attendance;



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- c. Cooperate with law enforcement and other authorities and agencies, as appropriate; and
 - d. Proceed in accordance with N.J.S.A. 18A:38-28 through 31, Article 3B, Compelling Attendance at School, and other applicable State and Federal statutes, as required.
 4. A court referral may be made as follows:
 - a. When unexcused absences that count toward truancy are determined by school officials to be violations of the compulsory education law, pursuant to N.J.S.A. 18A:38-25, and the Board of Education's policies, in accordance with N.J.A.C. 6A:16-7.6(a), the parent may be referred to Municipal Court.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Municipal Court; or
 - b. When there is evidence of a juvenile-family crisis, pursuant to N.J.S.A. 2A:4A-22.g, the student may be referred to Superior Court, Chancery Division, Family Part.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.
 5. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's IEP, pursuant to 20 U.S.C. §§ 1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plan under 29 U.S.C. §§ 794 and 705(20); and individualized health care plan and individualized emergency healthcare plan pursuant to N.J.A.C. 6A:16-2.3(b)5.xii.



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6. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a)4.i. and H.1. above for each student with up to four cumulative unexcused absences that count toward truancy.
 - a. For each student attending a receiving school with five or more cumulative unexcused absences that count toward truancy, the absences shall be reported to the sending school district.
 - (1) The sending school district shall proceed in accordance with the Board of Education's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and H.5. above and the provisions of N.J.A.C. 6A:16-7.6(a)4.ii. through iv. and H.2. through H.5. above, as appropriate.

I. Discipline

1. Students may be denied participation in co-curricular activities if the Board establishes attendance standards for participation.
2. Students may be denied participation in athletic competition if the Board establishes attendance standards for participation.
3. No student who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.

J. Recording Attendance

1. Teachers must accurately record the students present, tardy, or absent each day in each session or each class. Attendance records must also record students' attendance at out-of-school curricular events such as field trips.
2. A record shall be maintained of each excused absence and each unexcused absence that counts toward truancy as defined in Policy and Regulation 5200.



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3. A report card will record the number of times the student was absent and tardy in each marking period.
 4. A student's absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.
- K. Appeal
1. Students may be subject to appropriate discipline for their school attendance record.
 2. A student who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410.
 3. A student who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. The student shall file a written appeal to the Principal or designee within five school days of receiving notice of the action. The appeal should state the reasons for each absence, any documentation that may support reducing the number of absences for the purposes of course credit, and reasons why the student should either continue to be enrolled in the course or receive course credit for a class the student completed.
 - b. The Principal or designee will respond in writing no later than seven school days after receiving the student's appeal.
 - c. If the student is not satisfied, he/she may submit a written request to the Principal for consideration by an Attendance Review Committee.



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- d. On a student's request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The Attendance Review Committee shall meet informally to hear the student's appeal. The student's parent and teacher(s) may attend the meeting.
 - e. The Attendance Review Committee shall decide the appeal and inform the student in writing within seven school days of the meeting.
 - f. The student may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board of Education, and the Commissioner of Education in accordance with Policy 5710, Student Grievance and N.J.S.A. 18A. An appeal to the Attendance Review Committee shall be considered to have exhausted the first two steps of the grievance procedure outlined in Policy 5710.
1. Attendance records for the school district and each school will be maintained and attendance rates will be calculated as required by the New Jersey Department of Education. The school district will comply with all attendance requirements and any improvement plans as required by the Department of Education.

Adopted:



5330.04P ADMINISTERING AN OPIOID ANTIDOTE - APSSD (M)**M**

N.J.S.A. 18A:40-12.24.a requires schools to adopt a Policy for the emergency administration of an opioid antidote to a student, staff member, or other person who is experiencing an opioid overdose.

N.J.S.A. 18A:40-12.24.a.(1) requires schools with any of the grades nine through twelve to comply with the provisions of the law.

Extend Provisions of N.J.S.A. 18A:40-12.23 et seq. to Schools with Other Grades and permits schools with students in other grades to comply with the provisions of N.J.S.A. 18A:40-12.24.a.(1). Therefore, the Approved Private School for Students with Disabilities (APSSD) or Executive Director extends the provisions of N.J.S.A. 18A:40-12.23 through 12.27 to its schools with any of the grades 9 through 12.

N.J.S.A. 18A:40-12.24 requires a school to obtain a standing order for opioid antidotes pursuant to the “Overdose Prevention Act” - N.J.S.A. 24:6J-1 et seq. The school shall maintain a supply of opioid antidotes under the standing order in a secure, but unlocked and easily accessible location. The opioid antidotes shall be accessible in the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building.

The school nurse and a designated employee who volunteers to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.24.c. are required to be trained for the administration of an opioid antidote in accordance with N.J.S.A. 18A:40-12.25.b. The school nurse or a designated employee who volunteers to administer an opioid antidote shall be promptly available on site at the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time.

N.J.S.A. 18A:40-12.24 permits the school nurse or a designated trained employee to administer an opioid antidote to any person whom the nurse or the trained designated employee who in good faith believes is experiencing an opioid overdose.

An overdose victim shall be transported to a hospital emergency room by emergency medical responders after the administration of an opioid antidote, even if the person’s symptoms appear to have resolved.

In accordance with N.J.S.A. 24:6J-4.a.(1)(f), a prescriber or other health care practitioner, as appropriate, may prescribe or dispense an opioid antidote directly or through a standing order to a school or school nurse. In accordance with N.J.S.A. 24:6J-4.a.(2)(c), whenever the law expressly authorizes or requires a school to obtain a standing order for opioid antidotes, the school nurse(s) employed or engaged by the school shall be presumed by the prescribing or dispensing health care practitioner to be capable of administering the opioid antidote, consistent with the express statutory requirement.

Notwithstanding the provisions of N.J.S.A. 24:6J-4.a.(3)(b) to the contrary, if the law expressly authorizes or requires a school or school nurse to administer or dispense opioid antidotes pursuant to a standing order under N.J.S.A. 24:6J-4 et seq., the standing order issued shall be deemed to grant the authority specified by the law, even if such authority is not specifically indicated on the face of the standing order.

In accordance with the provisions of N.J.S.A. 18A:40-12.26, no school employee, including a school nurse or any other officer or agent of the APSSD or a prescriber of opioid antidotes for a school through a standing order, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.23 et seq. Good faith shall not include willful misconduct, gross negligence, or recklessness.

Any school, school nurse, school employee, or any other officer or agent of the APSSD who administers or permits the administration of an opioid antidote in good faith in accordance with the provisions of N.J.S.A. 18A:40-12.24 and pursuant to a standing order issued under N.J.S.A. 24:6J-4 shall not, as a result of any acts or omissions, be subject to any criminal or civil liability or any disciplinary action for administering, or permitting the administration of, the opioid antidote in accordance with N.J.S.A. 24:6J-1 et seq. Nothing in this Policy shall be interpreted to prohibit the administration of an opioid antidote to a student, staff member, or other person in an emergency during school hours or during on-site school-sponsored activities by an emergency medical responder or other person authorized by law to administer an opioid antidote, in accordance with N.J.S.A. 24:6J-1 et seq.

The Overdose Prevention Act provides that when a person, in good faith, seeks medical assistance for an individual believed to be experiencing a drug overdose, whether the person is seeking assistance for himself/herself or another, the person calling for help and the person experiencing the overdose shall not be arrested, charged, prosecuted, or convicted for certain criminal offenses enumerated in N.J.S.A. 2C:35-30(a)(1-6) and N.J.S.A. 2C:35-31(a)(1-6).

Notwithstanding the provisions of any law, rule, regulation, ordinance, or institutional or organizational directive to the contrary, any person or entity authorized to administer an opioid antidote pursuant to N.J.S.A. 24:6J-4, may administer to an overdose victim, with full immunity: a single dose of any type of opioid antidote that has been approved by the United States Food and Drug Administration for use in the treatment of opioid overdoses; and up to three doses of an opioid antidote that is administered through an intranasal application, or through an intramuscular auto-injector, as may be necessary to revive the overdose victim. Prior consultation with, or approval by, a third-party physician or other medical personnel shall not be required before an authorized person or entity may administer up to three doses of an opioid antidote, as provided in N.J.S.A. 24:6J-4, to the same overdose victim.

The APSSD may enter into a shared services arrangement with another school or school district for the provision of opioid antidotes pursuant to N.J.S.A. 18A:40-12.27 if the arrangement will result in cost savings.

POLICY GUIDE

STRAUSS ESMAY ASSOCIATES

STUDENTS

5330.04P ADMINISTERING AN OPIOID ANTIDOTE - APSSD (M)

This Policy and Regulation 5330.04 shall be reviewed and approved by the school physician prior to Board adoption and whenever this Policy is revised. This Policy shall be made available to school staff members, parents, and students in handbooks, on the school's website, or through any other appropriate means of publication.

N.J.S.A. 18A:40-12.23; 18A:40-12.24; 18A:40-12.25;
18A:40-12.26; 18A:40-12.27

N.J.S.A. 24:6J-1 et seq.

Adopted:

R 5330.04 ADMINISTERING AN OPIOID ANTIDOTE (M)**M****A. Definitions**

1. “Opioid antidote” means any drug, regardless of dosage amount or method of administration, which has been approved by the United States Food and Drug Administration (FDA) for the treatment of an opioid overdose. “Opioid antidote” includes, but is not limited to, naloxone hydrochloride, in any dosage amount, which is administered through nasal spray or any other FDA-approved means or methods.
2. “Opioid overdose” means an acute condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of an opioid drug or another substance with which an opioid drug was combined, and that a layperson would reasonably believe to require medical assistance.
3. “School-sponsored function” means any activity, event, or program occurring on or off school grounds, whether during or outside of regular school hours, that is organized or supported by the school.
 - a. The requirements of N.J.S.A. 18A:40-12.23 through 12.27 only apply to school-sponsored functions that take place in the school or on school grounds adjacent to the school building.

B. Acquisition, Maintenance, Accessibility, and Documentation of an Opioid Antidote

1. In accordance with N.J.S.A. 24:6J-4(a)(1)(f) and N.J.S.A. 24:6J-4(a)(2)(c), the school physician may prescribe or dispense an opioid antidote through a standing order to the school district, school, or certified school nurse for administration to overdose victims. The school physician’s standing order must specify, at a minimum, the following:
 - a. The certified school nurse is authorized to directly administer the opioid antidote to overdose victims in the event of an emergency; and
 - b. The school district, school or certified school nurse may also dispense or grant access, in emergency situations, to other persons employed by the district or school who have certified to having received training in the administration of the opioid antidote and overdose prevention information.

2. The school nurse in each school that includes any of the grades designated by the Board in Policy 5330.04 shall obtain a standing order for opioid antidotes pursuant to the “Overdose Prevention Act” – N.J.S.A. 24:6J-1 et seq.
 - a. Written standing orders shall be reviewed and reissued before the beginning of the school year in accordance with N.J.A.C. 6A:16-2.3(a)4(vi).
 3. The school nurse shall be responsible to:
 - a. Maintain a supply of opioid antidotes that have been prescribed under a standing order in a safe and secure, but unlocked and easily accessible location in the school:
 - (1) The opioid antidotes shall be accessible in the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building.
 - b. Document the administration of an opioid antidote on a student’s health record;
 - c. Monitor the on-site inventory and replacement of the opioid antidote supply;
 - d. Ensure the replacement of the opioid antidote supply following use or expiration of the opioid antidote; and
 - e. Plan for the disposal of administered opioid antidote and expired opioid antidote applicators.
 4. Opioid antidotes shall be maintained by a school pursuant to N.J.S.A. 18A:40-12.24.b.(1) in quantities and types deemed adequate by the Board, in consultation with the New Jersey Department of Education (NJDOE) and the Department of Human Services.
 5. The Superintendent or designee may, in his/her discretion, make an opioid antidote accessible during designated school-sponsored functions that take place off school grounds pursuant to N.J.S.A. 18A:40-12.24.b.(2).]
- C. Authorization and Training for Administering an Opioid Antidote
1. The school nurse shall have the primary responsibility for the emergency administration of an opioid antidote.
 2. However, the Board upon the recommendation of the Superintendent shall designate additional employees who volunteer to administer an opioid antidote in the event that a

person experiences an opioid overdose when the nurse is not physically present at the scene.

3. The school nurse and designated employees shall only be authorized to administer opioid antidotes after receiving the training required under N.J.S.A. 18A:40-12.25.band N.J.S.A. 24:6J-5.

- a. Each certified school nurse and each employee designated to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.24.c.(1) and N.J.S.A. 24:6J-5 shall receive training on standard protocols from the school physician issuing the standing order or through a written agreement by the school physician with an organization that addresses medical or social issues related to drug addiction.

The training must address overdose prevention information, including but not limited to, the following:

- (1) Information on opioid overdose prevention and recognition;
- (2) Instruction on how to perform rescue breathing and resuscitation;
- (3) Information on opioid dosage and instruction on opioid antidote administration;
- (4) Information describing the importance of calling 911 emergency telephone service for assistance with an opioid overdose; and
- (5) Instructions for appropriate care of an overdose victim after administration of the opioid antidote.

- b. The district shall collect and maintain written evidence of satisfactory completion of the required training program before a certified school nurse or an employee is approved to administer opioid antidote.

4. In the event a licensed athletic trainer volunteers to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.23 through 12.27, it shall not constitute a violation of the “Athletic Training Licensure Act” – N.J.S.A. 45:9-37.35 et seq.

D. Administration of an Opioid Antidote

1. The school nurse or a trained employee designated pursuant to N.J.S.A. 18A:40-12.24.c.(1) shall be authorized to administer an opioid antidote to any person whom the nurse or trained employee in good faith believes is experiencing an opioid overdose.
 - a. The school nurse or a trained employee designated pursuant to N.J.S.A. 18A:40-12.24.c.(1) shall be promptly available on site at the school during regular school hours.
 - b. Upon receiving a report or observing a possible opioid overdose in the school or at a school-sponsored function that takes place in a school or on school grounds adjacent to the school building at any time, the Principal or designee or any staff member present will immediately call the school nurse, if present, or a designated staff member who volunteered and was trained to administer an opioid antidote, and emergency medical responders.
2. The certified school nurse or employee designated to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.24.c.(1) and N.J.S.A. 24:6J-5 shall determine, in addition to the opioid antidote, whether any other emergency medical response is necessary, including but not limited to, cardiopulmonary resuscitation (CPR), Rescue Breaths, or the use of an automated external defibrillator (AED).
3. The certified school nurse and/or other staff member(s) shall monitor the person who has received an opioid antidote and keep the individual who may be experiencing an opioid overdose comfortable until emergency medical responders arrive on the scene.
4. An individual shall be transported to a hospital emergency room by emergency medical responders after the administration of an opioid antidote, even if the person's symptoms appear to have resolved. A student transported to the hospital shall be transported in accordance with the Board's Policy required in treating alcohol or other drug-affected students pursuant to N.J.A.C. 16-4.1(c)5.
5. The Principal or designee shall notify the Superintendent or designee whenever an opioid antidote is administered.
6. The Principal or designee shall notify, as soon as practical, the parent of any student or a family member or other contact person for a staff member who may be experiencing an opioid overdose or has been administered an opioid antidote.
7. Nothing in Regulation 5330.04 shall be interpreted to prohibit the administration of an opioid antidote to a student, staff member, or other person in an emergency during school hours or during on-site school-sponsored activities by an emergency medical responder

or other person authorized by law to administer an opioid antidote, in accordance with N.J.S.A. 24:6J-1 et seq.

E. Use of Controlled Dangerous Substances

1. Any student or staff member who is found to be under the influence of a controlled dangerous substance shall be subject to the provisions of any applicable statutes and administrative codes and Board Policies and Regulations prohibiting the use of a controlled dangerous substance.

F. Limitation of Liability

1. Pursuant to N.J.S.A. 24:6J-4, the school district, school physician, certified school nurse, and other approved designees shall not, as a result of any acts or omissions, be subject to any criminal or civil liability for administering an opioid antidote.
2. Any person or entity authorized under N.J.S.A. 18A:40-12.23 through 12.28 to administer an opioid antidote, may administer to an overdose victim with full immunity:
 - a. A single dose of any type of FDA approved opioid antidote for use in treatment of opioid overdoses; and
 - b. Up to three doses of an intramuscular auto injector or an intranasal application of opioid antidote, as needed to revive the overdose victim.

Adopted:

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Suspension
June 2020
M

5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

For the purposes of this Policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.



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In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which



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may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.

In the event a student has experienced multiple suspensions or may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team in accordance with the provisions of N.J.S.A. 18A:37-2c.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5
N.J.S.A. 18A:54-20g
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted:



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R 5610 SUSPENSION PROCEDURES

A. Short-Term Suspensions

1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a student suspended for one, but not more than ten consecutive school days by providing for the following:
 - a. As soon as practicable, oral or written notice of charges to the student.
 - (1) When charges are denied, an explanation of the evidence forming the basis of the charges also shall be provided.
 - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the short-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5.
 - (1) The informal hearing shall be conducted by a school administrator or designee;
 - (2) To the extent that a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension;
 - (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and



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- (4) The informal hearing and the notice given may take place at the same time.
- c. Oral or written notification to the student's parent of the student's removal from the student's educational program prior to the end of the school day on which the Principal decides to suspend the student. The notification shall include an explanation of:
- (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The provision(s) of the code of student conduct the student is accused of violating;
 - (4) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.2; and
 - (5) The terms and conditions of the suspension.
- d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day; and
- e. Academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards.
- (1) The student's academic instruction shall be provided within five school days of the suspension.
 - (2) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended.
 - (3) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.



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2. The Principal suspending the student shall immediately report the suspension to the Superintendent, who shall report it to the Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.
 3. An appeal of the Board's decision affecting the general education student's educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
 4. For a student with a disability, the provisions set forth in N.J.A.C. 6A:16-7.2 shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.
- B. Long-Term Suspensions
1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a student suspended for more than ten consecutive school days by providing the following:
 - a. Notification to the student of the charges prior to the student's removal from school;
 - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of events regarding his or her actions leading to the long-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;
 - c. Immediate notification to the student's parent of the student's removal from school;
 - d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day;
 - e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:



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- (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.3; and
 - (4) Further engagement by the student in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the student's right to a free public education, in the event that a decision to expel the student is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.
 - (a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A:16-7.3(a)5.iv subsequent to the removal of the student from his or her educational program, pursuant to N.J.A.C. 6A:16-7.3.
- f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to j. below;
 - g. For a student with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;
 - h. Information on the student's right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)7;
 - i. Either in- or out-of-school educational services that are comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with N.J.A.C. 6A:16-9 or 10.



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- (1) The student's educational services shall be provided within five school days of the suspension.
 - (2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education student based on the New Jersey Student Learning Standards and the following considerations:
 - (a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;
 - (b) The results of relevant testing, assessments, or evaluations of the student;
 - (c) The student's academic, health, and behavioral records;
 - (d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;
 - (e) Considerations of parental input; or
 - (f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.
 - (3) Educational services provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
- j. A formal hearing before the Board that shall, at a minimum:
- (1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator, or an impartial hearing officer for the purpose of determining facts or making recommendations.



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- (a) Before taking final action, the Board as a whole shall receive and consider either a transcript or detailed report on the hearing.
 - (2) Include the opportunity for the student to:
 - (a) Confront and cross-examine witnesses, if there is a question of fact; and
 - (b) Present his or her own defense, and produce oral testimony or written supporting affidavits.
 - (3) Take place no later than thirty calendar days following the day the student is suspended from the general education program; and
 - (4) Result in the Board's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
- k. A written statement to the student's parent regarding the Board's decision within five school days after the close of the hearing. The statement shall include at a minimum:
- (1) The charges considered;
 - (2) A summary of the documentary or testimonial evidence from both the student and the administration that was brought before the Board at the hearing;
 - (3) Factual findings relative to each charge and the Board's determination of each charge;
 - (4) Identification of the educational services to be provided to the student, pursuant to i. above;
 - (5) The terms and conditions of the suspension; and



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- b. The Board shall develop and adopt policies and procedures providing for action on the continuation of student suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5.
4. When the Board votes to continue a general education student's suspension, it shall review the case, in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:
 - a. The status of the student's suspension;
 - b. The appropriateness of the suspended student's current educational program; and
 - c. Whether the suspended student's current placement, pursuant to i. above, should continue or whether the student should return to the general education program.
5. When the Board votes to continue a general education student's suspension, it shall make, in consultation with the Superintendent, the final determination on:
 - a. When the student is prepared to return to the general education program;
 - b. Whether the student will remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or
 - c. Whether to initiate expulsion proceedings in accordance with N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
6. The Board shall provide a general education student suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the student graduates from high school or reaches the age of twenty, whichever comes first.



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- a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or
 - b. The educational services provided, either in-school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.
7. For a student with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the student's educational placement to an interim or alternate educational setting.
- a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to a student with a disability who is subjected to a long-term suspension.
 - b. All decisions concerning the student's educational program or placement shall be made by the student's Individualized Education Program team.
 - c. The provisions of B.2. through B.6. above shall not apply to students with disabilities.
- C. Meeting with Student - Multiple Suspensions or Possible Expulsion
1. In accordance with the provisions of N.J.S.A. 18A:37-2c, in the event a student has experienced multiple suspensions or may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team.
 - a. The Principal may convene such a meeting, if after the student has been suspended for the first time, the Principal upon evaluation deems such a meeting appropriate.



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- b. The purpose of the meeting shall be to identify any behavior or health difficulties experienced by the student and, where appropriate, to provide supportive interventions or referrals to school or community resources that may assist the student in addressing the identified difficulties.
2. The requirements of C.1. above shall not apply when a student's immediate removal or suspension from the school's regular education program is required pursuant to:
 - a. The provisions of the "Zero Tolerance for Guns Act," (N.J.S.A. 18A:37-7 et seq.);
 - b. N.J.S.A. 18A:37-2.1 – Assault by Pupil Upon Teacher, etc.; Suspension; Expulsion Proceedings;
 - c. N.J.S.A. 18A:37-2.2 – Offense by Pupil Involving Assault, Removal from Schools Regular Education Program; or
 - d. In any other instance in which the safety and security of other students or school staff requires the student's immediate removal from school.
3. In the instances provided in C.2.a. through d. above, the meeting required in C.1. above shall take place as soon as practicable following the student's removal from the school's regular education program.
4. The provisions of N.J.S.A. 18A:37-2c and C. of this Regulation shall be construed in a manner consistent with the "Individuals with Disabilities Act," 20 U.S.C. § 1400 et seq.

Adopted:



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5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 - Program Criteria; N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 -Special Education, Program Options, whichever are applicable; or
 - b. The educational services provided, either in school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.



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In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In accordance with the provisions of N.J.S.A. 18A:37-2c, in the event a student may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school’s intervention and referral services team. The purpose of the meeting shall be to identify any behavior or health difficulties experienced by the student and, where appropriate, to provide supportive interventions or referrals to school or community resources that may assist the student in addressing the identified difficulties.

The requirements of N.J.S.A. 18A:37-2c shall not apply when a student’s immediate removal or suspension from the school’s regular education program is required pursuant to: the provisions of the “Zero Tolerance for Guns Act,” (N.J.S.A. 18A:37-7 et seq.); N.J.S.A. 18A:37-2.1 – Assault by Pupil Upon Teacher, etc; Suspension; Expulsion Proceedings; N.J.S.A. 18A:37-2.2 – Offense by Pupil Involving Assault, Removal from Schools Regular Education Program; or in any other instance in which the safety and security of other students or school staff requires the student’s immediate removal from school. In these instances, the meeting required pursuant to N.J.S.A. 18A:37-2c shall take place as soon as practicable following the student’s removal from the school’s regular education program.

The provisions of N.J.S.A. 18A:37-2c shall be construed in a manner consistent with the “Individuals with Disabilities Act,” 20 U.S.C. § 1400 et seq.



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N.J.S.A. 18A:36A-9; 18A:37-2 et seq
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted:



5320 IMMUNIZATION

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the Board of Education requires the immunization of students against certain diseases in accordance with State statute and rules of the New Jersey State Department of Health and Senior Services.

A student shall not knowingly be admitted or retained in school if the parent has not submitted acceptable evidence of the child's immunization, according to schedules specified in N.J.A.C. 8:57-4 – Immunization of Pupils in School. However, a child may be admitted to school on a provisional basis in accordance with the requirements as outlined in N.J.A.C. 8:57-4.5 and Regulation 5320.

Medical or religious exemptions to immunizations shall be in accordance with the requirements as outlined in N.J.A.C. 8:57-4.3 and 4.4. For students with a medical exemption pursuant to N.J.A.C. 8:57-4.3, the school nurse shall annually review student immunization records to confirm the medical condition for the exemption from immunization continues to be applicable in accordance with N.J.A.C. 6A:16-2.3(b)3.v.

No immunization program, other than that expressly required by the rules of the New Jersey State Department of Health and Senior Services or by order of the New Jersey State Commissioner of Health and Senior Services, may be conducted in district schools without the express approval of the Board.

N.J.S.A. 18A:40-20

N.J.S.A. 26:4-6

N.J.A.C. 6A:16-2.3

N.J.A.C. 8:57-4.1 et seq.

Adopted:

R 5320 IMMUNIZATION**A. Proof of Immunization (N.J.A.C. 8:57-4.2)**

1. The Principal or designee shall not knowingly admit or retain any child whose parent has not submitted acceptable evidence of the child's immunization according to the schedule(s) set forth in N.J.A.C. 8:57 et seq. and section I. of this Regulation, unless the student is provisionally admitted as provided in paragraph B.1. below or exempted as provided in section C. and D. of this Regulation and N.J.A.C. 8:57-4.3 and 8:57-4.4.

B. Provisional Admission (N.J.A.C. 8:57-4.5)

1. A student shall be admitted to school on a provisional basis if a physician, an advanced practice nurse, (a certified registered nurse practitioner or clinical nurse specialist) or health department can document that at least one dose of each required age-appropriate vaccine(s) or antigen(s) has been administered and that the student is in the process of receiving the remaining immunizations.
2. Provisional admission for children under age five shall be granted in compliance with the specific requirements set forth in N.J.A.C. 8:57-4.10 through 4.15 and 4.18 for a period of time consistent with the current Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service or the American Academy of Pediatrics (AAP) immunization schedule, but shall not exceed seventeen months for completion of all immunization requirements.
3. Provisional admission for children five years of age or older shall be granted in compliance with the specific requirements set forth in N.J.A.C. 8:57-4.10 through 4.14 and 4.16 for a period of time consistent with the current Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service or the American Academy of Pediatrics (AAP) immunization schedule, but shall not exceed one year for completion of all immunization requirements.
4. Provisional status shall only be granted one time to children entering or transferring into schools in New Jersey. If a student on provisional status transfers, information on their status will be sent by the original school to the new school pursuant to N.J.A.C. 8:57-4.7(b).
5. Children transferring into this district from out-of-State or out-of-country shall be allowed a thirty day grace period in order to obtain past immunization documentation before provisional status shall begin. The thirty day grace period does not apply to students transferring into this school district from within the State of New Jersey.

6. The school district shall ensure that the required vaccine/antigens are being received on schedule. If at the end of the provisional admission period the child has not completed the required immunizations, the administrative head of the school, preschool, or child care center shall exclude the child from continued school attendance until appropriate documentation has been presented.
 7. Students on provisional status may be temporarily excluded from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the State Commissioner of Health and Senior Services or designee in accordance with the provisions of N.J.A.C. 8:57-4.5.
- C. Medical Exemptions (N.J.A.C. 8:57-4.3)
1. A child shall not be required to have any specific immunization(s) which are medically contraindicated.
 2. A written statement submitted to the school from a physician licensed to practice medicine or osteopathy or an advanced practice nurse (certified registered nurse practitioner or clinical nurse specialist) in any jurisdiction in the United States indicating that an immunization is medically contraindicated for a specific period of time, and the reasons for the medical contraindication, based on valid medical reasons as enumerated by the ACIP standards or the AAP guidelines, will exempt a student from the specific immunization requirements by law for the stated period of time.
 3. The physician's or an advanced practice nurse's (certified registered nurse practitioner or clinical nurse specialist) statement shall be retained by the school as part of the child's immunization record and shall be reviewed annually. When the child's medical condition permits immunization, this exemption shall thereupon terminate, and the child shall be required to obtain the immunization(s) from which he/she has been exempted.
 4. Those children with medical exemptions to receiving specific immunizations may be excluded from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the New Jersey Commissioner, Department of Health and Senior Services or designee.
 5. As provided by N.J.S.A. 26:4-6, the school district may, on account of the prevalence of any communicable disease, or to prevent the spread of communicable diseases, prohibit the attendance of any school district teacher or student and specify the time during which the teacher or student shall remain away from school.

- a. The Department of Health and Senior Services shall provide guidance to the school district on the appropriateness of any such prohibition.
- b. The school district shall comply with the provisions of N.J.A.C. 8:61-2.1 regarding attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV).

D. Religious Exemptions (N.J.A.C. 8:57-4.4)

1. A child shall be exempted from mandatory immunization if the child's parent submits to the school a written, signed statement requesting an exemption pursuant to the requirements of religious exemptions established at N.J.S.A. 26:1A-9.1, on "the ground that the immunization interferes with the free exercise of the pupil's religious rights."
 - a. The school district is prohibited from exempting a child from mandatory immunization on the sole basis of a moral or philosophical objection to immunization.
2. The written statement signed by the parent(s) will be kept by the school as part of the student's immunization record.
3. The school district may exclude children with religious exemptions from receiving immunization agents from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the State Commissioner of Health and Senior Services or designee.
4. As provided by N.J.S.A. 26:4-6, the school district may, on account of the prevalence of any communicable disease, or to prevent the spread of communicable diseases, prohibit the attendance of any school district teacher or student and specify the time during which the teacher or student shall remain away from school.
 - a. The Department of Health and Senior Services shall provide guidance to the school district on the appropriateness of any such prohibition.
 - b. The school district shall comply with the provisions of N.J.A.C. 8:61-2.1 regarding attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV).

E. Accepted as Evidence of Immunization (N.J.A.C. 8:57-4.6)

1. The following documents shall be accepted as evidence of a child's immunization history provided that the type of immunization and the date when each immunization was administered is listed.
 - a. An official school record from any school or preschool indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.;
 - b. A record from any public health department indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.;
 - c. A certificate signed by a physician licensed to practice medicine or osteopathy or an advanced practice nurse (certified registered nurse practitioner, or clinical nurse specialist) in any jurisdiction in the United States indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.; or
 - d. The official record of immunization from the New Jersey Immunization Information System indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.
 2. All immunization records submitted by a parent in a language other than English shall be accompanied by a translation sufficient to determine compliance with the immunization requirements of N.J.A.C. 8:57-4.1 et seq. and this Regulation.
 3. Laboratory evidence of protective immunity, as enumerated by the Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service, shall be accepted as evidence of immunization if a parent cannot produce a documented history of immunization.
 4. Parental verbal history or recollection of previous immunization is unacceptable documentation or evidence of immunization.
- F. Records Required (N.J.A.C. 8:57-4.7)
1. The school district shall maintain an official State of New Jersey School Immunization Record for every student. This record shall include the date of each individual immunization and shall be separated from the child's educational record and other medical records for the purpose of immunization record audit.
 2. If a child withdraws, is promoted, or transfers to another school district, the immunization record, or a certified copy thereof, along with statements pertaining to religious or medical exemptions and laboratory evidence of immunity, shall be sent to the new school

district by the original school district or shall be given to the parent upon request, within twenty-four hours of such a request.

3. Parental verbal history or recollection of previous immunization is unacceptable documentation or evidence of immunization.
 4. When a child graduates from secondary school, the record, or a certified copy thereof, shall be sent to an institution of higher education or may be given to the parent(s) upon request.
 5. Each child's official New Jersey Immunization Record, or a certified copy thereof, shall be retained by a secondary school for a minimum of four years after the student has left the school. Each child's official New Jersey Immunization Record, or a copy thereof, shall be retained by an elementary school for a minimum of one year after the child has left the school.
 6. Any computer-generated document or list developed by the school district to record immunization information shall be considered a supplement to, not a replacement of, the official New Jersey School Immunization Record.
- G. Reports to be Sent to the Department of Health and Senior Services (N.J.A.C. 8:57-4.8)
1. A report of the immunization status of the students in each school shall be sent each year to the State Department of Health and Senior Services by the Principal or designee through mail or submitted electronically in accordance with N.J.A.C. 8:57-4.8(a).
 2. The form for the report will be provided by the New Jersey Department of Health and Senior Services.
 3. The report shall be submitted by January 1 of the respective academic year after a review of all appropriate immunization records.
 4. A copy of this report shall be sent to the local Board of Health in whose jurisdiction the school is located.
 5. If the school does not submit the annual report by January 1 it shall be considered delinquent. A delinquency may be referred to the New Jersey Department of Education or the New Jersey Department of Children and Families, as appropriate based on the length of time delinquent, number of times delinquent, and efforts made toward compliance. The local health department will also be notified of the delinquency.
- H. Records Available for Inspection (N.J.A.C. 8:57-4.9)

1. The Principal or designee of each school shall maintain records of their children’s immunization status. Upon twenty-four hour notice, these records shall be made available for inspection by authorized representatives of the New Jersey Department of Health and Senior Services or the local Board of Health in whose jurisdiction the school is located.

I. Immunization Requirements

1. The immunization requirements for school age children shall be in accordance with the requirements of N.J.A.C. 8:57-4 – Immunization of Pupils in School as outlined below:

MINIMAL IMMUNIZATION REQUIREMENTS FOR SCHOOL ATTENDANCE IN NEW JERSEY N.J.A.C. 8:57-4: Immunization of Pupils in School		
DISEASE(S)	REQUIREMENTS	COMMENTS
DTaP N.J.A.C. 8:57-4.10	(AGE 1-6 YEARS): 4 doses, with one dose given on or after the 4th birthday, OR any 5 doses. (AGE 7-9 YEARS): 3 doses of Td or any previously administered combination of DTP, DTaP, and DT to equal 3 doses.	Any child entering pre-school, pre-Kindergarten, or Kindergarten needs a minimum of four doses. Students after the seventh birthday should receive adult type Td. DTP/Hib vaccine and DTaP also valid DTP doses. Children 7 years of age and older, who have not been previously vaccinated with the primary DTaP series, should receive 3 doses of Tetanus, diphtheria (Td) Laboratory evidence of immunity is also acceptable.
Tdap N.J.A.C. 8:57-4.10	GRADE 6 (or comparable age level special education program with an unassigned grade): 1 dose	A child does not need a Tdap dose until FIVE years after the last DTP/DTaP or Td dose.
POLIO N.J.A.C. 8:57-4.11	(AGE 1-6 YEARS): 3 doses, with one dose given on or after the 4th birthday, OR any 4 doses. (AGE 7 or OLDER): Any 3 doses.	Either Inactivated Polio Vaccine (IPV) or Oral Polio Vaccine (OPV) separately or in combination is acceptable. Polio vaccine is not required of students 18 years of age or older. Laboratory evidence of immunity is also acceptable.
MEASLES N.J.A.C. 8:57-4.12	If born on or after 1-1-90, 2 doses of a live Measles-containing vaccine.	Any child over 15 months of age entering child care, pre-school, or pre-Kindergarten needs a minimum of 1 dose of measles vaccine. Any child entering Kindergarten needs 2 doses. Intervals between first and second measles/MMR/MR doses cannot be less than 1 month.
RUBELLA and	1 dose of live Mumps-containing vaccine on or after	Any child over 15 months of age entering child care, pre-school, or

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STRAUSS ESMAY ASSOCIATES

STUDENTS

R 5320 IMMUNIZATION

MUMPS N.J.A.C. 8:57-4.13 N.J.A.C. 8:57-4.14	1st birthday. 1 dose of live Rubella-containing vaccine on or after 1st birthday.	pre-Kindergarten needs 1 dose of rubella and mumps vaccine. Laboratory evidence of immunity is also acceptable.
VARICELLA N.J.A.C. 8:57-4.17	1 dose on or after the first birthday.	All children 19 months of age and older enrolled into a child care/pre-school center after 9-1-04 or children born on or after 1-1-98 entering a school for the first time in Kindergarten, Grade 1, or comparable age entry level special education program with an unassigned grade, need 1 dose of varicella vaccine. Laboratory evidence of immunity, physician's statement or a parental statement of previous varicella disease is also acceptable.
HAEMOPHILUS INFLUENZAE B (Hib) N.J.A.C. 8:57-4.15	(AGE 2-11 MONTHS)(1): 2 doses (AGE 12-59 MONTHS)(2): 1 dose	Mandated only for children enrolled in child care, pre-school, or pre-Kindergarten. (1) Minimum of 2 doses of Hib vaccine is needed if between the ages of 2-11 months. (2) Minimum of 1 dose of Hib vaccine is needed after the first birthday. DTP/Hib and Hib/Hep B also valid Hib doses.
HEPATITIS B N.J.A.C. 8:57-4.16	(K-GRADE 12): 3 doses or 2 doses (1)	(1) If a child is between 11-15 years of age and has not received 3 prior doses of Hepatitis B then the child is eligible to receive 2-dose Hepatitis B Adolescent formulation. Laboratory evidence of immunity is also acceptable.
PNEUMOCOCCAL N.J.A.C. 8:57-4.18	(AGE 2-11 MONTHS)(1): 2 doses (AGE 12-59 MONTHS)(2): 1 dose	Children enrolled in child care or pre-school on or after 9-1-08. (1) Minimum of 2 doses of Pneumococcal vaccine is needed if between the ages of 2-11 months. (2) Minimum of 1 dose of Pneumococcal vaccine is needed on or after the first birthday.
MENINGOCOCCAL N.J.A.C. 8:57-4.20	(Entering GRADE 6 (or comparable age level Special Ed program with an unassigned grade): 1 dose (1) (Entering a four-year college or university, previously unvaccinated and residing in a campus dormitory): 1 dose (2)	(1) For students entering Grade 6 on or after 9-1-08 and born on or after 1-1-97. (2) Previously unvaccinated students entering a four-year college or university after 9-1-04 and who reside in a campus dormitory, need 1 dose of meningococcal vaccine. Documentation of one prior dose is acceptable.
INFLUENZA N.J.A.C. 8:57-4.19	(AGES 6-59 MONTHS): 1 dose ANNUALLY	For children enrolled in child care, pre-school or pre-Kindergarten on or after 9-1-08. 1 dose to be given between September 1 and December 31 of

		each year.
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AGE APPROPRIATE VACCINATIONS (FOR LICENSED CHILD CARE CENTERS/PRE-SCHOOLS)	
CHILD'S AGE	NUMBER OF DOSES CHILD SHOULD HAVE (BY AGE):
2-3 Months	1 dose DTaP, 1 dose Polio, 1 dose Hib, 1 dose PCV7
4-5 Months	2 doses DTaP, 2 doses Polio, 2 doses Hib, 2 doses PCV7
6-7 Months	3 doses DTaP, 2 doses Polio, 2-3 doses Hib, 2-3 doses PCV7, 1 dose Influenza
8-11 Months	3 doses DTaP, 2 doses Polio, 2-3 doses Hib, 2-3 doses PCV7, 1 dose Influenza
12-14 Months	3 doses DTaP, 2 doses Polio, 1 dose Hib, 2-3 doses PCV7, 1 dose Influenza
15-17 Months	3 doses DTaP, 2 doses Polio, 1 dose MMR, 1 dose Hib, 1 dose PCV7, 1 dose Influenza
18 Months – 4 Years	4 doses DTaP, 3 doses Polio, 1 dose MMR, 1 dose Hib, 1 dose Varicella, 1 dose PCV7, 1 dose Influenza

<p>PROVISIONAL ADMISSION: Provisional admission allows a child to enter/attend school but must have a minimum of one dose of each of the required vaccines. Students must be actively in the process of completing the series. If a student is less than 5 years of age, they have 17 months to complete the immunization requirements. If a student is 5 years of age and older, they have 12 months to complete the immunization requirements.</p>
<p>GRACE PERIODS:</p> <ul style="list-style-type: none"> • 4-day grace period: All vaccines doses administered less than or equal to four days before either the specified minimum age or dose spacing interval shall be counted as valid and shall not require revaccination in order to enter or remain in a school, pre-school or child care facility. • 30-day grace period: Those children transferring into a New Jersey school, pre-school, or child care center from out of State/out of country may be allowed a 30-day grace period in order to obtain past immunization documentation before provisional status shall begin.

2. The immunization requirements outlined in I.1. above may be revised by Statute, administrative code, and/or the Commission of Health and Senior Services.

J. Emergency Powers of the Commissioner of Health and Senior Services

1. If an outbreak or threatened outbreak of disease or other public health immunization emergency exists, as determined by the State Commissioner of Health and Senior Services or designee, the State Commissioner or designee may issue either additional immunization requirements to control the outbreak or threat of an outbreak or modify immunization requirements to meet the emergency.
2. All children failing to meet the additional immunization requirements of N.J.A.C. 8:57-4.22 shall be excluded from school until the outbreak or threatened outbreak is over.

These requirements shall remain in effect as outlined in J.3. below and N.J.A.C. 8:57-4.22(c).

3. These requirements or amendments shall remain in effect until such time as the Commissioner, Department of Health and Senior Services or designee determines that an outbreak or a threatened outbreak no longer exists or the emergency is declared over, or for three months after the declaration of the emergency whichever one comes first. The Commissioner, Department of Health and Senior Services or designee may declare a state of emergency if the emergency has not ended.
4. The Commissioner of Health and Senior Services or designee may temporarily suspend an immunization requirement for the particular immunization in accordance with the reasons outlined in N.J.A.C. 8:57-4.22(d).

Issued:

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8320 PERSONNEL RECORDS

The Board of Education believes that the orderly operation of the school district requires the retention of all records bearing upon an employee's qualifications for employment and employment history.

The Board requires that sufficient records be compiled and maintained to demonstrate an employee's qualifications for the position assigned; compliance with Federal, State, and local benefit programs; conformity to district rules; the proper conduct of evaluations; and the employee's entitlement, as appropriate, to tenure and seniority.

The Superintendent shall be responsible for the custody and maintenance of personnel records. A single, central file of documents shall be maintained; temporary, subsidiary records will be permitted for ease in data gathering only. An employee's personnel file shall be maintained for six years following his/her termination of district service, provided the employment history record card is maintained a minimum of eighty years.

A Board of Education and private agencies that provide educational services by means of public funds shall make employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act, but in accordance with N.J.S.A. 18A:6-120.(d) and 121.(d), and as provided in Policy and Regulation 8320 - Section G.

Personnel records may be inspected by school administrators to the extent that such inspection is required in the performance of the inspector's duties.

Board members may have access to confidential information in the personnel files of only those employees recommended for or subjected to an employment action requiring a vote of the Board or where access to the information is essential for the performance of the Board member's duties. Board member access to personnel files is limited to the relevant portion of the file and is available only through the Superintendent. Board members may freely inspect employment applications filed by candidates for district positions.



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An employee may inspect his/her personnel file provided that the employee requests such access in writing, reviews the record in the presence of the administrator designated to maintain the file, makes no alteration or addition to the file nor removes any material from it, and signs a log attached to the file indicating the date on which it was inspected.

An employee may appeal to the Superintendent the inclusion or exclusion of records or for appropriate administrative review of the accuracy of any record in his/her personnel file.

The Superintendent shall prepare rules enumerating the records to be maintained for each employee of this district, including, as a minimum and as appropriate to the position, the completed application form, employment contract(s), a copy of the employee's qualifying certification, transcripts, report of an employment physical examination, oath of allegiance, criminal background check, income tax forms, retirement registration, hospitalization forms, annuity forms, rate of compensation, attendance record, assignments to positions, completed evaluations, reports of disciplinary incidents, records of special awards or distinctions, and reports of annual or special physical and mental examinations.

N.J.S.A. 18A:18A-14.2; 18A:40-19; 18A:66-32

N.J.S.A. 47:1A-1 et seq.

N.J.A.C. 6A:32-4.3

Adopted:



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R 8320 PERSONNEL RECORDS

A. Content of Record

1. A personnel file shall be assembled and maintained for each person employed by this district. Each file shall contain the original or copies, as appropriate, of the following documents regarding the employee:
 - a. The employee's current correct name, address, telephone number, and birthdate;
 - b. Application form, including transcripts of all academic work, records of prior military service, and other supporting documents;
 - c. Annual employment contract and/or annual salary notice, signed by the employee;
 - d. Certificates and/or licenses required for employment;
 - e. Documentation of fulfillment of requirements for any change in salary classification;
 - f. Income tax forms;
 - g. Retirement registration;
 - h. Hospitalization forms; in a separate medical file;
 - i. Annuity forms;
 - j. Rate of compensation;
 - k. Attendance record, including the starting and ending dates of all leaves of absence, whether the leave was paid or unpaid, and the purpose for which such leaves were granted;
 - l. Assignment to positions, including position title and building to which assigned;



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- m. Completed evaluations;
 - n. Reports of disciplinary incidents;
 - o. Records of special awards, commendations, or distinctions;
 - p. Oath of allegiance;
 - q. Reports of routine physical examinations in the medical file, and
 - r. Reports of physical and mental examinations required for cause in the medical file.
2. No information will be placed in an employees' file that does not pertain to the employee's position in this district and the performance of the employee's duties.
- B. Custodian of Personnel Records
- 1. The Superintendent is custodian of all personnel records.
 - 2. Personnel records shall be maintained in the office of the Director of Human Resources, who shall be records manager responsible for the day-to-day maintenance of the files and for supervising access to the files.
- C. Notice of Content of Files
- 1. Each employee shall be informed of the content of his/her personnel file.
 - 2. Each employee will be notified of the inclusion in his/her file of any document that was not received from the employee or at the direction of the employee.
 - a. No evaluation form will be placed in a personnel file until it has been reviewed and signed by the employee.



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- b. No copy of a memorandum or letter sent by an administrator or other school official to an employee will be placed in the employee's file unless the original and copy include the notation "cc: Personnel File" or other clear indication of the author's intention to place the memorandum or letter in the employee's file.
- c. No report or letter or memorandum from any source, other than documents referred to in paragraph C2b above, may be placed in an employee's file until a copy of the same has been delivered to the employee.

D. Employee Access to Personnel Records

- 1. Each employee shall be granted access to his/her personnel file in accordance with these regulations, except as may have been negotiated with the employee's majority representative.
- 2. Written request for access shall be submitted to the Director of Human Resources. Except in unusual circumstances, access shall be granted only during the regular working hours of the office in which the file is kept.
- 3. The employee shall review the record in the presence of the Director of Human Resources and, at the employee's request, a representative of the employee.
- 4. No alteration or addition or deletion may be made to the file, except that the employee may append to any document in the file his/her comment on that document.
- 5. The employee may hand copy any portion of his/her file and may receive photocopies of records on payment of the copying fees established for copies of public records.

E. Appeal of Content of the File

- 1. The employee may appeal to the Superintendent the exclusion or inclusion of any portion of his/her personnel file or the accuracy of any information in the file.



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2. An appeal must be made in writing to the Superintendent.
 3. The Superintendent shall render a decision on the appeal as soon as possible, but not later than fifteen (15) working days from the time the written appeal is submitted. The Superintendent's decision shall be in writing and shall be delivered to the employee and the records manager responsible for the employee's file.
 4. Except as may be otherwise provided by contract negotiated with the employee's majority representative, the appellant may appeal the Superintendent's decision to the Board; a decision of the Board may be appealed to the Commissioner of Education.
- F. Access by Board Members and School Officials
1. Personnel files may be inspected by school officials only as required in the discharge of their professional or statutory duties and to the extent required in the discharge of those duties.
 2. Personnel files may be inspected by Board members when such inspection relates to the Superintendent's recommendation of a candidate for employment, promotion, transfer, dismissal, or discipline.
 3. Much of the information included in an employee's file is confidential; access to the employee's file for professional reasons necessarily imposes on the person reviewing the file the duty to respect the confidentiality of the record.
- G. Public Access to Employee Records and Information
1. A Board of Education and private agencies that provide educational services by means of public funds shall make employee records and information available for public access, pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act, but in accordance with N.J.S.A. 18A:6-120(d) and 121.(d) in accordance with N.J.A.C. 6A:32-4.3 and as outlined in this Regulation.



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2. In accordance with the provisions of N.J.S.A. 47:1A-10, notwithstanding the provisions of N.J.S.A. 47:1A-1 et seq. or any other law to the contrary, the personnel or pension records of any individual in the possession of a public agency, including but not limited to, records relating to any grievance filed by or against an individual, shall not be considered a government record and shall not be made available for public access, except that:
 - a. An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason therefore, and the amount and type of any pension received shall be a government record;
 - b. Personnel or pension records of any individual shall be accessible when required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by the State of New Jersey or the United States, or when authorized by an individual in interest; and
 - c. Data contained in information which disclose conformity with specific experiential, educational, or medical qualification required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information, shall be a government record.
3. Information related to the evaluation of a particular employee shall be maintained by the school district, be confidential, and not be accessible to the public pursuant to N.J.S.A. 47:1A-1 et seq., as amended and supplemented, in accordance with N.J.S.A. 18A:6-120.d and 18A:6-121.d.

Adopted:



SPECIAL EDUCATION OUT-OF-DISTRICT STUDENTS 2020-21

STUDENT	SCHOOL	PROGRAM	ESY	COST	RATIONALE	BOARD DATE
2001169	DiNovi BDA Clinic	HI		\$49,000	Change in Placement	11/17/2020

HOME INSTRUCTION 2020-2021

Student	Home Instructor	Per Hour	Board Date
6000650	Brookfield/Jefferson	\$57.63	11/17/2020
4001784	Brookfield/Jefferson	\$57.63	11/17/2020

Burlington County Alternative High School Students 2020-2021

STUDENT	SCHOOL	PROGRAM	COST	RATIONALE	BOARD DATE
4001396	Burl. Co. Alternative School	Regular Ed	\$25,704	New	11/17/2020

2020-21 TRAVEL EXPENDITURES

BOE APPROVAL REQUEST

PROFESSIONAL DEVELOPMENT

LAST NAME	FIRST NAME	TRAVEL DESTINATION	NAME OF CONFERENCE	DATES	EST. COST	Fed/St Funded
Ioannucci	Maureen	Zoom Webinar	Managing Frustration, Anxiety and Teaching Social Skills	12/8/2020	\$165.00	

Cooperative/Joint Purchasing Contract Purchases for BOE Approval						
<u>Added</u>	<u>PO#</u>	<u>Vendor</u>	<u>PO Description</u>	<u>PO Amount</u>	<u>Cooperative/Joint Purchasing Contract Reference</u>	<u>Next BOE Date</u>
10/26/20	101393	NORTHEAST PLUMBING SERVICES LLC	Backflow Replacement	\$6,129.00	Ed-Data Services	11/15/20
10/26/20	101394	NORTHEAST PLUMBING SERVICES LLC	Backflow Repairs	\$1,570.00	Ed-Data Services	11/15/20
10/26/20	101399	CDW-G	USB Drives	\$229.68	ESCNJ 18/19-03 #65MCESCCPS	11/15/20
10/26/20	101401	CM3 Building Solutions	Door Lock Software Upgrades	\$6,974.00	Camden County Educational Services Commission Co-Op #66CCEPS	11/15/20
10/26/20	101404	CM3 Building Solutions	Door Access Control System - OLGC	\$5,350.00	Camden County Educational Services Commission Co-Op #66CCEPS	11/15/20
10/26/20	101405	CM3 Building Solutions	Security Gate at OLGC	\$18,920.01	Camden County Educational Services Commission Co-Op #66CCEPS	11/15/20
11/9/20	101473	Dell Computer Education Sales Dept	Adobe Renewal	\$11,810.00	State Contract # C000000181061 / State Contract 89850	11/15/20



October 28, 2020

Dear Dave:

Special Olympics New Jersey is pleased to award Moorestown Township Public Schools (Moorestown High School, Upper Elementary School and William Allen Middle School) a Unified Champion Schools grant of \$21,000.00 for the 2020-2021 school year. These funds have been made possible by the generous support of the United States Department of Education, the New Jersey Department of Education, Rowan University, PSE&G, and TD Bank.

This year, as you are well aware, is expected to be like no other. However, in the midst of COVID19 and the seemingly insurmountable issues that our schools are facing, UCS has experienced an exciting growth and expansion in schools and districts across the state. Clearly, New Jersey educators recognize how devastating isolation can be – particularly for students with disabilities. Meaningful and inclusive opportunities will facilitate positive social and emotional experiences and success for all students.

This year, SONJ has created a department that is specifically designed for programming in K-12 schools. The Department of Inclusive Education has a staff that is experienced in education and UCS and is here to assist you and provide you with any support you may need as you start, sustain, improve, and expand programs in the virtual and real worlds. We strive to ensure that UCS is inclusive and collaborative in every way.

Please sign, scan, and return the attached UCS partnership commitment form to me at cjm@sonj.org. Do not hesitate to contact us with any questions or concerns.

Thank you for your leadership, commitment, and dedication to equity and inclusion.

Welcome to 2020-2021! We look forward to seeing you soon!

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Marano'.

Carolyn J. Marano
Interim Director of Inclusive Education
Special Olympics New Jersey
cjm@sonj.org
609.896.8000
973.715.9880 (c)

Special Olympics New Jersey Sports Complex

1 Eunice Kennedy Shriver Way, Lawrenceville, NJ 08648 Tel 609.896.8000 Fax 609.896.8040 www.sonj.org

GENUINE JERSEY PRIDE

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
Moorestown, New Jersey

NURSING SERVICES PLAN

Moorestown School District
2020

NURSING SERVICES PLAN

Moorestown Township School District 2020

The certified school nurses in the Moorestown Public Schools have a multitude of roles within the scope of their professional practice. In an ongoing effort to ensure that children remain healthy and ready to learn, the school nurses take on roles of nursing care provider, investigator, communicator, counselor, educator, child advocate, community liaison, documenter and manager.

Nursing Care Provider

Within the role of nursing care provider, the school nurse uses the nursing process, which includes assessing, planning, implementing, and evaluating the health and nursing care needs of students in an ongoing manner. The development of individualized health care plan (IHCP's) is carried out by the school nurse for each student with acute or chronic health concerns. The nurse plays a significant role in the district crisis management plans.

Emergency Care Provider

As the onsite health care provider, the school nurse uses the nursing process (see above), as well as his/her first aid certification, and advanced training to meet the needs of individuals in a health crisis as well as in mass casualty settings.

Investigator

As investigator, the school nurse seeks information regarding health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information relevant to the practice of school nursing. Consultations with parents and guardians, health agencies, health care providers, school administrators, school physician, teachers, guidance counselors, child study team and custodial staff are sought in order to gather information. The school nurse remains abreast of current developments in the health field through education and active participation in professional organizations.

Communicator

As communicators, the school nurses use varied approaches to share important information with students, parents, staff members, physicians, health care agencies, administration and governmental entities. Telephone conferences, personal letters, weekly newsletters, flyers, bulletin board postings, email communications, website updates, personal conferences, departmental meetings, Information & Referral Service Committee meetings, and Child Study Team meetings, represent some of the methods and forums in which health information is communicated.

Counselor

School nurses serve in the role of counselor to students, parents and staff alike regarding health issues and personal concerns. Referrals are made to the school psychologist, guidance counselor, student assistance counselor, private physicians, or community health resources as needed.

Educator

The role of educator is a vital role for the certified school nurse. Formal classroom teaching is provided for grades 1-3 by the elementary school nurses, including units from the health curriculum that focus on the sensitive topics of HIV, AIDS, body image and puberty. Additional topics include safety, dental health, personal hygiene, nutrition, conflict resolution, the human body and substance abuse resistance. Teaching takes place by all nurses during the delivery of nursing care to both staff and students and, as needed, in the classroom. Staff education on pertinent health topics is provided at building meetings or in small groups as is appropriate. Parent education is provided through meetings, phone/in-person conversations, written materials, video presentations and discussions, and special programs.

Child Advocate

As child advocates, school nurses work closely with staff and families to facilitate that health needs and accommodations are identified and met. Advocacy can extend beyond these arenas to include referrals for health services, counseling, community programs, camps and prevention of child abuse and neglect.

Community Liaison

In the role of community liaison, school nurses work with local groups and organizations to bring special programs into the schools. This may include, but is not limited to, “Jump Rope for Heart” program of the American Heart Association, “The Great American Smoke-out” program of the American Cancer Society, and “The Fire Safety House” associated with our local fire department. In addition the nurses work closely with the Burlington County Health Department to monitor the school community’s health.

Documentation

Documentation is an important role for the school nurse. A legal record must be maintained for each student, and documentation for each incident of nursing care and medication administered is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies related to immunizations, tuberculosis testing, medical waste management, communicable disease and employee injuries.

Manager

With the multifaceted role of the school nurse, and the variety of needs that must be balanced at any given point in time, the school nurse assumes the role of manager. In the

school setting, it is essential to manage any health problems that are likely to compromise learning.

Conclusion

The attached summary of data from each school supports the expanding responsibilities of the Moorestown school nurses. This data reflects an increasing student and staff population and an inclusion of medically complex students. It supports the need for a full time certificated school nurse in each building. The severity of health problems can be broken down into four levels: *Nursing Dependent, Medically Fragile, Medically Complex, Health Concerns*.

Level I: Nursing Dependent

Nursing dependent students requiring one-to-one, skilled nursing care for survival. Many are dependent on technological devices for breathing, for example, a student on a ventilator, and/or require continuous nursing assessment and intervention. Without the use of the correct medical technology and nursing care, the student will experience irreversible damage or death.

Level II: Medically Fragile

Students and staff with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to; severe seizure disorder requiring medication, severe asthma, sterile procedures, tracheotomy care with suctioning, unstable or newly diagnosed diabetic with unscheduled blood sugar monitoring and insulin injections, diabetics with insulin pumps requiring monitoring, and asthmatics requiring nebulizer treatments, anaphylactic event, continuous or intermittent oxygen and daily supplemental tube feedings.

Level III: Medically Complex

Students and staff with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to; ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), preteen or teenage pregnancy, carefully timed medications, medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, migraines and complex mental or emotional disorders.

Level IV: Health Concerns

In the category of health concerns, the student/staff's physical and/or social-emotional condition is currently uncomplicated and predictable. Occasionally, students and staff require monitoring, varying from biweekly to annually. Examples include, but are not limited to; dental disease, headaches, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations, and encopresis and enuresis.

Nursing/Medical Services provided to Non-Public Schools currently have nursing/medical services covered by one of the following: Burlington County Educational Services Unit, hiring of their own nursing staff or contracted staff from nursing agencies such as Bayada or Catapult. In addition, the district is available to staff for questions or concerns.

In preparing the nursing services plan each year, it is critical to review not only population size, but also the severity of health concerns and associated time requirements.

School Physician

Date

The attached summary of data from each school supports the expanding responsibilities of the Moorestown school nurses. It supports the need for a full-time certified school nurse in each building. This data reflects an increasing student and staff population and an inclusion of medically complex students.

Moorestown High School

A certified school nurse, Lisa Walko, is assigned to the Moorestown High School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. No other nursing personnel are employed.

Grade Levels: 9-12

Student Population: 1,263

Staff Population: 210 including transportation staff

General Education Enrollment: 1,082

Special Education Enrollment: 181

Students/staff and staff with serious medical involvement:

Level I:	Nursing Dependent		0
Level II:	Medical Fragile	Students:	20
		Staff:	2
Level III:	Medically Complex	Students:	75
		Staff	7 of whom have shared their concerns
Level IV:	Health Concerns	Students:	430
		Staff	10 (informed as incidents arise)

Special concerns:

- Shares coverage when no substitute nurse available
- Parent consultations/education
- Project Graduation
- AED/Nebulizer coordinator
- Physician schedule for student physicals
- Psychological/social concerns of the teenager/parenting 504's
- Influenza monitoring for the State
- Athletic program needs (screenings, review of health records, follow-up of injuries, education, coordination of care with athletic trainer)
- IR&S
- IEP Consultation

Head Injury Program development (ongoing)

Documentation of all immunizations to be in compliance with state requirements

Health consultant and resource person for staff, students, and families.

Reviewing and coordinating sport physicals and physician physicals completed in the building.

Health Screenings (blood pressures, vision, hearing, height/weight, CST referrals, scoliosis)

TB screening for staff

Pandemic Team

COVID-19 Program Development

William Allen Middle School

A certified school nurse, Cynthia Battel, is assigned to the William Allen Middle School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. No other nursing personnel are employed in this school.

Grade Levels: 7-8

Student Population: 659

Staff Population: 97

General Education Enrollment: 513

Special Education Enrollment: 146

Students/staff with serious medical involvement:

	<u>Students</u>	<u>Staff</u>
Level I: Nursing Dependent	1	0
Level II: Medically Fragile	11	4
Level III: Medically Complex	69	6
Level IV: Health Concerns	218	11

Special Concerns:

1. School nurse, along with secretary, are responsible for the implementation of the school attendance policy. All attendance functions occur in the Nurse's Office.
2. AED/Nebulizer coordinator for the building.
3. School nurse is a member of the Intervention, Referral and Services Committee.
4. School nurse is responsible for student compliance with N.J. State regulations regarding physical examinations for participation in the sports program.
5. School nurse ensures compliance of the state immunization requirements.
6. Responsible for coordinating substitute nursing personnel.
7. Shares coverage of other school nurse's when nurse substitute was not available.
8. Member of the 504 committee.
9. Influenza monitoring for the school (to report to the Health Department).
10. Reviewing and coordinating sport physicals and physician physicals completed in the building.
11. Health & Safety

12. Pandemic Team
13. COVID-19 Program Development

Moorestown Upper Elementary School

A certified school nurse, Katie McHugh, is assigned to the Moorestown Upper Elementary School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1.

Grade Levels: 4, 5, 6

Student Population: 916

Staff Population: 150

General Education Enrollment: 698

Special Education Enrollment: 218

Students/staff with serious medical involvement:

Level I: Nursing Dependent	Students: 0
	Staff: 0
Level II: Medically Fragile	Students: 60
	Staff: 2
Level III: Medically Complex:	Students: 140
	Staff: 8
Level IV: Health Concerns:	Students: 200
	Staff: 15

Special Concerns:

1. School nurse, along with secretary, is responsible for the implementation of the school attendance policy. All attendance functions occur in the Nurse's Office.
2. School nurse is a member of the Intervention, Referral and Services Committee.
3. School nurse ensures compliance of the 6th grade/11 year old students with the state requirement for Tdap, Menactra and other mandated vaccinations.
4. Shares coverage of other school nurse's office when nurse substitute is not available.
5. Influenza monitoring for the school (to report to the Health Department).
6. Health Screenings (blood pressures, vision, hearing, height/weight, CST referrals)
7. Scoliosis screenings for all 5th grade students.
8. Documentation of all immunizations to be in compliance with state requirements.
9. AED/Nebulizer coordinator for the building.
10. Multiple phone conversations, emails, and in-person conferences with parents regarding medical issues, illness, injuries, and medications.
11. Attend 504 and IEP meetings.
12. COVID-19 Program Development

George C. Baker School

A certified school nurse, Elizabeth Phillips RN, is assigned to the Baker Elementary School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. No other nursing personnel are employed.

Grade Levels: K - 3

Student Population: 389

General Education Enrollment: 293 (Basic skills- 57; 504- 5)

Special Ed. Enrollment: 91

Students/staff with serious medical involvement:

	<u>Students</u>	<u>Staff</u>
Level I: Nursing Dependent	0	0
Level II: Medically Fragile	37	6
Level III: Medically Complex	47	7
Level IV: Health Concerns	66	17

Special Concerns:

1. Teaches 12 health classes per week.
2. Shares coverage when no substitute nurse is available to cover other schools.
3. Numerous parent conferences by phone and in person over medical issues and social-emotional concerns with students.
4. Facilitates discussion groups with children over playground conflict issues.
5. Numerous parent phone conversations regarding ill, injured children, psycho-social concerns.
6. Generate all paperwork for CST referrals.
7. Lead I-team meetings with teachers and I-team members weekly
8. Instruction to staff members on health issues and care of students.
9. Monitor pre-school autistic students and their many health needs.
10. Screen all students for height, weight, vision, hearing and blood pressure.
11. Pandemic Team
12. COVID19 Health and Safety Program development

Mary E. Roberts Elementary School

A certified school nurse, Mary D'Antonio, is assigned to the Roberts Elementary School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. In addition, 1:1 nursing personnel Helena Evans, LPN is employed for diabetic student care.

Grade Levels: PK - 3

Student Population: 350

Staff Population: 66

General Education Enrollment: 275

Special Education Enrollment: 75

Students/staff with serious medical involvement:

	STUDENTS	STAFF
Level I: Nursing Dependent	0	0
Level II: Medically Fragile	17	3
Level III: Medically Complex	32	2
Level IV: Health Concerns	46	1

Special Concerns:

- Prepares/teaches/evaluates 8 health classes per week
- Monitors student attendance – lateness and absences
- Member Student Intervention & Referral Team
- Crisis team member
- Health consultant and resource for students/staff/parents.
- Completes Immunization and Mantoux TB testing forms for NJ
- Coordinates district Medical Waste Disposal
- Workers Compensation school contact
- Family Contact/follow up for COVID-19 issues

South Valley School

A certified school nurse, Erin Evans, is assigned to the South Valley Elementary School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. In addition, 1:1 nursing personnel Regina Wolf, LPN is employed for diabetic student care.

Grade Levels: Preschool to 3

Student Population: 395

Staff Population: 75

General Education Enrollment: 286

Special Education Enrollment: 109

Students and staff with serious medical involvement:

	<u>Students</u>	<u>Staff</u>
Level I: Nursing Dependent	1	0
Level II: Medically Fragile	28	1
Level III: Medically Complex	65	5
Level IV: Health Concerns	45	10

- Monitors student attendance lateness and absence
- Health education teaches 12 health classes per week.
- Member of Intervention & Referral Services Team; creates I-Team schedule collects forms, takes/documents notes, uploads I-Team Forms.
- Participates in 504 meetings
- Member of South Valley Crisis Committee.
- Provides documentation of all immunizations in compliance with state regulations.
- Health consultant and resource person for staff, students, and parents.
- Ensures that all students have physical examination in accordance with state guidelines.
- Performs health screenings, assessments and referrals on all students.
- Provides emergency and nursing care to ill or injured students and staff.

- Medication administration in accordance with district policy.
- Development and implementation of IHP's and Student Action Plans as necessary.
- COVID-19 Health and Safety Program Development and Pandemic Team

MOORESTOWN TWP. TRANSPORTATION			
BUS EVACUATION DRILLS 2019/2020			
1st Drill - Front Door			
2 DIFFERENT COHORTS 2 DAYS OF DRILLS			
School	Address	Date	Routes
Moorestown High School	350 Bridgeboro Rd.	10/19/20 & 10/20/20	100,101,102,103,105,106,112,M21A,M22AM23A,M24A,M26A,M30A,M31A,M32A,VR10, VR11,VR42,VR15A,VR41
William Allen Middle Sch.	801 N. Stanwick Rd.	10/14/20 & 10/15/20	401,402,403,404,405,406,408,409,411,412,M20A,M25A,M27A,M29A,M35A,VR09,VR10, VR14
Upper Elementary School	325 Borton Landing Rd.	10/21/20 & 10/22/20	A,B,D,F,G,M,P,R,S,V,X,M20B,M21B,M22B,M23B,M24B,M25B,M26B,M29B,M35B,VR09,VR14B,VR15, VR42
George C. Baker Elem, Sch.	139 W. Maple Ave	10/15/20 & 10/15/20	304, 305,306,307, 319, M20C, M25C, M27C, VR09, VR14
Mary E. Roberts Elem. Sch.	290 Crescent Ave	10/12/20 & 10/13/20	311, 317, M21C, M22C, M23C, M24C, M26C, VR05,VR15,VR42
So. Valley Elementary Sch.	210 So. Stanwick Rd	10/19/20 & 10/20/20	306, 312, 314, 315, 316, M29C, M35C, VR01,VR10
**Drill sheets are in transportation deptment			

**2020-2021
Practicum Student**

BOE EXHIBIT

NOVEMBER 17, 2020

Last	First	Program	Position	Cooperating Staff	College/University	School Year
Molly	O'Neill	School Counselor	Practicum	Samantha Bancroft	Willmington University	Spring 2021

2020-2021

BOE EXHIBIT

Movement on the Salary Guide

NOVEMBER 17, 2020

First	Last	Building	Step	From Column	Current Salary	To Column	New Salary	Increase in Salary	Effective Date
Jennifer	Black	UES	13	MA	\$96,495.00	MA+15	\$99,020.00	\$2,525.00	9/1/2020

2020-2021

BOE EXHIBIT

Adjustment to Transportation Hours

NOVEMBER 17, 2020

First	Last	Position	2020-2021 Hourly Rate	Effective Date	Hours From	Hours To	2020-2021 Salary
Mayra	Ortiz Hernandez	Bus Driver	\$17.85	11/16/2020	5	7	\$22,865.85

**2020-2021
Black Seal Stipend**

BOE EXHIBIT

NOVEMBER 17, 2020

First	Last	Building	Stipend
Nicolas	Capretti	District	\$1,354.00
Michael	McCartney	High School	\$1,354.00

2020-2021

BOE EXHIBIT

Administrative Leave

NOVEMBER 17, 2020

Employee #2151, Administrative Leave extended October 21, 2020 through November 30, 2020.

BOE EXHIBIT

SUBSTITUTES

NOVEMBER 17, 2020

SUBJECT: Substitutes for November 17, 2020 Board Approval
Pending receipt of all approved paperwork and Criminal Background History

Substitute Teachers

NJ Certificate

Caitlin Brown
Abby Soleil Bucci
Donna Dixon
Teriann Jensen

County Certification

Heba Egladyous
Colleen Hancox
Elizabeth Morinelli
Meredith Salmon
Killian Thomas

Substitute Bus Driver

Thomas King

2020-2021

BOE EXHIBIT Professional Development Presenters-10/30/2020 NOVEMBER 17, 2020

First	Last	Bldg	Course	Hours not to exceed	Hourly Rate	Total
Sarah	Ginter	UES	The Art of Comprension	3	\$52.36	\$157.08
Lauralee	Richardson	WAMS	Mentoring	3	\$52.36	\$157.08
Sandra	Silveri	South Valley	Multisensory Reading	3	\$52.36	\$157.08
					Total	\$471.24

2020-2021

BOE EXHIBIT

Anticipated High School Winter Sports

NOVEMBER 17, 2020

ANTICIPATED SPORT	Building	Stipend	First	Last	Season
BASKETBALL FRESHMAN (BOYS)	High	\$7,653.00	Jason	Hicks	Winter
BASKETBALL FRESHMAN (GIRLS)	High	\$7,653.00	Julie	Catrambone	Winter
BASKETBALL JV (BOYS)	High	\$7,653.00	Lorenzo	Eagles	Winter
BASKETBALL JV (GIRLS)	High	\$7,653.00	William	Mulvihill	Winter
BASKETBALL VARSITY (BOYS)	High	\$10,205.00	Shawn	Anstey	Winter
BASKETBALL VARSITY (GIRLS)	High	\$10,205.00	Christina	Hill	Winter
CHEERLEADING WINTER	High	\$5,327.00	Lisa	Trapani	Winter
WRESTLING JV	High	\$7,653.00	Joseph	Kringler	Winter
WRESTLING VARSITY	High	\$10,205.00	Brian	Cary	Winter

Services are contingent upon the need of the district and Board of Education approval does not mean automatic payment. Payment will follow the structure based upon the Winter Sports 2020 Codicil.

2020-2021

BOE EXHIBIT

Adjustment to Co-Curricular Position

NOVEMBER 17, 2020

ACTIVITY	Bldg	Stipend	First	Last
Rescind:				
DEBATE ASSISTANT	HS	\$0.00	Barbara	Young
Approve:				
DEBATE ASSISTANT	HS	\$3,142.00	Andrew	Forshay
<p>Services are contingent upon the need of the district and Board of Education approval does not mean automatic payment. Payment will follow the structure based upon the Fall Sports 2020 Codicil.</p>				

Monthly Summary of Actions Report - Report 51325
 Moorestown High School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 09	Grade 10	Grade 11	Grade 12	Total
AM Detention	0	0	0	0	0
No Action taken	0	0	0	0	0
Bus Suspension	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0
Combined Actions	0	0	0	0	0
Peer Mediation	0	0	0	0	0
Warning	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0
Removal from Class	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0
No Trespass Notification	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0
Co-Curr	0	0	0	0	0
Conference with Parent and Administrator	1	0	2	0	3
Conference with Parent and Teacher	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0
Conference with Student and Administrator	6	0	3	0	9
Conference with Student and Counselor	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0
Expulsion	0	0	0	0	0
Social Probation Point Addition	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Moorestown High School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 09	Grade 10	Grade 11	Grade 12	Total
Social Probation Point Reduction	0	0	0	0	0
Referral to Counselor	0	0	0	0	0
Referral to Special Services	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0
Central Detention	0	0	0	0	0
Saturday Detention	0	1	1	1	3
In-School Suspension Full Day	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0
Issue handled by staff	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0
Grade Totals:	7	1	6	1	15

Monthly Summary of Actions Report - Report 51325
 William Allen Middle School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 07	Grade 08	Total
AM Detention	0	0	0
No Action taken	0	0	0
Bus Suspension	0	0	0
Community Service/ Alternative Action	0	0	0
Combined Actions	0	0	0
Peer Mediation	0	0	0
Warning	0	0	0
Reconciled via Genesis	0	0	0
Removal from Class	0	0	0
Withdrawal from Course	0	0	0
Loss of MoorNet Privileges	0	0	0
Loss of Media Privilege	0	0	0
Use of Technology Suspended	0	0	0
Suspension of Parking Privilege	0	0	0
Suspension of Senior Option	0	0	0
No Trespass Notification	0	0	0
Attendance: Seat Time	0	0	0
Co-Curr	0	0	0
Conference with Parent and Administrator	0	0	0
Conference with Parent and Teacher	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0
Conference with Child Study Team	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0
Conference with Student and Administrator	0	0	0
Conference with Student and Counselor	0	0	0
Conference between Student and Teacher	0	0	0
Expulsion	0	0	0

Monthly Summary of Actions Report - Report 51325
 William Allen Middle School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 07	Grade 08	Total
Social Probation Point Addition	0	0	0
Social Probation Point Reduction	0	0	0
Referral to Counselor	0	0	0
Referral to Special Services	0	0	0
Referral to Probation Officer	0	0	0
Removal to Alternative Education	0	0	0
Restricted Study Lunch/Recess	0	0	0
Central Detention	0	0	0
Saturday Detention	0	0	0
In-School Suspension Full Day	0	0	0
In-School Suspension Partial Day	0	0	0
Issue handled by staff	0	0	0
Out-of-School Suspension	1	1	2
Out of School Partial Day Suspension	0	0	0
To Serve With Teacher	0	0	0
Grade Totals:	1	1	2

Monthly Summary of Actions Report - Report 51325
Upper Elementary School
Report Date: 11/11/2020
Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 04	Grade 05	Grade 06	Total
AM Detention	0	0	0	0
No Action taken	0	0	0	0
Bus Suspension	0	0	0	0
Community Service/ Alternative Action	0	0	0	0
Combined Actions	0	0	0	0
Peer Mediation	0	0	0	0
Warning	0	0	0	0
Reconciled via Genesis	0	0	0	0
Removal from Class	0	0	0	0
Withdrawal from Course	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0
Loss of Media Privilege	0	0	0	0
Use of Technology Suspended	0	0	0	0
Suspension of Parking Privilege	0	0	0	0
Suspension of Senior Option	0	0	0	0
No Trespass Notification	0	0	0	0
Attendance: Seat Time	0	0	0	0
Co-Curr	0	0	0	0
Conference with Parent and Administrator	0	0	0	0
Conference with Parent and Teacher	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0
Conference with Child Study Team	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0
Conference with Student and Administrator	0	0	0	0
Conference with Student and Counselor	0	0	0	0
Conference between Student and Teacher	0	0	0	0
Expulsion	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Upper Elementary School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade 04	Grade 05	Grade 06	Total
Social Probation Point Addition	0	0	0	0
Social Probation Point Reduction	0	0	0	0
Referral to Counselor	0	0	0	0
Referral to Special Services	0	0	0	0
Referral to Probation Officer	0	0	0	0
Removal to Alternative Education	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0
Central Detention	0	0	0	0
Saturday Detention	0	0	0	0
In-School Suspension Full Day	0	0	0	0
In-School Suspension Partial Day	0	0	0	0
Issue handled by staff	0	0	0	0
Out-of-School Suspension	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0
To Serve With Teacher	0	0	0	0
Grade Totals:	0	0	0	0

Monthly Summary of Actions Report - Report 51325
George Baker Elementary School
Report Date: 11/11/2020
Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 George Baker Elementary School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Mary E. Roberts Elementary School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
Mary E. Roberts Elementary School
Report Date: 11/11/2020
Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 South Valley Elementary School
 Report Date: 11/11/2020
 Actions between 10/14/2020 and 11/10/2020 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

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Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS

2021-2022 Budget Calendar

BOE ACKNOWLEDGED 11/17/20

Approximate Dates	
12/14/2020	Discuss budget priorities with Finance & Operations Committee
12/15/2020	Cabinet/Principals Meeting to discuss administration guidance
12/18/2020 est.	Provide Guidance from Cabinet to Administrative Council, provide enrollment projections & allocations
12/18/2020	Facilities requests due to B&G Supervisor
12/18/2020	New Personnel requests due to Personnel Director
12/18/2020	Technology/computer/AVA related requests due to Educational Technology Director
1/6/2021 est.	School budget entry deadline
12/18/2020-1/15/2021 est.	Develop budget to support new district curriculum initiatives (Curriculum Director, Supervisors & Principals)
12/18/2020-1/15/2021 est.	Identify items to be acquired via Lease Purchase
1/11/2021	Finance & Operations Committee meeting (update on budget development process)
1/15/2021 est.	District Budget entry deadline
1/15/2021 est.	Finalize estimates of fixed overhead costs (SBA & support staff)
1/15/2021 est.	Finalize estimates for Payroll and payroll taxes, utilities (SBA & support staff)
1/15/2021 est.	Finalize estimates for Health benefits, insurance (SBA & support staff)
Beginning 1/18/2021 est.	Review individual budgets with administrators (Central Office Administrators)
2/4/2021	Curriculum Committee meeting (to include review of related budget requests)
2/8/2021	Finance & Operations Committee meeting (update on budget development process)
2/15/2021	Draft of budget complete based on "Hold Harmless" state aid and 2% levy CAP
On-going beginning 2/15/2021	Input budget to DOE Budget Software - Business office
2/16/2021 Regular Meeting	BOE Regular meeting (update on budget development process)
2/26/2020 est.	Governor's budget address
3/1/2021 est.	Receive State Aid Figures
3/8/2021 est.	Finance & Operations Committee meeting (update on budget development process)
3/9/2021 Special Meeting	Review proposed budget with BOE (Special Board meeting-retreat, Tuesday, 6:00 pm)
3/16/2021 Regular Meeting	BOE Approve submission of budget to County Office (date based on statutory submission deadline of 3/20)
3/19/2021 est.	Budget Due to County Office
On-going, March/April	Revise budget per County Office, if required
4/19/2021	Finance & Operations Committee meeting (budget finalization)
4/21/2021 est.	Advertise budget (must be at least 4 days prior to public hearing)
4/27/2021 Regular Meeting	BOE public hearing and approve final budget (regular Board meeting) (must occur between 4/24-5/7)
5/14/2021	Deadline to adopt - final budget due to County Office

Statutory dates
Finance & Operations and Curriculum Committee activities
Full Board activities
Administration activities